

#### OFFICERS

Adam Turner, President  
Matthew Frohwein, Vice President  
Michael Guzman, Secretary  
Eliot Kiang, Treasurer



ARTS DISTRICT  
LITTLE TOKYO  
NEIGHBORHOOD COUNCIL

ARTS DISTRICT LITTLE TOKYO  
NEIGHBORHOOD COUNCIL  
c/o Koban  
307 E First Street  
Los Angeles, CA 90012  
admin@hcnc-adlt.org

## SPECIAL BOARD MEETING AGENDA

Wednesday, November 19th, 2025

6:30 p.m. - 8:00 p.m.

Zoom Meeting or by Telephone

<https://us06web.zoom.us/j/7566733702?omn=85095485822>

Dial (669) 444-9171 to Join the Meeting

Then Enter This Webinar ID: 756 673 3702 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Michael Guzman, Secretaria, por correo electrónico [michael@hcnc-adlt.org](mailto:michael@hcnc-adlt.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ARTS DISTRICT LITTLE TOKYO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (669) 900 6833, and enter 872 0295 2129 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Members of the public who wish to speak are requested to "raise your hand" via Zoom. The Agenda is posted for public review at Koban 307 E 1st Street, LA 90012. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) in advance of the meeting you wish to attend. Please contact admin@hcnc-adlt.org. All items on the agenda are subject to possible discussion, action, and Community Impact Statement (CIS).

**SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

- 1. Call to Order & Roll Call**
  - a. Matthew Frohwein, Eliot Kiang, Kathy Pham, Jeffrey Chop, David Ikegami, Andrew Chui, Javier Meier Borrani, Joshua Kayn, George Campos, Anton Sanko, Michael Guzman, Howard Chiao, Adam Turner
- 2. Public Comment & Government Agency Reports ( 2 Minute Limit)**
- 3. Executive Committee Reports**
  - a. President Report
  - b. Vice President Report
  - c. Secretary Report
    - i. Approval of the October 2025 meeting minutes (**Discussion and Vote**)
  - d. Treasurer's Report
    - i. Approval of the October Monthly Expenditure Reports (**Discussion and Vote on MERS**)
- 4. Liaison and Budget Advocacy Reports**
- 5. Vacancy Announcements and Call for Applicants**
  - 4.1.1. Arts District Resident Representative (thru 2029)
- 6. ADLT Board Vacancies**
  - 4.1.1. Presentation and introduction of candidates to fill the following ADLT-NC Board Vacancies,
    - a. Little Tokyo At-Large Business Owner, Employee, Non-Profit Representative (thru 2027)
  - 4.2.1 Discussion and voting by sitting ADLT NC Board members to appoint eligible candidates to fill ADLT-NC Board vacancy.
- 7. Committee Appointments**
  - 5.1.1. Discussion and possible action related to appointing ADLT NC members to the Land Use Committee
- 8. Committee Reports**
  - a. Action Committee
  - b. Planning and Land Use Committee
  - c. Environmental and Sustainability Committee
- 9. ADLT NC Web Site Re-design**
  - 7.1.1. Presentation from 907K Marketing
  - 7.2.1. Presentation from Graphic Design LA
  - 7.3.1. Presentation from Hello ARSOFT USA
- 10. Business Cards**
  - 8.1.1. Review of ADLT NC business card design and possible action related to approving production
- 11. New Business**
  - a. Discussion and overview of NPG funding requests and current financial standing.
  - b. Discussion and possible action related to funding Arts District Los Angeles for their NPG request of \$5,000 for their mural project "L.A. Guerrero".
  - c. Discussion and possible action related to funding the Japanese American Cultural and Community Center (JACCC) for their NPG request of \$5,000 for Sustainable Little Tokyo's 7th Annual Earth Day Event.
  - d. Discussion and possible action related to funding the Nikkei Progressives for their NPG request of \$4,900 for a Saturday Tai Chi class.
- 12. Holiday Party**
  - 12.1.1 Discussion and possible action related to allocating up to \$750 for food and non-alcoholic beverages for an ADLT-NC Holiday Party.
- 13. Adjournment**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Koban, 307 E. First S., Los Angeles, CA 90012, or on <https://www.hcnc-adlt.org>.

**THE AMERICAN WITH DISABILITIES ACT:**

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**PUBLIC ACCESS OF RECORDS:**

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**PUBLIC POSTING OF AGENDAS:**

Neighborhood Council agendas are posted for public review as follows:

- Koban - 307 E 1st Street, LA 90012.
- Corner Store - 716 Traction Ave, LA 90013
- <https://www.hcnc-adlt.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

**NOTICE TO PAID REPRESENTATIVES:**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:**

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**RECONSIDERATION AND GRIEVANCE PROCESS:**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.hcnc-adlt.org>.