

OFFICERS

Vacant, President
 Matthew Frohwein, Vice President
 Vacant, Secretary
 Adam Turner, Secretary



ARTS DISTRICT
 LITTLE TOKYO
 NEIGHBORHOOD COUNCIL

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 NEIGHBORHOOD COUNCIL
 c/o Koban
 307 E First Street
 Los Angeles, CA 90012
 admin@hcnc-adlt.org

REGULAR BOARD MEETING AGENDA

Los Angeles Public Library
 Little Tokyo Branch
 203 S. Los Angeles Street, Los Angeles CA 90012
 Wednesday, July 16, 2025
 6:30 p.m. - 8:00 p.m.

Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters within the Board's jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Members of the public who wish to speak are requested to "raise your hand" via Zoom. The Agenda is posted for public review at Koban 307 E 1st Street, LA 90012. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) in advance of the meeting you wish to attend. Please contact admin@hcnc-adlt.org. All items on the agenda are subject to possible discussion, action, and Community Impact Statement (CIS).

THE AMERICAN WITH DISABILITIES ACT:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Matthew Frohwein at frohwein@hcnc-adlt.org.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://www.hcnc-adlt.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Matthew Frohwein at frohwein@hcnc-adlt.org.

1. Call to Order & Roll Call

- a. Matthew Frohwein, Eliot Kiang, Kathy Pham, Jeffrey Chop, Whitney Pratt Staley, Joshua Kayn, Glyn Gray, Anton Sanko, Michael Guzman, Howard Chiao, Adam Turner,

2. Public Comment & Government Agency Reports (2 Minute Limit)

3. Special Orders

- a. Installation of newly elected Board of Directors (Oath of Office)
- b. Election of new Executive Officers:
 - i. President / Chair (Discussion and Vote)
 - ii. Vice President / Vice Chair (Discussion and Vote)
 - iii. Secretary (Discussion and Vote)
 - iv. Treasurer (Discussion and Vote)
 - v. Parliamentarian (Discussion and Vote)
- c. Appointment of Financial Officers to the Board
 - i. Neighborhood Council Bank Card Holder (Discussion and Vote)
 - ii. Second Card Holder (optional) (Discussion and Vote)
 - iii. Second Signer (Discussion and Vote)
 - iv. Alternate Signer (optional) (Discussion and Vote)

- d. Appointment of Standing Committee Chairs and Members
 - i. Executive (Discussion and Vote)
 - ii. Action (Discussion and Vote)
 - iii. Planning & Land Use (Discussion and Vote)
 - iv. Environmental & Sustainability Committee (Discussion and Vote)

4. Executive Committee Reports

- a. President Report
- b. Vice President Report
- c. Secretary Report
- d. Approval of the June 2025 meeting minutes (**Discussion and Vote**)
- e. Treasurer's Report
 - i. Approval of the June Monthly Expenditure Reports (**Discussion and Vote on MERS**)
- f. e. Homelessness Liaison Report

5. Committee Reports

- a. Action Committee
- b. Planning and Land Use Committee
- c. Environmental and Sustainability Committee

6. Announcements

7. Adjournment

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PUBLIC POSTING OF AGENDAS:

Neighborhood Council agendas are posted for public review as follows:

- Koban - 307 E 1st Street, LA 90012.
- Corner Store - 716 Traction Ave, LA 90013
- <https://www.hcnc-adlt.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

NOTICE TO PAID REPRESENTATIVES:

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

SERVICIOS DE TRADUCCIÓN:

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Miguel Vargas at Miguel@hcnc-adlt.org de la Mesa Directiva.

RECONSIDERATION AND GRIEVANCE PROCESS:

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.hcnc-adlt.org>.

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