



HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

Certified as NC #33 May 28, 2002
Post Office Box 50791 Los Angeles, CA 90050
<http://www.highlandparknc.com>



CITY OF LOS ANGELES
CALIFORNIA

DEPARTMENT OF
NEIGHBORHOOD
EMPOWERMENT
200 N. Spring St. Ste.2005
Los Angeles, CA 90012
Telephone: (213) 978-1551

OFFICERS

President Darren Gold
First Vice President Vacant
Second Vice President Ruby Perez
Treasurer Kevin Guico
Secretary Richard "RJ" Petrey

DIRECTORS AT-LARGE

Caroline Aguirre, Steve Crouch,
Mark Forbes, Caitlin Gallogly,
Rhianon Irilli, Jens Jonason,
Lea Klein, Adan Martinez,
Connie Martinez, Nazanin
Naraghi, Catherine Round,
Clara Solis

YOUTH DIRECTOR

Vacant

COMMITTEES (Chairs Italicized)

Arts and Culture Committee *Rhianon Irilli, Nazanin Naraghi, Catherine Round, John Collinson*
Budget & Finance *Kevin Guico, Caitlin Gallogly, Adan Martinez, Ruby Perez*
Environmental *Mark Forbes, Nazanin Naraghi, Steve Crouch, Clara Solis, John Vangelisti, Lyannie Tran*
Executive *Darren Gold, Ruby Perez, Kevin Guico, RJ Petrey*
Land Use *Darren Gold, RJ Petrey, Steve Crouch*
Outreach *Connie Martinez, Ruby Perez, Caitlin Gallogly, Rhianon Irilli, Catherine Round, Oliver Netburn*
Public Safety *Caroline Aguirre, Steve Crouch, Adan Martinez, RJ Petrey, Clara Solis*
Rules *Vacant, Kevin Guico, Jens Jonason, Connie Martinez, Clara Solis, Gemma Marquez*
Housing, Renters & Homelessness Ad Hoc *Adan Martinez, Caroline Aguirre, Steve Crouch, Rhianon Irilli, Valerie Desnik, Chris Ptak*
Charter Reform Ad Hoc *Clara Solis, Darren Gold, Connie Martinez*
NELA Community Plan Ad Hoc *Clara Solis, Steve Crouch, Darren Gold, Rick Marquez, Roy Payan, John Vangelisti*
Veterans Memorial Ad Hoc *Rick Marquez, Clara Solis, Robert Acosta, Trish Gosset, Al Strange, John Vangelisti*

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

Outreach Committee

Special Meeting Agenda

Tuesday, May 19, 2026

6:30 PM PDT

at

Arroyo Seco Library, 6145 N Figueroa St., Los Angeles, CA 90042

Supporting documents linked within each item

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico info@highlandparknc.com para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. If unable to attend the meeting, the public is invited to send comments via email to be read aloud by the Chair at the meeting as Public Comment. To do so, please email connie.martinez@highlandparknc.com with the subject "Outreach Committee Meeting Public Comment - [Meeting Date]" and in the body indicate general public comment on non-agenda items or which specific agenda item number, followed by your brief comment (2 mins or less, per above stated policy).

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also view our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

- 1. CALL TO ORDER / *Llamada al Orden***
- 2. ROLL CALL / *Pasar Lista***
 - a. Call of the roll and certification of a quorum by Chair
- 3. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción***: Motion to approve agenda/ *Acción para aprobar la agenda*
- 4. DISCUSSION/ACTION / *Discusión/Posible Acción***: Motion to approve meeting minutes / *Acción para aprobar las actas de la reunión*
 - a. March minutes- *pending*
 - b. [April minutes](#)
- 5. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS / *Comentarios del público en general sobre temas que no pertenecen a la agenda***: Comments from the public on non agenda items within the Board's jurisdiction (Limited to 6 min total, max 2 min per speaker) / *comentarios del público sobre temas que no pertenecen a la agenda dentro de la jurisdicción de la Junta (Limitado a 6 minutos, máximo 2 minuto por orador)*
- 6. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción***: Outreach Roles and Reports (1 min ea):
 - a. Social media team
 - i. IG/FB primary poster - Caitlin
 - ii. Committee Flyers- Catherine
 - iii. website content, PSAs, NC education/recruitment, [HHPNC report](#) (draft) - Connie
 - b. Goodwill coordinators - Rhianon, Ruby
 - c. Email blasts - (Sheryl primary)
 - d. website analytics - Caitlin
 - e. Region 8 Outreach Meeting - Connie and Oliver
 - f. update on Library reservation- Catherine
 - g. update on Committee video highlights- Catherine
 - h. HHPNC T-shirts count and distro (picture day, quilt, raffles)
 - i. sticker and table cloth updates - Connie
- 7. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción***: (Oliver) Recommend Christmas Parade ad hoc Committee
- 8. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción***: (Rhianon) Arts & Culture Committee survey update
- 9. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción***: (Connie) Ongoing HHPNC 25th Anniversary (May 28, 2027) countdown activities (12 activities total, 1 per month) and main event planning, will need to determine budget for 2026-2027 FY to make recommendation for Budget & Finance Committee to include in next year's budget.
 - a. May 28, 2026 kick off -
 - i. [Places to Go Raffle Card](#)
 - ii. [Home page slide](#)
 - iii. dedicated webpage
 - b. pick/order social media highlights
 - i. one for each raffle card (4 different months)
 - ii. past/present HHPNC members (board/committee)

- iii. Committee highlight (1 per month starting July)
- iv. photo contest for HHPNC [wall calendar](#) and/or postcards
- v. 25th Anniversary art contest (t-shirt, tote bag, postcards, poster for winner/s).
 - 1. June -
 - 2. July -
 - 3. Aug -
 - 4. Sept -
 - 5. Oct - Something Halloweenie or Day of the Dead \$
 - 6. Nov - Giving thanks
 - 7. Dec - Christmas Parade handouts \$ (Jingle wands approx \$30 for 100)
 - 8. Jan 2027 -
 - 9. Feb - Valentine's (HHPNC has heart origami)
 - 10. March -
 - 11. April - Eco-friendly
- c. May -HHPNC 25th Anniversary Celebration event
 - i. proposed co-sponsors CD1, CD14, Mayor's Office
 - ii. on actual day, Friday night? Or Saturday day?
 - iii. food?\$\$
 - iv. location (Sycamore Grove?) \$\$
 - v. Equipment rentals: AV, canopies, tables, chairs
 - vi. Raffles 25th Anniversary special edition HHPNC merch
 - 1. Tote bags (\$16.50 for qty 10+ full color with Canva)
 - 2. T shirts (approx \$1600 for 200 black/white Highland Park Screen Printing)
 - 3. Wall Calendar (\$18 each for 50 full color + bound with Canva)

10. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*: (Connie) HHPNC upcoming events/tabling

- a. CD1 FIFA Watch Parties @ Sycamore Grove Park
 - i. Saturday, June 20
Program Time: 9:00 AM – 1:00 PM
Game Time: 10:00 AM
 - ii. Tuesday, June 30
Program Time: 4:00 PM – 8:00 PM
Game Time: 6:00 PM
 - iii. Sunday, July 5
Program Time: 12:00 PM – 4:00 PM
Game Time: 1:00 PM

11. NEW BUSINESS / *Nuevo Negocio*

- a. *roles for 2026-2027*

12. ADJOURNMENT / *Aplazamiento*

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: info@highlandparknc.com

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.NeighborhoodCouncilWebsite.org

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