

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL
Post Office Box 50791 Los Angeles, CA 90050
<http://www.highlandparknc.com>
Certified as NC #33 May 28, 2002

CITY OF LOS ANGELES
CALIFORNIA

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT
200 N. Spring St. Ste.2005 Los Angeles, CA 90012
Telephone: (213) 978-1551

OFFICERS

President Darren Gold
First Vice President Dante Marquez
Second Vice President Ruby Perez
Treasurer Kevin Guico
Secretary RJ Petrey



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Adan Martinez, Caitlin Gallogly, Caroline Aguirre,
Catherine Round, Clara Solis, Connie Martinez, Jens
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Phillip Marzouk, Rhianon Irilli, Steve Crouch
Youth Director: Emma Lee Del Hierro

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL SPECIAL BOARD MEETING AGENDA

Thursday April 09, 2026, 6:00 PM

Highland Park Senior Center
6152 N Figueroa St, Los Angeles, CA 90042

OR

Join Zoom Webinar Meeting

<https://us02web.zoom.us/j/89611527950>

Meeting ID: 896 1152 7950

One tap mobile

+16694449171,,896 1152 7950# US

+16699006833,,896 1152 7950# US (San Jose)

Supporting documents linked within each item

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico info@highlandparknc.com para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2025 ENACTMENT OF CALIFORNIA SENATE BILL 707 (PORTANTINO) AND LA CITY COUNCIL FILE 23-1114, THE HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED IN PERSON AND VIRTUALLY.

Every person wishing to address the Board must dial +16694449171, and enter 896 1152 7950 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4)**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed.

California Government Code Section 54953.8(b)(6)(A),

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment.

California Government Code Section 54953.8(b)(6)(B).

- 1. CALL TO ORDER / *Llamada al Orden***
- 2. ROLL CALL / *Pasar Lista***
 - a. Call of the roll and certification of a quorum by Chair.
- 3. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción*: Motion to approve agenda.**
- 4. GOVERNMENT REPORTS and ANNOUNCEMENTS / *Informes y Anuncios Del Gobierno*- Strong plea to only report if information cannot be emailed to the community. If the public has questions that were not answered, please follow up with the presenter via email so that the meeting may proceed as scheduled, if not all offices are in attendance, extend time (up to 2 min each)/ (*máximo 2 minutos por orador*) (15 Min)**
 - a. LAFD
 - b. LAPD
 - c. LA Public Library
 - d. Parks and Recreation/Senior Center
 - e. LA City Council District Representatives (CD1 and CD14)
 - f. Mayor's Office
 - g. DONE
 - h. LA County
 - i. State Senate/Assembly
 - j. Federal
- 5. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS / *Comentarios del público en general sobre temas que no pertenecen a la agenda*: - [submit here](#) (*enviar aquí*) or email (*o correo electrónico*) info@highlandparknc.com**

Comments from the public on non agenda items within the Board's jurisdiction (Limited to 12 min total, max 2 min per speaker) / *comentarios del público sobre temas que no pertenecen a la agenda dentro de la jurisdicción de la Junta* (Limitado a 12 minutos, máximo 2 minuto por orador) (6 Min)
- 6. MESSAGES AND REPORTS/ *Mensajes e Informes* - If your update regards an agenda item, please consider leaving your update for the allotted time for the agenda item. All individuals providing reports are also highly encouraged to submit dates and relevant information to the outreach team for inclusion in public communications. Any extended updates are to be requested from the President before the general board meeting. (10 Min)**
 - a. Committee Reports / *Informes del comité***
 - i. Executive Committee
 - ii. Rules
 - iii. Budget & Finance
 - iv. Outreach
 - v. Public Safety
 - vi. Land Use
 - vii. Environmental
 - viii. Arts & Culture
 - ix. Charter Reform Ad Hoc

- x. Housing and Homelessness Ad Hoc
- b. **Liaison & Alliance Reports**
 - i. LA Neighborhood Council Sustainability Alliance (LANCSA)-Mark Forbes
 - ii. Emergency Preparedness Liaison-Jens Jonasen
 - iii. Plan CheckNC-Steve Crouch
 - iv. Congress-Adan Martinez
 - v. Budget Advocates-Adan Martinez
- c. [CIS Tracker](#) (Click here to see a list of CIS and Request for Action letters submitted by HHPNC)

7. Consent Calendar

Items listed under the Consent Calendar are considered routine and may be approved by a single motion without discussion. Any Board Member may request that an item be removed from the Consent Calendar for separate discussion and action.

- a. Approve MINUTES:
 - i. [3.5.26 General Board Meeting Minutes](#)
 - b. Appoint Caitlin Gallogly as an HHPNC social media poster and grant her access to HHPNC Outreach platforms (website, Nextdoor, Instagram, Facebook, Constant Contact).
 - c. Approve HHPNC Outreach Committee host/participate in online [NELA Region 8 Outreach meetings](#) to share resources and amplify efforts towards our collective goals of community engagement and advocacy.
 - d. Remove Teila Theissen as a stakeholder member of the Arts & Culture Committee.
- 8. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (BF)*:** Motion to approve [February 2026 MER](#)
- 9. DISCUSSION/POSSIBLE MOTION / *Discusión-Posible Acción (BF)*:** Motion to approve [an NPG from Eagle Rock High School for up to \\$1,450](#) to allow band students to participate in the Music in the Parks festival at Knotts Berry Farm. (presentation limited to 8 min)
- 10. DISCUSSION/POSSIBLE MOTION / *Discusión-Posible Acción (BF)*:** Motion to approve up to \$260 for FY 26-17 HHPNC Zoom license (amount increased from last approval)
- 11. DISCUSSION/POSSIBLE MOTION / *Discusión-Posible Acción (OR)*** Motion to approve an allocation of up to **\$150** for the production of Historic Highland Park Neighborhood Council (HHPNC) stickers, increasing the previously approved amount of \$120 to cover final costs.
- 12. DISCUSSION/POSSIBLE MOTION / *Discusión-Posible Acción (LS)*** Motion to approve a [CIS](#) from Land Use after hearing from stakeholders opposing Vesting Tentative Tract Map, ADM 2025-350, and CEQA Class 32 Exemption: 316 N. San Pascual Avenue. Case #: AA-2025-350-VPM-SL-HCA. [Planning hearing](#) has been rescheduled for Thursday, April 23
- 13. Presentation from LADOT on [Marmion Way Safety and Mobility Project](#)**
- 14. DISCUSSION/POSSIBLE MOTION / *Discusión-Posible Acción (JJ)*:** Motion to adopt a Standing Rule governing Neighborhood Purposes Grant Application Board Meeting Agenda Placement for the purpose of limiting the number of times to 2 NPG application can be placed on the Board Meeting agenda in the same fiscal year. See more info [HERE](#)
- 15. DISCUSSION/POSSIBLE MOTION / *Discusión-Posible Acción (RM/DG)*** Motion to approve the relocation of security cameras previously purchased by the Historic Highland Park Neighborhood Council (HHPNC), which are currently not in use at the library and other locations, to the Highland Park Recreation Center as requested by LAPD Gang Unit.
- 16. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (EC)*:** Motion to Remove Dante Marquez from Board per Bylaws (Article V, Section VI: Vacancies and Section VII: Absences - Please note per bylaws seats must remain vacant for 30 days before being filled)

- 17. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (EC)*:** Motion to Remove Phillip Marzouk from Board per Bylaws (Article V, Section VI: Vacancies and Section VII: Absences)
- 18. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (OR)*:** Motion to Remove Emma Lee from Board HHPNC Bylaws (Article V, Section VI: Vacancies and Section VII: Absences)
- 19. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (OR)*** Motion to approve HHPNC 25th Anniversary monthly countdown activities, kicking off on May 28, 2026 with a printable bingo card featuring 12 activities (one per month). HHPNC will turn 25 on Friday, May 28, 2027! (Planning will also begin for a commemorative celebration in May 2027 and be agendized in the 2026-2027 FY).
- 20. DISCUSSION/POSSIBLE MOTION / *Discusión-Posible Acción (BF)*:** Motion to approve a [draft RFQ process](#) to create a public and transparent process for HHPNC to request bids for any potential future services
- 21. DISCUSSION/POSSIBLE MOTION / *Discusión-Posible Acción (BF)*:** Motion to update Admin Packet to reflect already voted on Financial Officer Positions::
- a. Second signer - Darren Gold
 - b. Alternate signer - Ruby Martinez
- 22. DISCUSSION/POSSIBLE MOTION / *Discusión-Posible Acción (EC)*** Motion to explore drafting and submitting a letter to Council District 1 (CD1) and the Los Angeles Department of Transportation (LADOT) regarding the recent installation of parking meters in public parking lots located behind businesses along Figueroa Street, which appears to have occurred without community input or notification.

23. NEW BUSINESS / *Nuevo Negocio*

24. ADJOURNMENT / *Aplazamiento*

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: info@highlandparknc.com

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.NeighborhoodCouncilWebsite.org

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PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also view our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>.

HHPNC COMMITTEES (*Chairs Italicized*)

Arts and Culture Committee *Rhianon Irilli, Nazanin Naraghi, Catherine Round, John Collinson, Teila Theisen*

Budget & Finance *Kevin Guico, Dante Marquez, Adan Martinez, Phillip Marzouk, Ruby Perez*

Environmental *Mark Forbes, Nazanin Naraghi, Steve Crouch, Clara Solis, John Vangelisti, Lyannie Tran*

Executive *Darren Gold, Dante Marquez, Ruby Perez, Kevin Guico, RJ Petrey*

Land Use *Darren Gold, RJ Petrey, Steve Crouch*

Outreach *Connie Martinez, Ruby Perez, Rhianon Irilli, Dante Marquez, Catherine Round, Oliver Netburn*

Public Safety *Caroline Aguirre, Steve Crouch, Adan Martinez, RJ Petrey, Clara Solis,*

Rules *Dante Marquez, Kevin Guico, Jens Jonason, Connie Martinez, Clara Solis, Gemma Marquez*

Housing, Renters & Homelessness Ad Hoc *Adan Martinez, Caroline Aguirre, Steve Crouch, Rhianon Irilli, Valerie Desnik, Chris Ptak*

Charter Reform Ad Hoc *Clara Solis, Darren Gold, Connie Martinez*

NELA Community Plan Ad Hoc *Clara Solis, Steve Crouch, Darren Gold, Rick Marquez, Roy Payan, John Vangelisti*

Veterans Memorial Ad Hoc *Rick Marquez, Clara Solis, Al Strange, John Vangelisti*