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HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

JOINT Housing, Renters, and Homelessness Ad-Hoc AND Public Safety Committee Meeting

Wednesday, November 19th, 2025, 6:00 p.m.
Arroyo Seco Regional Library (Community Room)
6145 N. Figueroa St. Los Angeles, CA 90042

Supporting documents linked within each item

Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on any agenda item will be limited to 2 minutes per person and a total of 30 minutes unless adjusted by the presiding officer. Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "General Public Comment" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico info@highlandparknc.com para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

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SB 411 Updates: If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further

action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Special Instructions to the Public:

Please note that joint agenda items under the Housing, Renters, and Homelessness Committee will be denoted as (HRH) and items under the Public Safety Committee will be denoted as (PS). Only members (both Board and Stakeholders) of the respective committees shall discuss and make decisions regarding matters within their respective committees during the joint meeting. As of 11/12/2025, these members include:

Housing, Renters, and Homeless Ad-Hoc Committee (HRH)

- 1. Adan Martinez (Chair/Board Member)**
- 2. Caroline Aguirre (Board Member)**
- 3. Steve Crouch (Board Member)**
- 4. Rhiannon Irilli (Board Member)**
- 5. Chris Ptak (Stakeholder)**
- 6. Valerie Desnick (Stakeholder)**

Public Safety Committee (PS)

- 1. Caroline Aguirre (Chair/Board Member)**
- 2. Adan Martinez (Board Member)**
- 3. Steve Crouch (Board Member)**
- 4. Clara Solis (Board Member)**
- 5. RJ Petry (Board Member)**

The number of Board members in the joint committee meeting (6) is less than the number of people necessary to establish a quorum of the full Historic Highland Park Neighborhood Council Board (10). To establish a quorum for the joint meeting, a majority of the respective HRH and PS committee members must be present, allowing items on the agenda of each committee to be discussed and voted on.

1. **CALL TO ORDER / *Llamada al Orden***
 - a. To be decided mutually by HRH Chair, Adan Martinez, and PS Chair, Caroline Aguirre.
2. **ROLL CALL / *Pasar Lista***
 - a. Housing, Renters, and Homelessness (Adan Martinez)
 - b. Public Safety (Caroline Aguirre)
3. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción***: Motion to approve agenda
 - a. HRH Agenda (Adan Martinez)
 - b. PS Agenda (Caroline Aguirre)
4. **TRANSPRENCY (HRH) - [HRH PUBLIC RECORDS](#)** To ensure transparency between public officials and organizations of the City and County of Los Angeles, as well as the broader public, regarding matters of housing, renters, and homelessness, the Housing, Renters, and Homelessness Committee has used the California Public Records Act to ask for different entities for public records. **NOTE: These files are not necessarily complete, and we encourage members of the Highland Park community and the HHPNC Neighborhood Council to continue adding documents to the drive to ensure a single repository for the public record.**
5. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS / *Comentarios del público en general sobre temas que no pertenecen a la agenda* (HRH and PS)**: - [submit here](#) (*enviar aquí*) or email (*o correo electrónico*) info@highlandparknc.com Comments from the public on non agenda items within the Board's jurisdiction (Limited to 12 min total, max 2 min per speaker) / *comentarios del público sobre temas que no pertenecen a la agenda dentro de la jurisdicción de la Junta (Limitado a 12 minutos, máximo 2 minuto por orador)*
6. **MESSAGES AND REPORTS/ *Mensajes e Informes*** - If your update regards an agenda item, please consider leaving your update for the allotted time for the agenda item. All individuals providing reports are also highly encouraged to submit dates and relevant information to the outreach team for inclusion in public communications. Any extended updates are to be requested from the President before the general board meeting.
7. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción***
 - a. (HRH) Motion to approve Ad-Hoc HRH October [Meeting Minutes](#)
8. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción* (HRH)**: Discussion on whether the Historic Highland Park Neighborhood Council will participate in the 2026 LAHSA Homelessness Count, Tuesday, January 20th, 2026, at 8:00 p.m. at Romana Hall (4580 North Figueroa, Los Angeles, CA 90065)
 - a. [What is the LAHSA Homelessness Count?](#)
 - b. [How do I register for Highland Park?](#)
 - c. How do we ensure our safety while conducting the count?
9. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción* (HRH)**: Discussion on who will go and what will be shared at the next **Arroyo Tiny Homes Town Hall, November 21, 2025**. Potential goals include:
 - a. Establishing a relationship with our Arroyo Seco Tiny Homes neighbors and Five Keys Staff
 - b. Identifying and conversing with potential stakeholders to join the HRH Committee.
 - c. Establishing an advocacy mechanism for potential complaints.
 - d. Listen for potential complaints from residents. Working with Five Keys staff to address concerns.
 - e. Documenting potential problems while at the facility.

- 10. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (HRH)*:** Brainstorming and discussing a plan for an HRH Resource Fair, in collaboration with Eagle Rock Neighborhood Council. Potential questions include:
- What should a resource fair accomplish?
 - Who should we target for the fair?
 - What types of community and organizational partnerships should we reach out to?
 - Should we include other neighborhood councils?
 - [Brainstorming Document \(Adan and Flor\)](#)
- 11. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (PS)*:** Recent incidents regarding SWATting, motorcycle racing, and other safety issues in Highland Park.
- SWATTING: Carolyn Aguirre
 - Motorcycle racing: Adan Martinez
- 12. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (PS)*:** Perform a night audit of all street light fixtures in Highland Park and report any dysfunctional or not working lights to MyLA311 and our respective city council representatives (CD-1 and CD-14)
- What streets, areas, or intersections should we focus on?
 - When should we conduct the night audit?
- 13. NEW BUSINESS / *Nuevo Negocio***
- Thank you for coming.
 - Other thoughts?

14. ADJOURNMENT / *Aplazamiento*

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: info@highlandparknc.com

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.NeighborhoodCouncilWebsite.org

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