

**HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL**

Post Office Box 50791 Los Angeles, CA 90050  
http://www.highlandparknc.com  
Certified as NC #33 May 28, 2002

**CITY OF LOS ANGELES**

CALIFORNIA



**DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

200 N. Spring St. Ste. 2005 Los Angeles, CA 90012  
Telephone: (213) 978-1551

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# **HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL**

## **Regular Board Meeting Agenda**

**Thursday, October 9, 2025, 6pm**

**Highland Park Senior Center**  
**6152 N Figueroa St, Los Angeles, CA 90042**

**OR**

**Join Zoom Webinar Meeting**

**<https://us02web.zoom.us/j/89611527950>**

**Meeting ID: 896 1152 7950**

**One tap mobile**

**+16694449171,,896 1152 7950# US**

**+16699006833,,896 1152 7950# US (San Jose)**

**Supporting documents linked within each item**

*Every person wishing to address the EC virtually may join by clicking on the link <https://us02web.zoom.us/j/89611527950> or by dialing (669)444-9171 or (669)900-6833 and entering Web ID **896 1152 7950#** and then pressing #. When prompted by the presiding officer to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on any agenda item will be limited to 1 minute per person and a total of 30 minutes unless adjusted by the presiding officer. Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "General Public Comment" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.*

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.*

*Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico para avisar al Concejo Vecinal.*

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

➤ Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042

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➤ You can also view our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

**SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

## **1. CALL TO ORDER / *Llamada al Orden***

## **2. ROLL CALL / *Pasar Lista***

- a. Call of the roll and certification of a quorum by the Chair

## **3. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción*: Motion to approve agenda**

## **4. GOVERNMENT REPORTS and ANNOUNCEMENTS / *Informes y Anuncios Del Gobierno*- Strong plea to only report if information cannot be emailed to the community. If the public has questions that were not answered, please follow up with the presenter via email so that the meeting may proceed as scheduled, if not all offices are in attendance, extend time (up to 2 min each)/ (*máximo 2 minutos por orador*)**

- a. LAFD
- b. LAPD
- c. LA Public Library
- d. Parks and Recreation
- e. LA City Council District Representatives (CD1 and CD14)
- f. Mayor's Office
- g. DONE
- h. LA County
- i. State Senate/Assembly
- j. Federal

5. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS / Comentarios del público en general sobre temas que no pertenecen a la agenda:** - [submit here](#) (enviar aquí) or email (o correo electrónico) [info@highlandparknc.com](mailto:info@highlandparknc.com)  
Comments from the public on non agenda items within the Board's jurisdiction (Limited to 12 min total, max 2 min per speaker) / comentarios del público sobre temas que no pertenecen a la agenda dentro de la jurisdicción de la Junta (Limitado a 8 minutos, máximo 2 minuto por orador)
6. **MESSAGES AND REPORTS/ Mensajes e Informes** - If your update regards an agenda item, please consider leaving your update for the allotted time for the agenda item. All individuals providing reports are also highly encouraged to submit dates and relevant information to the outreach team for inclusion in public communications. Any extended updates are to be requested from the President before the general board meeting.
- a. **Committee Reports / Informes del comité**
    - i. Executive Committee
    - ii. Rules
    - iii. Budget & Finance
    - iv. Outreach
    - v. Public Safety
    - vi. Land Use
    - vii. Environmental
    - viii. Arts & Culture
    - ix. Governance Reform Ad Hoc
    - x. Charter Reform Ad Hoc
    - xi. Housing and Homelessness Ad Hoc
  - b. **Liaison & Alliance Reports**
    - i. LA Neighborhood Council Sustainability Alliance (LANCSA)-Mark Forbes
    - ii. Emergency Preparedness Liaison-Jens Jonasen
    - iii. Plan CheckNC-Steve Crouch
    - iv. Congress-Adan Martinez
  - c. **[CIS Tracker](#)** (Click here to see a list of CIS and Request for Action letters submitted by HHPNC)
7. **CONSENT CALENDAR APPROVAL:**  
The following items will be voted on without discussion. Any Board members may request that item(s) be removed and voted on separately.
- a. Approve [Minutes 9/4/2025](#) Regular Board Meeting
  - b. Approve [September 2025 MER](#)
8. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción (AC):** Motion to approve expenditure of **up to \$200** from Outreach Budget Category for supplies for a family friendly art activity at the HHPNC table at CD 1's Musica y Poemas event on Saturday, October 18th
9. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción:** Motion to approve [CIS in support of embedding Light Sensors in Street Lights](#) to allow for active monitoring of status when Bureau of Street Lighting installs other improvements | [Council File 25-0972](#)
10. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción:** Motion to approve [CIS conditionally supporting SHADE LA](#), a city-supported, city-wide initiative aligned with the goals of the draft Urban Forest Management Plan, the Heat Action and Resilience Plan, and the City's broader heat resilience and climate preparedness strategies **ONLY if it is amended to** prioritize new plantings for this initiative with native trees. | [Council Files 25-0962](#) and [25-0974](#)
11. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción (ENV):** Motion to approve [CIS opposing](#) Zone 0 Requirements and Regulations for Defensible Space and Ember-Resistant Landscapes in High Fire Severity Zones in accordance with Board of Forestry Recommendations | [Council File 10-2468-S2](#)

12. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (LU)*:** Motion to approve [a letter regarding SB9 Exemption](#) and how Highland Park should be considered in any fire-related legislation.
13. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (LU)*:** Motion to approve a [Request for Action urging the City to explore opportunities](#) for creating housing at Eagle Rock Plaza.
14. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción*:** Motion to approve a [Request for Action](#) to Council District 1 and Council District 14, requesting that they press the Bureau of Street Lighting to bring solar-powered streetlights to Highland Park, consistent with installations already implemented in other districts.
15. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (Stakeholder)*:** Motion to approve a [Request for Action](#) to CD14 asking for refurbished Garvanza signs on York Blvd and Avenue 64
16. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (EC)*:** Motion to establish an Ad Hoc Veterans Memorial Committee, chaired by **Rick Marquez**, with the purpose of preparing the memorial for Veterans Day and coordinating an event in partnership with CD1 and CD14. The committee will remain active through December 1, 2025.
17. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (DG)*:** Motion to approve and direct the Land Use Committee to gather information regarding the sale of the **Sparkletts** site and to work proactively with CD14 to initiate a community feedback process. The Land Use Committee will report back to the full board at the November meeting.
18. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (HHR)*:** Motion to approve appointment of Board Member **Rhianon Irili** to Ad Hoc Housing, Homelessness, and Renters Committee
19. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (HHR)*:** Motion to approve appointment of Stakeholders to Ad Hoc Housing, Homelessness, and Renters Committee
  - a. Chris Ptak
  - b. Valerie Desnick
20. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (AM)*:** Motion to approve HHPNC distribution of [Survey](#) created by ERNC on Eagle Rock Plaza
21. **DISCUSSION/*Discusión*(EC):** In preparation for Bylaw Changes for 2026-2027, does the Board want to keep our current method of “Board Official Action,” which determines if a motion carries based on counted quorum: *Unless specified otherwise in these Bylaws, official action is taken at a meeting at which a quorum is met by a simple majority vote by the Board Members present. Abstentions are treated as a non-vote.* OR Does the Board want to consider developing a policy around *majority of votes cast*, whereby the entire quorum is not considered for motions to carry.
22. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (EC)*:** Motion to establish a best practice that all proposed new policies and procedures be first reviewed by the Rules Committee before being brought to the full Board.
23. **NEW BUSINESS / *Nuevo Negocio***
  - a. **Translation Budget: In review by B&F**
  - b.
24. **ADJOURNMENT / *Aplazamiento***

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: [info@highlandparknc.com](mailto:info@highlandparknc.com)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

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