

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

Post Office Box 50791 Los Angeles, CA 90050
<http://www.highlandparknc.com>
 Certified as NC #33 May 28, 2002

CITY OF LOS ANGELES

CALIFORNIA

**DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

200 N. Spring St. Ste. 2005 Los Angeles, CA 90012
 Telephone: (213) 978-1551

OFFICERS

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First Vice President Dante Marquez
Second Vice President Ruby Perez
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HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

SPECIAL Board Meeting Agenda

Thursday September 18, 2025, 6:30pm-8:30pm

Virtual Only**Join Zoom Webinar Meeting**

<https://us02web.zoom.us/j/89611527950>

Meeting ID: 896 1152 7950

One tap mobile

+16694449171,,896 1152 7950# US

+16699006833,,896 1152 7950# US (San Jose)

Supporting documents linked within each item

Every person wishing to address the EC virtually may join by clicking on the link <https://us02web.zoom.us/j/89611527950> or by dialing (669)444-9171 or (669)900-6833 and entering Web ID **896 1152 7950#** and then pressing #. When prompted by the presiding officer to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on any agenda item will be limited to 1 minute per person and a total of 30 minutes unless adjusted by the presiding officer. Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "General Public Comment" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
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- You can also view our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

SB 411 Updates: If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

1. CALL TO ORDER / *Llamada al Orden*

2. ROLL CALL / *Pasar Lista*

- a. Call of the roll and certification of a quorum by the Chair

3. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción*: Motion to approve agenda

1. GOVERNMENT REPORTS and ANNOUNCEMENTS / *Informes y Anuncios Del Gobierno*

a. CD1

4. UPDATES and ANNOUNCEMENTS / *Informes y Anuncios Del Gobierno*

**5. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS / *Comentarios del público en general sobre temas que no pertenecen a la agenda*: - [submit here](#) (enviar aquí) or email (o correo electrónico) info@highlandparknc.com
Comments from the public on non agenda items within the Board's jurisdiction (Limited to 12 min total, max 2 min per speaker) / *comentarios del público sobre temas que no pertenecen a la agenda dentro de la jurisdicción de la Junta* (Limitado a 8 minutos, máximo 2 minuto por orador)**

6. CONSENT CALENDAR APPROVAL:

- a. [Receive and File Ad Hoc Ad Hoc Housing, Homelessness, and Renters Mission](#)
- b. [August 2025 MER](#)

7. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (EC)*: Motion to approve a [CIS](#) opposing proposed LADWP Rates [Council File 23-066-S9](#)

8. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (DG)*: Motion to approve a [CIS](#) in support of [Council File](#)

[25-0887](#): Waive impounding fees for people taken by ICE

9. **Request for Action Public Safety (N. Ave 51):** Motion to approve a [Request for Action](#) to CD14 and the Los Angeles Department of Public Works to install traffic safety mechanisms along N. Ave 51 between Stratford Road and Townsend Avenue.
10. **Request for Action Public Safety (Lincoln Ave):** Motion to approve a [Request for Action](#) to CD14 and the Los Angeles Department of Public Works to install traffic safety mechanisms along Lincoln Avenue between Eagle Rock Boulevard and Armandale Avenue.
11. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (DG)*:** Motion to approve a [CIS](#) in Support of a Citywide Capital Improvement Plan for the City of Los Angeles. This has been moved through Government Operations and Public Works Committee and will be heard by the full Council ASAP [Council File 25-0752](#)
12. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción (OR)*:** Motion to approve suggested [Committee meeting flyer templates for 2025-2027 term.](#)
13. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (EC)*:** Motion to require that all official HHPNC meetings be automatically posted to the Council's official Instagram/Facebook/Next Door, etc... accounts to broaden community access to all meetings
14. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (EC)*:** Motion to approve providing Zoom and Canva access and login information to all Committee Chairs
15. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción (OR)*:** Motion to approve HHPNC Committee Chairs access to post agendas and minutes directly into their respective committee files on the Committee webpage.
16. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (EC)*:** Motion to Require that all Community Impact Statements (CIS) and Requests for Action include a concise summary of no more than 300 words. These summaries must be reviewed and approved by the Board before being submitted or distributed.
17. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción (EC)*:** Motion to create Non-Meeting Email blast cadence and calendar with 2-3 emails per week and not more than one within 48 hours, with exceptions for special circumstances.
18. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción (OR)* :** Motion to approve HHPNC [Digital Communications Policy](#).
19. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción (OR)*:** Motion to appoint Outreach Committee members as administrators for social media and immediately provide access to accounts:
 - a. 3 Outreach Administrators (per Digital Communications Policy): Connie Martinez, Ruby Perez, Catherine Round
 - b. (If Digital Policy is amended or isn't approved) 3 social media posters: Connie Martinez, Ruby Perez, Catherine Round
 - c. (If Digital Policy is amended or isn't approved) restore Instagram access to Connie Martinez
20. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción (OR)*:** Recommend Proposed HHPNC [Pre-approved Partners List](#) for board approval.
21. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción (OR)*:** Motion to approve HHPNC [Outreach Posting and Procedures](#).

22. DISCUSSION/POSSIBLE MOTION / Discusión/Posible Acción (OR): Motion to direct Outreach to explore the feasibility of hosting a neighborhood block party, including potential dates, locations, activities, required permits, and community involvement, with the goal of developing a formal event proposal for future consideration.

23. NEW BUSINESS / Nuevo Negocio

- a. **Sparkletts Site for sale: Proactive with CD14**
- b. **Solar Lights for CD1 and CD14**
- c. **Zone 0 Request for Action**
- d. **Request for Action to consider housing at Eagle Rock Plaza**
- e. **Letter Re SB9 Exemption**
- f. **SHADE LA | [Council File 25-0974](#) and [Council File 0962](#)**

The Motion authorizes the City's participation in the ShadeLA campaign as a city-supported, city-wide initiative aligned with the goals of the draft Urban Forest Management Plan, the Heat Action and Resilience Plan, and the City's broader heat resilience and climate preparedness strategies. Introduced August 20, 2025, and referred to the Energy and Environment Committee

- g. **Light Sensors in Street Lights | [Council File 25-0972](#)**

The Motion is instructing the Bureau of Street Lighting to report with recommendations for embedding sensors within street lighting infrastructure to allow for active monitoring of the status of streetlights when it is installing other security improvements. Introduced August 20, 2025, and referred to the Public Works Committee.

- h. **Presentation from FILM LA**

24. ADJOURNMENT / Aplazamiento

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: info@highlandparknc.com

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.NeighborhoodCouncilWebsite.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

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