

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL  
Post Office Box 50791 Los Angeles, CA 90050  
<http://www.highlandparknc.com>  
Certified as NC #33 May 28, 2002

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT  
200 N. Spring St. Ste. 2005 Los Angeles, CA 90012  
Telephone: (213) 978-1551

**OFFICERS**

**President** Darren Gold  
**First Vice President** Dante Marquez  
**Second Vice President** Connie Martinez  
**Treasurer** Kevin Guico  
**Secretary** Lea Klein

**COMMITTEE CHAIRS**

**Budget & Finance** Kevin Guico  
**Executive** Darren Gold  
**Land Use** James Marcotte & Steve Crouch  
**Outreach** Connie Martinez  
**Rules** Dante Marquez  
**Public Safety** Caroline Aguirre & Jens Jonason  
**Environmental** John Vangelisti & Lyannie Tran  
**Youth and Education Ad Hoc** Dante Marquez & Yvonne Chavez  
**Housing, Renters & Homelessness Ad Hoc** Vacant

**Governance Reform Ad Hoc** Connie Martinez, Clara Solis, Steve Crouch  
**HHPNC NELA Community Plan Ad Hoc** Clara Solis, Darren Gold, John Vangelisti, Karen Daniel, Rick Marquez

CITY OF LOS ANGELES  
CALIFORNIA



**DIRECTORS AT-LARGE**  
Dante Marquez, Jens Jonason, Darren Gold, Angela  
Gonzales-Torres, Karen Daniel, Connie Martinez, James  
Marcotte, Yvonne Chavez, Lyannie Tran, Kevin Guico,  
Lea Klein

**PUBLIC SAFETY DIRECTORS**

Caroline Aguirre, Vacant

**BUSINESS DIRECTORS**

John Vangelisti, Vacant

**HOUSING DIRECTOR**

Vacant

**ARTS DIRECTOR**

Vacant

**HOMELESSNESS DIRECTOR**

Vacant

**ENVIRONMENTAL DIRECTOR**

Vacant

**SENIOR DIRECTORS**

Clara Solis, Vacant

**YOUTH DIRECTOR**

Ainsley Drake

## HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

# Regular Board Meeting Agenda

*Thursday, December 05, 2024 6pm*

**Highland Park Senior Center**  
6152 N Figueroa St, Los Angeles, CA 90065

**Join Zoom Webinar Meeting**

<https://us02web.zoom.us/j/89611527950>

Meeting ID: 896 1152 7950

*One tap mobile*

+16694449171,,896 1152 7950# US

+16699006833,,896 1152 7950# US (San Jose)

**For supporting documents visit:**

<https://drive.google.com/drive/folders/1nCueHm4Vm0ZSqBkvFacLhL7fZF3wtrej?usp=sharing>

Every person wishing to address the EC virtually may join by clicking on the link <https://us02web.zoom.us/j/89611527950> or by dialing (669)444-9171 or (669)900-6833 and entering Web ID 896 1152 7950# and then pressing #. When prompted by the presiding officer to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on any agenda item will be limited to 1 minute per person and a total of 30 minutes unless adjusted by the presiding officer. Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "General Public Comment" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico [info@highlandparknc.com](mailto:info@highlandparknc.com) para avisar al Concejo Vecinal.

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*Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.*

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also view our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

**SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

## **1. CALL TO ORDER / *Llamada al Orden***

- Meeting Called to Order by Chair

## **2. ROLL CALL / *Pasar Lista***

- Call of the roll and certification of a quorum by Chair

3. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción***: Motion to approve agenda
4. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS / *Comentarios del público en general sobre temas que no pertenecen a la agenda***: - [submit here](#) (*enviar aquí*) or email (*o correo electrónico*) [info@highlandparknc.com](mailto:info@highlandparknc.com)  
Comments from the public on non agenda items within the Board's jurisdiction (Limited to 12 min total, max 2 min per speaker) / *comentarios del público sobre temas que no pertenecen a la agenda dentro de la jurisdicción de la Junta (Limitado a 12 minutos, máximo 2 minutos por orador)*
5. **GOVERNMENT REPORTS and ANNOUNCEMENTS / *Informes y Anuncios Del Gobierno***- Strong plea to only report if information cannot be emailed to the community. If the public has questions that were not answered, please follow up with the presenter via email so that the meeting may proceed as scheduled, if not all offices are in attendance, extend time (up to 2 min each)/ (*máximo 2 minutos por orador*)
  - LAFD
  - LAPD
  - LA Public Library
  - Parks and Recreation
  - LA City Council District Representatives (CD1 and CD14)
  - Mayor's Office
  - DONE
  - State
  - Federal
6. **MESSAGES AND REPORTS/ *Mensajes e Informes*** - If your update regards an agenda item, please consider leaving your update for the allotted time for the agenda item. All individuals providing reports are also highly encouraged to submit dates and information relevant to the public to the outreach team for inclusion in public communications. Any extended updates are to be requested before the general board meeting to the President
  - Committee Reports / *Informes del comité*
    - i. Executive Committee
    - ii. Rules
    - iii. Budget & Finance
    - iv. Outreach
    - v. Public Safety
    - vi. Land Use
    - vii. Environmental
    - viii. Governance Reform
    - ix. North East Community Plan Ad Hoc
    - x. Housing, Renters, & Homelessness
  - Liaison & Alliance Reports
    - i. Emergency Preparedness Liaison
7. **CONSENT CALENDAR APPROVAL:**
  - a. [October MER](#)
  - b. Minutes
    - i. [General Meeting August 1, 2024](#)
    - ii. [Special Meeting August 14, 2024](#)
    - iii. [General Meeting September 5, 2024](#)
    - iv. [Special Meeting September 24, 2024](#)
    - v. [General Meeting October 17, 2024](#)
    - vi. [General Meeting November 7, 2024](#)
8. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción (B&F)***: Motion to approve [an NPG for up to \\$4,999 submitted by World Harvest Charities & Family Services](#) for a donation vehicle to be used to provide

services and resources to families facing food insecurity in and around Highland Park

9. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción* (B&F):** Motion to approve [an NPG for up to \\$5,000 submitted by Highland Park Heritage Trust](#) for expansion of the Cornerstone news publication newsletter initiative
10. **DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción* (EC):** Motion to appoint Phillip Marzouk as an At Large Boardmember. The Executive Committee has reviewed and verified stakeholder status.
11. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción* (Environmental)** Motion to approve [Request for Action](#) regarding safety concerns and improvements to York Park, including additional swings, green space improvements, and entrance gate.
12. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción* (Outreach)** Motion to approve new [HHPNC Volunteer Interest Form](#) which will be linked from the [Get Involved page](#).
13. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción* (Outreach)** Motion to approve [Approved Community Partners list](#) (follow up to 9/5/24 approved item 14 motion for Outreach [Event Tabling policy](#))
14. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción* (Environmental)** *Motion to Approve HHPNC organizing a Spring Gardening Fair on March 22, 2025 via the Environmental Committee potentially located at the Senior Center.*
  - The event will be for the community to get together to learn about gardens, compost and all things related.
  - There will be lectures as well as activities such as seed swaps, free compost, and tree and plant giveaways.
15. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción* (EC):** Motion to appoint new Chair of Election Ad Hoc Committee to facilitate the May 2026 Neighborhood Council Elections with the City Clerk. Timeline: Through June 2025
16. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción* (Stakeholder Monica Alcaraz):** Motion for HHPNC table at Franklin High School Open House on January 24, 2025.
17. **NEW BUSINESS / *Nuevo Negocio***
18. **ADJOURNMENT / *Aplazamiento***

**NOTICE TO PAID REPRESENTATIVES** – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: [info@highlandparknc.com](mailto:info@highlandparknc.com)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and

upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

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