

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL
Post Office Box 50791 Los Angeles, CA 90050
<http://www.highlandparknc.com>
Certified as NC #33 May 28, 2002

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT
200 N. Spring St. Ste.2005 Los Angeles, CA 90012
Telephone: (213) 978-1551

OFFICERS

President Darren Gold
First Vice President Dante Marquez
Second Vice President Connie Martinez
Treasurer Kevin Guico
Secretary Lea Klein

COMMITTEE CHAIRS

Budget & Finance Kevin Guico
Executive Darren Gold
Land Use James Marcotte & Steve Crouch
Outreach Connie Martinez
Rules Dante Marquez
Public Safety Caroline Aguirre & Jens Jonason
Environmental John Vangelisti & Lyannie Tran
Youth and Education Ad Hoc Dante Marquez & Yvonne Chavez
Housing, Renters & Homelessness Ad Hoc Vacant

Governance Reform Ad Hoc Connie Martinez, Clara Solis, Steve Crouch

HHPNC NELA Community Plan Ad Hoc Clara Solis, Darren Gold, John Vangelisti, Karen Daniel, Rick Marquez

CITY OF LOS ANGELES
CALIFORNIA



DIRECTORS AT-LARGE
Dante Marquez, Jens Jonason, Darren Gold, Angela
Gonzales-Torres, Karen Daniel, Connie Martinez, James
Marcotte, Yvonne Chavez, Lyannie Tran, Kevin Guico,
Lea Klein

PUBLIC SAFETY DIRECTORS

Caroline Aguirre, Vacant

BUSINESS DIRECTORS

John Vangelisti, Vacant

HOUSING DIRECTOR

Vacant

ARTS DIRECTOR

Vacant

HOMELESSNESS DIRECTOR

Vacant

ENVIRONMENTAL DIRECTOR

Vacant

SENIOR DIRECTORS

Clara Solis, Vacant

YOUTH DIRECTOR

Ainsley Drake

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

Executive Committee Meeting Agenda

Thursday, August 29, 2024 - 6:30pm

Arroyo Seco Regional Branch Library
6145 N Figueroa St, Los Angeles, CA 90042

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico info@highlandparknc.com para avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also view our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

SB 411 Updates: If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on

the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

1. **CALL TO ORDER / Llamada al Orden**
 - a. Meeting Called to Order

2. **ROLL CALL / Pasar Lista**
 - a. Call of the roll and certification of a quorum

3. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción:** Motion to approve agenda

4. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS / Comentarios del público en general sobre temas que no están a la agenda - [submit here](#) (enviar aquí) or email (o correo electrónico) info@highlandparknc.com**

5. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción:** Update on CIS tracker

6. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción:** Motion to approve exploring translation directly with local vendor

7. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción:** Motion to approve Board Meeting Zoom Standard Operating Procedures
 - a. Webinars
 - b. Update on Zoom Recordings

8. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción:** Motion to approve Standard Operating Procedures for Timing for Board Meetings

9. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción:** EC Operational Roles. Motions to approve the following key and equipment holders and Operational Rules:
 - a. Mailbox Key: Darren Gold & Lea Klein
 - b. Storage Key: Connie Martinez & Darren Gold
 - c. Printer: Lea Klein
 - d. [Potential EC Operational Roles](#)

10. **DISCUSSION-POSSIBLE ACTION / Discusión-Posible Acción:** Motion to approve Google Workspace Password Holders (includes Info@ email and All Website Folders)
 - a. Connie Martinez, Darren Gold, Lea Klein

11. **DISCUSSION-POSSIBLE ACTION** / *Discusión-Posible Acción: Committee Housekeeping*

- a. *confirmations/appointments*
- b. *Committee minutes*

12. **DISCUSSION-POSSIBLE ACTION** / *Discusión-Posible Acción: Review and prioritize agenda items submitted for the 09/05/2024 HHPNC Regular Board Meeting ([DRAFT](#))*

13. **NEW BUSINESS** / *Nuevo Negocio*

14. **ADJOURNMENT** / *Aplazamiento*

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: info@highlandparknc.com

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.NeighborhoodCouncilWebsite.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)