

**HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL**

Post Office Box 50791 Los Angeles, CA 90050  
http://www.highlandparknc.com  
Certified as NC #33 May 28, 2002

**DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

200 N. Spring St. Ste.2005 Los Angeles, CA 90012  
Telephone: (213) 978-1551

**OFFICERS**

**President** Darren Gold  
**First Vice President** Dante Marquez  
**Second Vice President** Connie Martinez  
**Treasurer** Kevin Guico  
**Secretary** Lea Klein

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**Executive** Darren Gold  
**Land Use** James Marcotte & Steve Crouch  
**Outreach** Connie Martinez  
**Rules** Dante Marquez  
**Public Safety** Caroline Aguirre & Jens Jonason  
**Environmental** John Vangelisti & Lyannie Tran  
**Youth and Education Ad Hoc** Dante Marquez  
**Housing, Renters & Homelessness Ad Hoc** Vacant

**Governance Reform Ad Hoc** Connie Martinez, Clara Solis, Steve Crouch

**HHPNC NELA Community Plan Ad Hoc** Clara Solis, Darren Gold, John Vangelisti, Karen Daniel, Rick Marquez

**CITY OF LOS ANGELES**  
CALIFORNIA



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Caroline Aguirre, Vacant

**BUSINESS DIRECTORS**

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**HOUSING DIRECTOR**

Vacant

**ARTS DIRECTOR**

Vacant

**HOMELESSNESS DIRECTOR**

Vacant

**ENVIRONMENTAL DIRECTOR**

Vacant

**SENIOR DIRECTORS**

Clara Solis, Vacant

**YOUTH DIRECTOR**

Ainsley Drake

**HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL**

**Outreach Committee**

**Special Meeting Agenda**

**Thursday, August 15, 2024**

**6:15pm-7:45pm PDT**

Meeting Location

Arroyo Seco Public Library, 6145 N Figueroa St, Los Angeles, CA 90042

*Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico [connie.martinez@highlandparknc.com](mailto:connie.martinez@highlandparknc.com) para avisar al Concejo Vecinal.*

**GENERAL PUBLIC COMMENT** – Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. The public is invited to send comments via email to be read aloud by the Chair at the meeting as Public Comment. To do so, please email [connie.martinez@highlandparknc.com](mailto:connie.martinez@highlandparknc.com) with the subject “B&F Public Comment - [Meeting Date]” and in the body indicate general public comment on non-agenda items or which specific agenda item, followed by your brief comment (2 mins or less, per above stated policy).

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters,

assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email:

[NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**NOTICE TO PAID REPRESENTATIVES** – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

1. **WELCOME / Bienvenidos**
2. **CALL TO ORDER / Llamada al Orden**
3. **ROLL CALL / Pasar Lista**
  - a. Call of the roll and certification of a quorum
4. **DISCUSSION/ACTION:** Motion to approve agenda / *Acción para aprobar la agenda*
5. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** —Comments from the public on non agenda items within the Board’s jurisdiction (Limited to 10 min, max 2 min per speaker) / ***Comentarios del público en general sobre temas que no pertenecen a la agenda: comentarios del público sobre temas que no pertenecen a la agenda dentro de la jurisdicción de la Junta (Limitado a 10 minutos, máximo 2 minutos por orador)***
6. **Reports/ Informes**
  - a. Backpack giveaway debrief
  - b. Social Media Update
  - c. Tabling Opportunities :
    - i. Saturday, 10/5 Musica y Poemas
    - ii. Saturday, 10/12 Mercado
  - d. Upcoming scheduled HHPNC events/Cosponsored Events:  
Earthquake Awareness  
CD14 Forum
7. **DISCUSSION/POSSIBLE MOTION / Discusión/Posible Acción:** Appoint new committee member: Teri Bonsell
8. **DISCUSSION/POSSIBLE MOTION / Discusión/Posible Acción:** Recommend new meeting day/location for new term: 3rd Thursday of the month at the Arroyo Seco Library.
9. **DISCUSSION/POSSIBLE MOTION / Discusión/Posible Acción:** Confirm/update committee member roles

**10. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Recommend t-shirt distribution strategy

T-shirt quantities (B&W):

- S 60
- M 120
- L 140
- XL 120

**11.** Recommend Clean Up co-sponsorship (Event form needed)

- a. Sycamore Grove debrief
- b. November Veterans Memorial scheduling and next steps
- c. Garvanza/Figueroa Corridor scheduling and next steps

**12. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Recommend Outreach Budget expenditures:

- a. Up to \$500 for CD14 Forum Oct 10th (Event form needed)
- b. Up to \$200 for Mulch/Trees Senior Center beautification event (Event form needed)
- c. Up to \$250 for 500 [brochures](#)
- d. Up to \$250 for 1000 stickers
- e. Up to \$100 for tabling treats
- f. up to \$350 for Halloween Candy bags (Event form needed)
- g. up to \$ for ....

**13. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Develop [½ ad](#) or research/order swag item for distribution by Congress of Neighborhoods

**14. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Recommend strategy to promote Committees

- a. social media
- b. postcards

**15. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Recommend tabling policy to provide transparency and allow for increased tabling opportunities: Email announcement to entire board including details of event. Tabling information must only include materials and CIS/letters approved previously by the board.

**16. NEW BUSINESS / Nuevos Asuntos**

- a. Fall/Winter events/programs
- b. Storage unit
- c. ASE Ad Hoc

**17. ADJOURNMENT / Levantar la session**

**PUBLIC POSTING OF AGENDAS -**

**Neighborhood Council agendas are posted for public review as follows:**

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

**PUBLIC ACCESS OF RECORDS –**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or

all of the board in advance of a meeting may be viewed at our website: [www.highlandparknc.com](http://www.highlandparknc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: [info@highlandparknc.com](mailto:info@highlandparknc.com).

**RECONSIDERATION AND GRIEVANCE PROCESS –**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.highlandparknc.com>