

HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL  
Post Office Box 50791 Los Angeles, CA 90050  
<http://www.highlandparknc.com>  
Certified as NC #33 May 28, 2002

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT  
200 N. Spring St. Ste.2005 Los Angeles, CA 90012  
Telephone: (213) 978-1551

**OFFICERS**

**President** Angela Gonzales-Torres  
**First Vice President** Darren Gold  
**Second Vice President** John Vangelisti  
**Treasurer** Connie Martinez  
**Secretary** Karen Daniel

**COMMITTEE CHAIRS**

**Budget & Finance** Connie Martinez  
**Executive** Angela Gonzales-Torres  
**Land Use** Vacant  
**Outreach** John Vangelisti  
**Rules** Darren Gold  
**Public Safety** Caroline Aguirre  
**Environmental** Vacant  
**Youth and Education Ad Hoc** Dante Marquez  
**Housing, Renters & Homelessness Ad Hoc** Vacant

**Governance Reform Ad Hoc** Connie Martinez, Clara Solis, Steve Crouch  
**HHPNC NELA Community Plan Ad Hoc** Clara Solis, Darren Gold, John Vangelisti, Karen Daniel, Rick Marquez

**CITY OF LOS ANGELES**

CALIFORNIA



**DIRECTORS AT-LARGE**

Dante Marquez, Jens Jonason, Darren Gold, Angela Gonzales-Torres, Karen Daniel, Connie Martinez, James Marcotte, Yvonne Chavez, Lyannie Tran, Kevin Guico, Lea Klein

**PUBLIC SAFETY DIRECTORS**

Caroline Aguirre, Vacant

**BUSINESS DIRECTORS**

John Vangelisti, Vacant

**HOUSING DIRECTOR**

Vacant

**ARTS DIRECTOR**

Vacant

**HOMELESSNESS DIRECTOR**

Vacant

**ENVIRONMENTAL DIRECTOR**

Vacant

**SENIOR DIRECTORS**

Clara Solis, Vacant

**YOUTH DIRECTOR**

Ainsley Drake

# HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

## Historic Highland Park General Board Meeting Agenda

*Thursday, July 11, 2024*

*6:00pm-8:00pm*

**Highland Park Adult Senior Citizen Center**  
6152 N Figueroa St, Los Angeles, CA 90042

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85355306517>

Meeting ID: 853 5530 6517

One tap mobile

+16694449171,,85355306517# US

**For supporting documents visit:**

<https://drive.google.com/drive/folders/1wOnP32DwumzH8Up5UZL0LoKg6AfmKNXt?usp=sharing>

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*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.*

*Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico [info@highlandparknc.com](mailto:info@highlandparknc.com) para avisar al Concejo Vecinal.*

*Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.*

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on agenda items will be heard only when the

respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also view our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

**SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

**1. CALL TO ORDER / *Llamada al Orden***

- a. Meeting Called to Order by Chair

**2. ROLL CALL / *Pasar Lista***

- a. Call of the roll and certification of a quorum by Chair

**3. DISCUSSION-POSSIBLE ACTION / *Discusión-Posible Acción*:** Motion to approve agenda

**4. GOVERNMENT REPORTS and ANNOUNCEMENTS / *Informes y Anuncios Del Gobierno***- Strong plea to only report if information cannot be emailed to the community. If the public has questions that were not answered, please follow up with the presenter via email so that the meeting may proceed as scheduled, if not all offices are in attendance, extend time (up to 2 min each)/ (*máximo 2 minutos por orador*)

- a. LAFD
- b. LAPD
- c. LA Public Library
- d. LA City Council District Representatives (CD1 and CD14)
- e. Mayor's Office

- f. DONE
- g. HPOZ
- h. LA Recs and Parks
- i. State
- j. Federal

5. **MESSAGES AND REPORTS/ *Mensajes e Informes*** - If your update regards an agenda item, please consider leaving your update for the allotted time for the agenda item. All individuals providing reports are also highly encouraged to submit dates and information relevant to the public to the outreach team for inclusion in public communications. Any extended updates are to be requested before the general board meeting to the President

- a. Committee Reports (up to 1 min each) / *Informes del comité (máximo 1 minuto por orador)*
  - i. Rules
  - ii. Budget & Finance
  - iii. Outreach
  - iv. Public Safety
  - v. Land Use
  - vi. Environmental
  - vii. Governance Reform
  - viii. North East Community Plan Ad Hoc
  - ix. Housing, Renters, & Homelessness
- b. Liaison & Alliance Reports
  - i. Emergency Preparedness Liaison
  - ii. ARC

6. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS / *Comentarios del público en general sobre temas que no pertenecen a la agenda***: - [submit here](#) (*enviar aquí*) or email (*o correo electrónico*) [info@highlandparknc.com](mailto:info@highlandparknc.com)  
Comments from the public on non agenda items within the Board's jurisdiction (Limited to 10 min, max 1 min per speaker) / *comentarios del público sobre temas que no pertenecen a la agenda dentro de la jurisdicción de la Junta (Limitado a 10 minutos, máximo 1 minuto por orador)*

7. **TREASURER REPORT/ *Informe del tesorera***:

Current Available Funds: \$16.20 (\$333 monthly)

[2023-2024 FY unspent funds](#): \$8271.80 (approximately; to rollover to next FY)

- a. General - \$4578.80
- b. Outreach - \$543
- c. NPG - \$3150 (plus \$2498.76 returned/in limbo)

2023-2024 FY Outstanding expenditures will have to be re-agendized  
Annual budget \$32K + rollover funds

8. **CONSENT CALENDAR APPROVAL/ *Aprobación del calendario de consentimiento***:

- a. May General Board Meeting Minutes - *pending*
- b. June General Board Meeting Minutes - *pending*
- c. [April MER](#)
- d. [May MER](#)
- e. [June MER](#)

9. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to add Second Cardholder to administrative packet to act as Events Chair for HHPNC. The Second Cardholder will complete all required financial officer training, required documents, and file all HHPNC Board approved events with the NC Funding Program. The Second Cardholder/Events Chair will also be responsible for event related purchases.
10. **Administrative Motions to appoint Financial Officers:**
- Treasurer (*currently Connie Martinez*)
  - Second signer (*currently Darren Gold*)
  - Alternate signer (*currently Karen Daniel*)
  - Cardholder (*currently Connie Martinez*)
  - 2nd cardholder
11. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve 2024-2025 FY [Proposed 2024-2025 Administrative Packet](#) including leases and agreements.
- office space - N/A
  - meeting location - Highland Park Senior Center
  - storage facility - Public Storage
  - PO Box
  - website Services - Kristina Smith
12. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve Outreach Expenditure up to \$500 for items for Backpack giveaway day 8/8 at HLP Recreation Center with Summer Nights Program
13. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve updates to [NPG Policies and Procedures](#):
- Oct 15 and March 15 Deadlines
  - Updates to [Follow-Up Form](#)
  - with automatic renewal each FY (instead of creating forms each year)
14. **DISCUSSION / *Discusión*:** [Presentation of NPG Packet](#) by applicant *Allies of Yorkdale*. Requesting \$5000 to support the upcoming dance program at Yorkdale Elementary aimed at empowering youth through the art of dance.
- 5 Minute Presentation
  - 4 Minute Board Q&A
  - 4 Minute Public Comment
15. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve NPG award up to \$5000 for *Allies of Yorkdale* to support the upcoming dance program at Yorkdale Elementary aimed at empowering youth through the art of dance.
16. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve Public Safety Committee event (late September or early October 2024 for Earthquake preparedness with organizations to be invited to provide presentations are LADWP, SoCal Gas Company, CERT, LAFD, LAPD, Red Cross, CD1, CD14 and the Mayor's office)
17. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve translation services policy: translation via Zoom unless approved in advance by board
18. **DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve creation of [Social Justice Ad Hoc](#)

**19. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to appoint:

- a. Land Use Committee Chair(s) - Steve Crouch or James Marcotte
- b. Environmental Committee Chair - Lyannie Tran
- c. Public Safety Committee Co-Chair - Jens Jonason
- d. Youth & Education Co-Chair - Yvonne Chavez
- e. Housing, Renters, Homelessness member - Lea Kline

**20. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve [Letter of Support](#) for El Super [ZA-2024-39-CUB](#) re: renewal of a full line of alcoholic beverages for off-site consumption in conjunction with an existing market and expanded operation from 7:00am to 11:00pm, daily at 5610 York Blvd (representative Maria Impala and applicant Richard N. Phegley)

- a. Land Use Committee Voted 4 to 0 Letter of Support

**21. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve [Request for Action](#) re: Councilmember Hernandez's assistance in hearing community input into the future of the Highland Theater

**22. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve [Community Impact Statement](#) in support of Council File Number: 24-0656

**23. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to approve [Request for Action](#) in opposition to the Arroyo Seco Water Reuse Project.

**24. DISCUSSION/POSSIBLE MOTION / *Discusión/Posible Acción*:** Motion to send letter to CD1 and CD14 requesting that the City Council strengthen the recently passed copper theft reward program by focusing on the middle men and ultimate end buyers rather than the street level thieves. Concentrating on the command and control structure of these criminal enterprises would save law enforcement resources and most importantly time.

**25. NEW BUSINESS / *Nuevo Negocio***

**26. ADJOURNMENT / *Aplazamiento***

**NOTICE TO PAID REPRESENTATIVES** – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: [info@highlandparknc.com](mailto:info@highlandparknc.com)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

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