

**HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL**

Post Office Box 50791 Los Angeles, CA 90050  
http://www.highlandparknc.com  
Certified as NC #33 May 28, 2002

**DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT**

200 N. Spring St. Ste. 2005 Los Angeles, CA 90012  
Telephone: (213) 978-1551

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**First Vice President** Emily Spokes  
**Second Vice President** Angela Gonzales-Torres  
**Treasurer** Samantha McBride  
**Secretary** Theresa Saso

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**Outreach Co-Chairs** Angela Gonzales-Torres  
**Rules** Emily Spokes  
**Public Safety Co-Chairs** Steve Crouch, Vacant  
**Environmental** Emily Spokes  
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**Elections Ad Hoc** Theresa Saso  
**Housing, Renters & Homelessness Homelessness Ad Hoc** Theresa Saso, Elliot Avila  
**Arts Ad Hoc** Ramona Joy Mikelson  
**HHPNC Ad Hoc Committee on the Northeast Los Angeles Community Plan** Clara Solis, Rick Marquez

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# HISTORIC HIGHLAND PARK NEIGHBORHOOD COUNCIL

**Joint Outreach & Elections Ad Hoc Committee Special Meeting Agenda**

**April 12, 2023, 7:00 P.M.**

**La Monarca Bakery & Cafe**

**5835 North Figueroa St, Los Angeles, CA 90042**

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*Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico [info@highlandparknc.com](mailto:info@highlandparknc.com) para avisar al Concejo Vecinal.*

*Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.*

**1. CALL TO ORDER**

- a. Meeting Called to Order by Chair

**2. ROLL CALL**

- a. Roll Call

**3. DISCUSSION/ACTION:** Motion to approve agenda

**4. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

**5. UPDATE/DISCUSSION/POSSIBLE MOTION:** Bumper sticker design and file set up by Joe Bravo, receipt of scalable vector files for future use. \$75.00 design fee invoice approval. - Theresa

**6. UPDATE/DISCUSSION:** Review analytics

- a. Website stats: Kristina (2 mins)
- b. Email stats: Kristina (5 mins)

- c. Social stats: Kristina (5 mins)

**7. UPDATE/DISCUSSION/POSSIBLE MOTION: Elections Outreach**

- a. Candidates Mixer
- b. How to Vote step-by-step guide
- c. Other Elections Outreach

**8. NEW BUSINESS**

**9. ADJOURNMENT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Fire Station #12 located at 5921 North Figueroa Street, Los Angeles CA 90042
- <https://www.highlandparknc.com>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.highlandparknc.com](http://www.highlandparknc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email at: [info@highlandparknc.com](mailto:info@highlandparknc.com).

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board and our website <https://www.highlandparknc.com>.