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info@hermonnc.org

HERMON NC GOVERNING BOARD

Lec Turner, CHAIR, Charitable, Civic, or Faith-Based Rep  
Katherine Harrington, VICE CHAIR, Hermon North Rep  
Courtney Davison, TREASURER, Community Interest Rep  
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Danielle Suarez Jones, Quality of Life Rep  
Nicole Mihalka, Cultural Rep  
D. Davis Fowlkes, Education Rep  
Jessica Jimenez, Youth Rep

## Hermon Neighborhood Council General Board Meeting Meeting Agenda

Thursday, July 13, 2023 | 7pm

5800 Monterey Road

Hermon, Los Angeles 90042

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. All agenda items are actionable unless otherwise noted.

### I. WELCOMING REMARKS:

- A. Call to Order
- B. Roll Call/Introduction of New Board
- C. Informal Survey on Outreach Efforts

### II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

(Representatives from government offices and community-based organizations. Reports and brief presentations only. Any questions, please up with the presenter independently so meeting may proceed as scheduled. Up to 30 minutes total)

- A. LA City Council District Representative
- B. Mayor's Office
- C. City Attorney's Office
- D. Assemblymember's Office
- E. LAPD
- F. Hermon Area Schools
- G. Local Community Organizations
- H. Department of Neighborhood Empowerment
  1. Board Service Acknowledgement and Affirmation
  2. Required Board member trainings
  3. Upcoming Department Onboarding Orientation Sessions
  4. NEA Contact Information

### III. PUBLIC COMMENTS

- A. Comments from the public on non-agenda items within the Board's jurisdiction (up to 2 min/speaker)

### IV. ADMINISTRATIVE ITEMS

- A. Installation of newly-elected NC Board (Oath of Office)
- B. Nominations and voting on 2023-2024 Board Officers
  1. Voting for Chairperson
  2. Voting for Vice-Chairperson
  3. Voting for Treasurer

- C. Nominations and voting on Financial Officers of the Board
    - 1. Voting for Neighborhood Council Bank Card Holder
    - 2. Voting for Second Card Holder
    - 3. Voting for Second Signer
    - 4. Voting for Alternate Signer
  - D. Review and adoption of minutes for June 2023 Special Board meeting
  - E. Approval of Administrative Packet for FY 2023-2024
  - F. Discussion and possible vote to fill vacant Community Interest Board seat
  - G. Discussion and possible vote to fill vacant Community Interest Board seat
  - H. Discussion and possible vote to fill vacant Hermon West Board seat
  - I. Discussion and vote to confirm HNC Board and Committee meetings location for FY2023-2024 as 5800 Monterey Road, Los Angeles, CA 90042
- V. TREASURER/FINANCIAL UPDATE
- A. Funding dashboard ([link here](#))
  - B. Detail on outstanding funding commitments
  - C. Financial/budget items for discussion and possible action
    - 1. Approval of June 2023 MER
    - 2. Approval of the following allocations of the total \$32,000 budget for FY 23/24:
      - a) General Operations allocation of up to \$14,350 including:
        - 1. Office: \$8,200
        - 2. Outreach / Elections: \$6,150
      - b) Community Improvement Project: \$0
      - c) NPG: \$17,650 (\$14,532.99 in Item VIII below)
  - D. Approval of funds for the following items for the fiscal year 2023/2024:
    - a. Up to \$450 for website maintenance services
    - b. Up to \$550 for P.O. Box
    - c. Up to \$7,000 for rental of space to host NC Board and Committee meetings
    - d. Up to \$3,000 for general outreach including postage, flyers, brochures, and postcards for promotion of HNC meetings and events
    - e. Up to \$200 for text and email software
    - f. Up to \$500 for committee events and promotional items
    - g. Up to \$1,050 for storage, refurbishment, installation, and removal of holiday decorations
    - h. Up to \$1,600 for the fiscal year for promotional items including hats, t-shirts, mugs, and bags
- VI. OUTREACH COMMITTEE UPDATES (discussion and possible action - up to 5 minutes)
- A. Upcoming committee meetings and other announcements
  - B. Discussion regarding holiday ornament installation, refurbishment, and storage
- VII. COMMUNITY IMPROVEMENT COMMITTEE UPDATES (discussion and possible action - up to 5 minutes)
- A. Discussion, nomination, and vote on committee Chair
  - B. Upcoming committee meetings and other announcements
- VIII. NEIGHBORHOOD PURPOSE GRANT COMMITTEE UPDATES (discussion and possible action - up to 5 minutes)
- A. Discussion, nomination, and vote on committee Chair
  - B. Approval of NPG to Art in the Park in the amount of \$4,380 to support Community Arts Programs (free, all ages Saturday programs) in 2023
  - C. Approval of NPG to Art in the Park in the amount of \$4,815 to support the You & Yours multi-generational art exhibition to take place in the Historic Lawn Bowling Building in Hermon Park, sometime in 2023
  - D. Approval of NPG to Bushnell Way Elementary School in the amount of \$437.99 for the purchase of a large classroom rug. The rug will be used to further support the development of Social Emotional Learning through group "family" time.

- E. Approval of NPG to Hermon Advance Team in the amount of \$1,900 to support community engagement efforts focused on increasing the tree canopy in Hermon, in partnership with Tree People, in Fall 2023.
- F. Approval of NPG to Hermon Advance Team (HAT) in the amount of \$3,000 to support the initial phase of a potential multi-phase initiative to address the center median on Monterey Road. The initial phase will provide the blue print for the center median and will include engagement through the HNC to ensure stakeholders are engaged in the process.
- IX. HERMON EMERGENCY PREPAREDNESS COMMITTEE UPDATES (discussion and possible action - up to 5 minutes)
  - A. Discussion, nomination, and vote on committee Chair
  - B. Upcoming committee meetings and other announcements
- X. LAND USE COMMITTEE UPDATES (discussion and possible action - up to 5 minutes)
  - A. Discussion, nomination, and vote on committee Chair
  - B. Upcoming committee meetings and other announcements
- XI. LGBTQ+ COMMITTEE UPDATES (discussion and possible action - up to 5 minutes)
  - A. Discussion, nomination, and vote on committee Chair
  - B. Upcoming committee meetings and other announcements
- XII. HOUSING, HOMELESSNESS, AND TENANTS' RIGHTS COMMITTEE UPDATES (discussion and possible action - up to 5 minutes)
  - A. Discussion, nomination, and vote on committee Chair
  - B. Upcoming committee meetings and other announcements
- XIII. COMMUNITY IMPACT STATEMENTS (CIS) AND POSITIONS (discussion and possible action - up to 5 minutes)
  - A. Suggestions/recommendations for future CIS and other announcements
- XIV. UPCOMING COMMITTEE MEETINGS AND OTHER ANNOUNCEMENTS
- XV. SCHEDULING OF NEXT BOARD MEETING
- XVI. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS
- XVII. ADJOURNMENT

**Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chair.**

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - Agendas will be posted for public review at [www.HermonNC.org](http://www.HermonNC.org) and as follows:

- Hermon Fellowship Center 5800 Monterey Road, Los Angeles, CA 90042
- Hermon Dog Park in Hermon Park
- Fresco Market 5914 Monterey Road, Los Angeles, CA 90042
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at:

<https://www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting L. Turner, HNC Chair, at [lee@hermonnc.org](mailto:lee@hermonnc.org).

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street, L.A., CA, at our website: [HermonNC.org](http://HermonNC.org), [www.empowerla.org/hnc/](http://www.empowerla.org/hnc/) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact Katherine Harrington, Board Vice-Chair, at [katherine@hermonnc.org](mailto:katherine@hermonnc.org).

RECONSIDERATION AND GRIEVANCE PROCESS For information on the HNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HNC Bylaws. The Bylaws are available at our Board meetings and our website [www.empowerla.org/hnc/](http://www.empowerla.org/hnc/)

SERVICIOS DE TRADUCCION Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a J. Quezada, al (818) 425-9976 o por correo electrónico [jorge@hermonnc.org](mailto:jorge@hermonnc.org) para avisar al Concejo Vecinal