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HARBOR GATEWAY SOUTH NEIGHBORHOOD COUNCIL

General Board and Stakeholder Meeting

Thursday, July 10 at 6:30 pm

**Council Member Tim McOsker Harbor Gateway Office
The Enclave, 970 W 190th Street, Suite 150, Torrance, CA 90501**

AGENDA

1. Call To Order

- a. Board Roll Call
- b. Recognition of Outgoing Board

2. Seating of the new Neighborhood Council Board

- a. Neighborhood Council Board Member Oath

3. Election of Executive Officers

- a. Discussion and/or possible action to appoint President
- b. Discussion and/or possible action to appoint Vice President
- c. Discussion and/or possible action to appoint Treasurer
- d. Discussion and/or possible action to appoint Secretary
- e. Discussion and/or possible action to appoint Parliamentarian

4. Election of Financial Officers

- a. Discussion and/or possible action to designate up to two (2) Bank Card Holders
- b. Discussion and/or possible action to designate a Second Signer
- c. Discussion and/or possible action to designate up to two (2) Bank Card Holders

*****TRANSFER MEETING TO THE NEW PRESIDENT/AND OR VICE PRESIDENT*****

5. Approval of Agenda – Approval of July 2025 meeting agenda

6. Approval of Minutes – June 4, 2025 Meeting minutes

7. Governmental, LAPD, Budget Advocates, and other City Departments, Committee Updates and Report

8. Presentation – Coyote Educational/Information: Elizabeth Bondy – Agricultural/Weights & Measures Inspector II, Division of Integrated Pest management

9. Discussion and possible action to appoint qualified stakeholders to the current vacant seats on the Governing Board:

- a. Area 2 Board Member (north of Carson Street and south of 190th Street)
 - i. Applicant Morgan Griffin – prior board member, has been serving the community and been on the board for over 7 years

- b. Area 3 Board Member (north of 190th Street and south of Artesia Blvd)
- c. At Large Stakeholder Board Member (Open to all stakeholders, except Community Interest Stakeholders)
- d. At Large Stakeholder Board Member (Open to all stakeholders, including Community Interest Stakeholders)

10. General Public Comment on Non-Agenda Items. To ensure that all are heard, a 2-minute time limit applies to each public speaker. This portion of the meeting is reserved for comment on items that are not on the agenda. Under the Ralph M. Brown Act, **the Neighborhood Council (NC) cannot act on items raised during public comment**, but may respond briefly to statements made or questions posed; request clarification; or refer the item for a future meeting. Time starts when you step up to the microphone. If presenting handout material to the NC, please provide 9 copies before speaking

11. Budget and Finance

- a. Motion to approve the 2025 May Monthly Expenditure Report
- b. Motion to approve the Admin Packet and Budget for Fiscal year 2025-2026
- c. Motion to approve \$103.58 for the additional cost of reusable water bottles. The board previously approved \$2,000 on May 8, 2025. However, with tax and freight, the final cost exceeded the previously approved amount by \$103.58.

Sip & Flip Aluminum Bottle - 24 oz. (119696)

Description	Qty	Color	Cost/Unit	Total
Sip & Flip Aluminum Bottle - 24 oz.	400	Metallic Blue / Gray	\$4.64	\$1,856.00
Coupon Code	1	n/a	(\$227.52)	(\$227.52)
Set-Up Charge	1	n/a	\$40.00	\$40.00

Artwork Instructions

Imprint: Wrap
Location:
Color(s): White

Shipment Details

Estimated Ship Date: June 05, 2025

Carrier: UPS GROUND (Parcel)
Service:
Delivery Date: June 11, 2025

Subtotal	\$1,668.48
Freight	\$264.10
Tax	\$171.00
Product Total	\$2,103.58

- d. Motion to approve the purchase of two (2) Folding chairs. On May 8, 2025 the board approved the purchase of 10 chairs with a cost not to exceed \$1,000. The vendor required a minimum order of 12 (twelve) chairs, exceeding the approved total by 2(two) chairs. This is for approval of the 2 (two) additional chairs only, not the cost. The total cost of the 12 (twelve) chairs was \$411.52, far below the approved cost of \$1,000,

Description	Qty	Color	Cost/Unit	Total
Folding Chair with Carrying Bag	12	Navy / Black	\$22.99	\$275.88
Coupon Code	1	n/a	(\$38.51)	(\$38.51)
Set-Up Charge	1	n/a	\$45.00	\$45.00

Artwork Instructions

Imprint: Chair-Back of Backrest
Location:
Color(s): White

Shipment Details

Estimated Ship Date: June 09, 2025

Carrier: UPS GROUND (Parcel)
Service:
Delivery Date: June 13, 2025

Subtotal	\$282.37
Freight	\$100.22
Tax	\$28.93
Product Total	\$411.52

- e. Motion for the approval of monthly expenses: including approval of the Treasurer's payment of all recurring Neighborhood Council expenses, including (but not limited to) At Work for temporary staffing services not to exceed 1,000 per month, the Mailroom not to exceed \$500 per month, Life Storage not to exceed \$350 per month, office supplies not to exceed \$300 per month, refreshments for monthly meeting not to exceed \$225 per month.
- f. Motion to purchase Microsoft 365 for office use in preparation of documents, i.e agenda, letters, etc cost not to exceed \$150
- g. Motion to approve sponsorship of \$300 for LAPD National Night Out on August 5, from 4 pm to 8pm. It will be held at the Harbor Community Police Station, 2175 John S. Gibson Blvd, San Pedro, CA 90731. The event is free and open to the public.
- h. Motion to approve sponsorship of \$1,000 for Safety Event in October in collaboration with Kids are 1st. A non-profit that will be hosting a Car Seat Safety resource fair. The event will be free and open to the public, to be held in the Harbor Gateway South community.

12. Board Member Announcements/New Business

- a. Toyota Community Open House - Friday, July 11 4-7 pm; Free family friendly fun, food, music, games
- b. LAPD Town Hall meeting – Tuesday, July 22 6-9 pm; open to the public Peck park Auditorium
- c. National Night Out – Tuesday, August 5 4-8pm; open to the public Harbor Division Station

13. Adjournment —The next regular Board and Stakeholder meeting to be announced.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at our website by clicking on the following link: www.harborgatewaysouth.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at (310) 918-8650 or e-mail us at info@harborgatewaysouth.org

PUBLIC POSTING OF AGENDAS – Harbor Gateway South Neighborhood Council agendas are posted for public review as follows: Normandale Recreation Center, 2240 S. Halldale Avenue, Torrance, CA 90501 and at our website: www.harborgatewaysouth.org • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al 310-918-8650.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.Harborgatewaysouth.org

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org