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## HARBOR GATEWAY SOUTH NEIGHBORHOOD COUNCIL

General Board and Stakeholder Meeting  
Thursday, November 14 2024 at 6:30 pm



**Halldale Elementary Auditorium**  
**21514 Halldale Avenue**  
**Torrance, CA 90501**

### AGENDA

1. **Call to Order and Roll Call**
2. **Approval of Agenda** – Approval of November 14, 2024 meeting agenda
3. **Approval of Minutes** – October 10, 2024 Meeting minutes
4. **Governmental, LAPD, Budget Advocates, and other City Departments, Committee Updates and Report**
5. **Discuss and possible motion:** switching to a Selection Process vs. Election for 2025 Neighborhood Council election cycle. Response required by Friday, November 15. See attached email and Selection Procedures Stipulation Worksheet. Lorenzo (NEA) to present/answer questions.
6. **General Public Comment on Non-Agenda Items. To ensure that all are heard, a 2-minute time limit applies to each public speaker.** This portion of the meeting is reserved for comment on items that are not on the agenda. Under the Ralph M. Brown Act, **the Neighborhood Council (NC) cannot act on items raised during public comment**, but may respond briefly to statements made or questions posed; request clarification; or refer the item for a future meeting. Time starts when you step up to the microphone. If presenting handout material to the NC, please provide 9 copies before speaking
7. **Budget and Finance**
  - a. Motion to approve the 2024 August Monthly Expenditure Report
  - b. Motion to approve the 2024 October Monthly Expenditure Report
  - c. Motion to approve the purchase from Smart and Final of \$57.38 on 10-25-2024 to attract stakeholders to NC booth at outreach opportunity at Meyler Elementary School on 10-25-2024.
  - d. Motion to approve the purchase from Smart and Final of \$51.57 on 10-25-2024 to attract stakeholders to NC booth at outreach opportunity at Meyler Elementary School on 10-25-2024.
  - e. Motion to approve the purchase of promotional beanies or scarf with NC logo, cost not to exceed \$2,000.
  - f. Motion to approve the meeting facility with LAUSD at Halldale Elementary School, 21514 Halldale Avenue, Torrance 90501 for the monthly board and stakeholder meetings with a cost not to exceed \$1000 for the period January to June 2025.
  - g. The Harbor Gateway South NC was reimbursed \$1,639.10 by the City Clerk for the translation services during July – September.

**8. Board Member Announcements/New Business –**

- Harbor Gateway Torrance Outreach – seeking volunteers to repair the Santa Float, please contact a board member if interested.
- Reminder Stakeholders regarding Sidewalk repairs to provide addresses of locations or submit address and pictures via email by going to the website, or contacting a board member.
- Save the date December 14, Car Seat Safety Check at Normandale Park, 22400 Halldale Ave
- Save the date December 20 4-7pm Winter Wonderland at Normandale Park, 22400 Halldale Ave
- Santa Float coming to the Harbor Gateway – date to be announced

**9. Adjournment** —The next regular Board and Stakeholder meeting to be announced.

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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) , or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at (310) 918-8650 or e-mail us at [info@harborgatewaysouth.org](mailto:info@harborgatewaysouth.org)

**PUBLIC POSTING OF AGENDAS** – Harbor Gateway South Neighborhood Council agendas are posted for public review as follows: Normandale Recreation Center, 22400 S. Halldale Avenue, Torrance, CA 90501 and at our website: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) • You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al 310-918-8650.

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.Harborgatewaysouth.org](http://www.Harborgatewaysouth.org)

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)