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## HARBOR GATEWAY SOUTH NEIGHBORHOOD COUNCIL

General Board and Stakeholder Meeting  
Thursday, September 12, 2024 at 6:30 pm



**Normandale Recreation Center**  
**22400 Halldale Avenue**  
**Torrance, CA 90501**

### AGENDA

1. **Call to Order and Roll Call**
2. **Approval of Agenda** – Approval of September 12, 2024 meeting agenda
3. **Approval of Minutes** – August 13, 2024 Meeting
4. **Governmental, LAPD, Budget Advocates, and other City Departments, Committee Updates and Report**
5. **General Public Comment on Non-Agenda Items.** To ensure that all are heard, a **2-minute time limit** applies to each public speaker.
6. **Budget and Finance**
  - a. **Motion – NPG Harbor Gateway Torrance Outreach.** A neighborhood purpose grant (NPG) application from Harbor Gateway Torrance Outreach was received for \$5,000. This will be used for the Annual Thanksgiving Food meals and Santa Claus Float. The Thanksgiving Food serves the Harbor Gateway community (date TBD) and the Santa Claus Float drives through the Harbor Gateway community in December (date TBD).
  - b. **Motion – NPG from Kids are 1<sup>st</sup>.** A neighborhood purpose grant (NPG) application from Kids are 1<sup>st</sup> was received for \$3,600. This will be used for a health and safety fair and to conduct free child passenger car seat safety inspections by a certified technician. The event is to be held at Normandale Recreation Center on November 9<sup>th</sup>.
  - c. **Motion to approve payment of Focus Interpreting** invoice 34658 in the amount of \$440. For interpreting services for the 8/13/2024 meeting.
  - d. **Motion to approve the translation services** for a Spanish Interpreter for Neighborhood council meetings. Cost not to exceed \$1,500 per month. Invoices to be submitted to the Office of the City Clerk for reimbursement. The reimbursement program is on a first come first serve basis until funds are depleted.
  - e. **Motion to approve amending the annual Budget** to include a line item for translation services in the amount of \$4,000.
  - f. **Motion** to approve acceptance of rollover of funds from fiscal year 2023-2024 of 10,661.85 and add to the 2024-2025 Fiscal year Budget. See attached amended budget.
  - g. **Motion** to approve the purchase of uniforms for the board to be worn during meetings and public events, cost not to exceed 1,200.
  - h. **Motion** to approve participation in the Community Harvest Festival at 1501 W Carson St, Torrance 90501 The event will be held on Saturday, October 12, time to be determined. This is a free event open to the public. Cost not to exceed \$300.
7. **Board Member Announcements/New Business** –  
Board retreat scheduled for September 21
8. **Adjournment** —The next regular Board and Stakeholder meeting to be announced.

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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email: NCsupport@lacity.org

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) , or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at (310) 918-8650 or e-mail us at [info@harborgatewaysouth.org](mailto:info@harborgatewaysouth.org)

**PUBLIC POSTING OF AGENDAS** – Harbor Gateway South Neighborhood Council agendas are posted for public review as follows: Normandale Recreation Center, 22400 S. Halldale Avenue, Torrance, CA 90501 and at our website: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al 310-918-8650.

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.Harborgatewaysouth.org](http://www.Harborgatewaysouth.org)

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)