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HARBOR GATEWAY SOUTH NEIGHBORHOOD COUNCIL

Special Board and Stakeholder Meeting
Tuesday, August 13, 2024 6:30 pm



Normandale Recreation Center
22400 Halldale Avenue
Torrance, CA 90501

AGENDA

1. **Flag Salute** (to be led by Mackenzie Walsh – Former Student Council President at Halldale Elementary)
2. **Call to Order and Roll Call**
3. **Approval of Agenda** – Approval of August 13, 2024 meeting agenda
4. **Approval of Minutes** – July 16, 2024 Special Meeting Minutes
5. **Governmental, LAPD, Budget Advocates, and other City Departments, Committee Updates and Report**
6. **Presentation** – LA Sanitation & Environment Jocelyn Valencia – New Organics program and recycling rules. Kitchen food waste pails will be distributed. www.lacitysan.org
7. **General Public Comment on Non-Agenda Items.** To ensure that all are heard, a **2-minute time limit** applies to each public speaker.
8. **Fill Vacant Board Seats — Application received from Cynthia Haro. The term of the board seats is for the remainder of the current term ONLY, and it will END on June 30, 2025.** Board Members are required to complete mandatory training within 60 days of being seated. Please refer to the Bylaws posted on the website <http://harborgatewaysouth.org/wp-content/uploads/2019/04/HGSNC-Approved-Bylaws-04.14.2022-DONE-Approved-06.16.2022-FINAL.pdf>
9. **Budget and Finance**
 - a. Motion to approve the July 2024 (Monthly expenditure report)
 - b. Motion to approve a Winter Wonderland in December in the Harbor Gateway South. The date, place and time TBD. This will be a free event for the community. Budget for the event not to exceed \$5,000.
 - c. Motion to participate in the Dia de los Muertos event to be held by CD15 on October/November in the Harbor Gateway, exact date/time location to be determined. This will be a free event for the community. Cost not to exceed \$700.
 - d. Motion to approve the payment of the Atwork invoice 279615 from 6/21/2024 in the amount of \$190.19 for staffing services provided by Sheryl Akerblom in the 2023-2024 fiscal year.
 - e. Approval of Monthly expenses, including approval of Treasurer’s payment of all recurring Neighborhood Council expenses including (but not limited to) At Work for temporary staffing services in the amount not to exceed \$1,000 per month, the Mailroom in the amount not to exceed \$500 per month, Life Storage in the amount not to exceed \$300 per month, office supplies not to exceed \$300 per month, an amount not to exceed \$200 per month for refreshments for the monthly board meeting.
 - f. Motion to approve the payment to At Work for staffing and minute taking services not to exceed \$1,000 per month.
 - g. Motion to approve the purchase of promotional plastic cups with logo, cost not to exceed \$500.

- h. Motion to approve the purchase of promotional Kozies with logo, cost not to exceed \$500
- i. Motion to approve the purchase of promotional 2025 Calendar with logo, cost not to exceed \$1,000.
- j. Motion to approve the purchase of promotional canvas bags with logo, cost not to exceed \$1,000.
- k. Motion to approve the purchase of promotional notepads with logo, cost not to exceed \$500.
- l. Motion to approve the purchase of promotional pens with logo, cost not to exceed \$500.
- m. Motion to approve the purchase of promotional Stockings for Winter Wonderland event, cost not to exceed \$500.
- n. Motion to approve the purchase of activity/craft ornament for Winter Wonderland event, cost not to exceed \$500.
- o. Motion to approve the printing/purchase of informational neighborhood council coloring books and coloring pencils/crayons, cost not to exceed \$500.

10. Board Member Announcements/New Business –

11. Adjournment —The next regular Board and Stakeholder meeting to be announced.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at our website by clicking on the following link: www.harborgatewaysouth.org , or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at (310) 918-8650 or e-mail us at info@harborgatewaysouth.org

PUBLIC POSTING OF AGENDAS – Harbor Gateway South Neighborhood Council agendas are posted for public review as follows: Normandale Recreation Center, 22400 S. Halldale Avenue, Torrance, CA 90501 and at our website: www.harborgatewaysouth.org • You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al 310-918-8650.

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.Harborgatewaysouth.org

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org