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## HARBOR GATEWAY SOUTH NEIGHBORHOOD COUNCIL

Regular Board and Stakeholder Meeting  
Thursday, June 13, 2024 6:30 pm



**Normandale Recreation Center**  
**22400 Halldale Avenue**  
**Torrance, CA 90501**

### REVISED AGENDA

1. **Call to Order and Roll Call**
2. **Approval of Agenda** – Approval of June 13, 2024 meeting agenda
3. **Approval of Minutes** – April 11, 2024 minutes, And May 9, 2024 Minutes
4. **Governmental, LAPD, Budget Advocates, and other City Departments, Committee Updates and Report**
5. **General Public Comment on Non-Agenda Items.** To ensure that all are heard, a **2-minute time limit** applies to each public speaker.
6. **Fill Vacant Board Seats** — **The term of the board seats is for the remainder of the current term ONLY, and it will END on June 30, 2025.** Board Members are required to complete mandatory training within 60 days of being seated. Please refer to the Bylaws posted on the website <http://harborgatewaysouth.org/wp-content/uploads/2019/04/HGSNC-Approved-Bylaws-04.14.2022-DONE-Approved-06.16.2022-FINAL.pdf>
7. **Budget and Finance**
  - a. Motion to approve the April 2024 (Monthly expenditure report)
  - b. Motion to approve the May 2024 (Monthly expenditure report)
  - c. Motion to approve promotional items for outreach with NC name/logo, cost not to exceed \$1,500.
  - d. Motion to approve purchase of 3-4 banners with NC meeting information to be placed in a public place, cost not to exceed \$500.
  - e. Motion to approve the Life Storage monthly rental increase of \$20, from \$275 to \$295. Effective May 1, 2024.
  - f. Motion to approve 2024-2025 Admin Packet and 2024-2025 Budget
  - g. Motion to approve the meeting facility with LAUSD at Halldale Elementary School, 21514 Halldale Avenue, Torrance 90501 for the monthly board and stakeholder meetings with a cost not to exceed \$1,000 for the period July 2024 to December 2024.
  - h. **Motion** to host a booth during Summer Night Lights at Normandale Park, 22400 Halldale Avenue, to perform outreach and provide light refreshments water/juice/snacks cost not to exceed \$500. Various dates between July 2 and ending August 10, 2024. Wednesday through Saturday from 7pm to 9pm.
  - i.
8. **Board Member Announcements/New Business** –
  - a. The annual Neighborhood Council Budget Day is scheduled for Saturday, June 15, 2024 in-person at Los Angeles City Hall.
  - b. Perform Inventory of items in Storage.
  - c. Prepare Standing Rules and guidelines for PLUM Committee, prior to reinstating the committee.
9. **Adjournment** —The next regular Board and Stakeholder meeting to be announced.

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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) , or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at (310) 918-8650 or e-mail us at [info@harborgatewaysouth.org](mailto:info@harborgatewaysouth.org)

**PUBLIC POSTING OF AGENDAS** – Harbor Gateway South Neighborhood Council agendas are posted for public review as follows: Normandale Recreation Center, 22400 S. Halldale Avenue, Torrance, CA 90501 and at our website: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) • You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al 310-918-8650.

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.Harborgatewaysouth.org](http://www.Harborgatewaysouth.org)

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)