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**HARBOR GATEWAY SOUTH NEIGHBORHOOD COUNCIL**  
**Regular Board and Stakeholder Meeting**  
**Thursday, July 13, 2023 6:30 pm**



**Halldale Elementary School**  
**21514 Halldale Avenue**  
**Torrance, CA 90501**

**AGENDA**

1. **Call to Order** – Lorenzo Briceno, NEA, Department of Neighborhood Empowerment or 2022-2023 President Celia Alcalá
2. **Roll Call** – Call of roll and certification of quorum
3. **Special Orders**
  - a. Installation of newly-elected/certified Board of Directors (Oath of Office)
  - b. Election of New Executive Officers:
    - i. President/Chair
    - ii. Vice President/Vice Chair
    - iii. Secretary
    - iv. Treasurer
    - v. Parliamentarian / Sergeant-at-Arms
4. **President to proceed with Meeting**
5. **Approval of Agenda** – Approval of July 13, 2023 meeting agenda
6. **Approval of Minutes** – June 8, 2023 minutes
7. **Fill vacant Board Member Seats** in accordance with the Harbor Gateway South Neighborhood Council Bylaws, Article V, Section 506, which states, "Any vacant position can be filled by appointment by the President or Vice-President and approval of a simple majority of the Board at the meeting immediately following the vacancy..."

Neighborhood Council membership is open to all Stakeholders. A "Stakeholder" shall be defined as any individual who: (1) Lives, works, or owns real property within the boundaries of the neighborhood council; or (2) Is a Community Interest Stakeholder, defined as an individual who is a member of or participates in a Community Organization within the boundaries of the neighborhood council.

Seats to be filled:

  - a. Area 1 representative: The area north of Sepulveda Boulevard and south of Carson Street.
  - b. Member at Large Open to stakeholders, except Community Interest Stakeholders, at least eighteen (18) years of age at the time of election or appointment.
  - c. Member at Large Open to all stakeholders at least eighteen (18) years of age at the time of election or appointment.

Board Members are required to complete mandatory training within 60 days of being seated. Please refer to the Bylaws posted on the website <http://harborgatewaysouth.org/wp-content/uploads/2019/04/HGSNC-Approved-Bylaws-04.14.2022-DONE-Approved-06.16.2022-FINAL.pdf>

**8. Appointment of Financial Officers of the Board**

- i. Neighborhood Council Bank Card Holder
- ii. Second Card Holder (optional)
- iii. Second Signer

**9. Appointment of Standing Committee Chairs and Members**

- i. Budget & Finance
- ii. Planning and Land Use
- iii. Outreach
- iv. Public Safety

**10. Governmental, LAPD, Budget Advocates, and other City Departments Updates and Report**

- a. Special guest – Sergio Carrillo from Councilmember Tim McOsker’s office

**11. General Public Comment on Non-Agenda Items.** To ensure that all are heard, a **2-minute time limit** applies to each public speaker.

**12. Presentation – Reignite Hope** Sherrie Newton “Reignite Hope is a unique nonprofit welding training program providing American Welding Society Certifications at no cost to students in just 4 weeks and helping them get jobs with industry leading companies.

**13. Presentation – 21515 Western Avenue – Rexford Warehouse project.** City of Torrance Planning Commission Resolution No 23-014, No 23-015, No 23-016 Conditional Use Permit – CUP 22-00005; Modification – MOD22-00005; Waiver – WAV22-00011. Elizabeth Byrne, <https://seqasouthbay.org/>

**14. Motion** and possible action to provide letter of support opposing the project at 21515 Western Avenue, Torrance

**15. Presentation – USC Mobile Clinic health resources – Natalie Tanios.**

**16. Motion** to host a Health Resource Fair in October, appoint ad hoc committee to coordinate. Committee is open to all community stakeholders.

**17. Motion** to host Holiday event in December –appoint ad hoc committee to coordinate. Committee is open to all community stakeholders.

**18. Motion** to host a booth and volunteer at the Halldale Avenue Back to school backpack event. Friday, August 11 8:30-2:30pm. Halldale Avenue Elementary School, 21514 Halldale Avenue, Torrance.

**19. Motion** to host a booth during Summer Night Lights at Normandale Park, 224 Halldale Avenue, to perform outreach and provide light refreshments water/juice/snacks cost not to exceed \$300. Various dates between now and ending August 12. Wednesday through Saturday from 7pm to 9pm.

**20. Budget and Finance**

- a. Motion to approve the May MER (Monthly expenditure report)
- b. Motion to amend the 2023-2024 Admin Packet Budget and move Outreach Promotional \$2,500 to Office Temporary Staff \$2,500.
- c. NPG from Halldale Elementary School – Motion and possible action for a neighborhood purpose grant (NPG) application from Halldale Elementary school in the amount of \$5,000. This will be for backpacks and supplies to be provided to needy students (preschool-5<sup>th</sup> grade) for the 2023/24 school year. The event date is scheduled for Friday, August 11 from 8:30-2:30 pm. (see attached NPG).
- d. Motion to participate and provide light refreshments at a Neighborhood Clean up to be held on Saturday, July 15 from 8-10 am. Cost not to exceed \$150. Meet at Normandale Park 22400 Halldale Ave. Dumpsters will be available for bulky item drop off.

**21. Board Member Announcements –**

- a. Save the date – Tuesday, July 25 – Townhall with Councilmember Tim McOsker – details will be posted on website.
- b. Update on Vincent Thomas Bridge Deck Replacement Project - Gustavo
- c. Update on Community Neighborhood Cleanups – Rudy
- d. Summer Night Lights at Normandale Park – 7pm to 11pm Wednesday to Saturday
- e. Normandale Park Playground now officially open (ribbon cutting was held July 1) workout equipment also open

**22. New Business –**

- a. LAPD Harbor Division – schedule a date for Captain Brent McGuyre to attend an NC meeting or Coffee with Cop
- b. Continue outreach and inform the community of the free services provided by MyLA311. Use the app to quickly and easily request the City's most popular services, including graffiti removal, pothole repair, and bulky-item pickup.

**23. Adjournment** —The next regular Board and Stakeholder meeting to be announced

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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) , or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at (310) 918-8650 or e-mail us at [info@harborgatewaysouth.org](mailto:info@harborgatewaysouth.org)

**PUBLIC POSTING OF AGENDAS** – Harbor Gateway South Neighborhood Council agendas are posted for public review as follows: Normandale Recreation Center, 22400 S. Halldale Avenue, Torrance, CA 90501 and at our website: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) • You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al 310-918-8650.

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.Harborgatewaysouth.org](http://www.Harborgatewaysouth.org)

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)