



[www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) / @hgsnc

**HARBOR GATEWAY SOUTH NEIGHBORHOOD COUNCIL**  
**Special Board and Stakeholder Meeting**  
**Wednesday, May 10, 2023 6:30 pm**



**Halldale Elementary School**  
**21514 Halldale Avenue**  
**Torrance, CA 90501**

**AGENDA**

- 1. Call to Order and Board Roll Call**
- 2. Approval of Agenda** – Approval of May 10, 2023 meeting agenda
- 3. Approval of Minutes** – April 25, 2023 minutes
- 4. Governmental, LAPD, Budget Advocates, and other City Departments Updates and Report**
- 5. General Public Comment on Non-Agenda Items.** To ensure that all are heard, a **2-minute time limit** applies to each public speaker.
- 6. Presentation – Neighborhood Purpose Grant (NPG) Parents, Educators/Teachers & Students in Action:** request \$5,000 for 2023 Summer Internship Program for Youth Residing in the Harbor South Neighborhood Council. (see attached for details)
- 7. Presentation – Vivi Yu from See Change Institute regarding City of Los Angeles COVID-19 Pandemic Reflections Initiative Outreach.** See Change Institute, is an LA-based research firm that is collaborating with the City of LA to solicit feedback from Angelenos about the possibility of creating a COVID-19 Memorial in our city.
- 8. USC Mobile Medical Clinic at the Boys & Girls Club** 1435 Del Amo Blvd, Torrance – Discuss and motion to approve an event in September. The mobile medical clinic focus is primary diagnostic screenings for hypertension and diabetes. <https://www.mobileclinicusc.org/>
- 9. Discuss and possible motion to request a left turn signal be placed on the intersection of Del Amo and Western Avenue.** This location has been a problem for several years.
- 10. Discuss and possible motion to request a CalTrans Traffic Study for a streetlight to be placed on the intersection of Carson Street and Halldale Avenue for the safety of students attending Halldale Elementary School.** This is a high traffic area on a busy major street and Halldale Elementary is one block away. There has been concern from parents as to the safety of students crossing the street.
- 11. Discuss outreach method to get the community input on areas needing Traffic Study for cross walks, stop signs, and traffic lights.**
- 12. Discuss LAPD lack of Deployment in the Harbor Gateway and the process to address the issue.**
- 13. Motion to appoint a Financial Officer as 2<sup>nd</sup> Cardholder** – requirements: complete funding training for Financial Officers (this is in addition to regular funding training). The 2<sup>nd</sup> Cardholder will be issued a purchase card from the City of Los Angeles and would be responsible for payment of board approved expenditures using the purchase card, will obtain receipts for transactions and upload to the City Funding Dashboard Portal.

#### 14. Budget and Finance

- a. Motion to approve the April MER (Monthly expenditure report)
- b. Motion to approve purchase of Email list from <https://giantpartners.com/> to be used as an outreach tool. Total available clean emails: 3,046 Validated Emails, cost not to exceed \$500.

**15. Board Member Announcements** – Tree Adoption at LA Sanitation & Environment Open House – Harbor District Yard, 1400 N Gaffey St, San Pedro, on May 20 from 10am-2pm; bring proof of city of LA residence, and receive up to 7 Free trees.

**16. Adjournment** —The next regular Board and Stakeholder meeting to be announced

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at (310) 918-8650 or e-mail us at [info@harborgatewaysouth.org](mailto:info@harborgatewaysouth.org)

**PUBLIC POSTING OF AGENDAS** – Harbor Gateway South Neighborhood Council agendas are posted for public review as follows: Normandale Recreation Center, 22400 S. Halldale Avenue, Torrance, CA 90501 and at our website: [www.harborgatewaysouth.org](http://www.harborgatewaysouth.org) • You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al 310-918-8650.

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.Harborgatewaysouth.org](http://www.Harborgatewaysouth.org)

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)