

**Greater Wilshire Neighborhood Council
Governing Board Members**

President - Conrad Starr
Vice President - Charles D'Atri
Secretary - Jennifer DeVore
Treasurer - Patricia Carroll

Area 1 - Brookside: Owen Smith
Area 2 - Citrus Square: Jeffrey Carpenter
Area 3 - Country Club Heights: *Vacant*
Area 4 - Fremont Place: Anne Rudnick
Area 5 - Hancock Park: Jennifer DeVore
Area 6 - La Brea-Hancock: Sixto Sicilia
Area 7 - Larchmont Village: Charles D'Atri
Area 8 - Melrose: Jesseca Harvey
Area 9 - Oakwood/Maplewood/St. Andrews:
Rochelle Lewis
Area 10 - Ridgewood-Wilton/St. Andrews Square:
Patricia Carroll
Area 11 - Sycamore Square: Conrad Starr
Area 12 - Western-Wilton: Andy Galan
Area 13 - Wilshire Park: John Gresham
Area 14 - Windsor Square: Gary Gilbert
Area 15 - Windsor Village: Julie Kim
At Large: Cindy Chvatal-Keane
Renter: MJ Anderson
Business: Romi Cortier
Education: Scott Appel
Religion: *Vacant*
Other Nonprofit: Brian Curran

**CITY OF LOS ANGELES
CALIFORNIA**



**GREATER WILSHIRE
NEIGHBORHOOD COUNCIL**

General Board Meeting Agenda

Wednesday, June 11, 2025 6:30 PM
IN PERSON - Ebell of Los Angeles
743 S Lucerne Blvd, LA CA 90005

Supporting documents available at:
www.greaterwilshire.org/BDdocs/

**GREATER WILSHIRE
NEIGHBORHOOD
COUNCIL**

325 N. Larchmont Blvd #196
Los Angeles, CA 90004

(323) 539-GWNC (4962)
info@greaterwilshire.org
www.greaterwilshire.org

일시 광역주민의회
일반이사회 회의 의제

*Concejo Vecinal de Greater
Wilshire - Agenda de reunión
general de la mesa*

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an elected advisory body to the City of Los Angeles, made up of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

주민의회 체계는 모든 로스앤젤레스 시민들의 시민적 참여와, 지역 커뮤니티들에 대한 정부의 책임과 이들의 수요를 위한 목소리가 되어 봉사할 수 있게 합니다. 저희는 로스앤젤레스 시티의 선출된 자문기관으로서 저희 커뮤니티를 개선하고 정부가 저희에게 더욱 가깝게 다가오도록 하는 사명에 열중한 자원 이해관계자들로 구성되어 있습니다.

El sistema de Concejo Vecinal hace posible la participación cívica para todos los Angelinos y sirve como voz para mejorar la capacidad de respuesta del gobierno frente a las comunidades locales y sus necesidades. Somos un organismo asesor elegido de la Ciudad de Los Angeles, compuesto por voluntarios interesados dedicados a la misión de mejorar nuestras comunidades y acercar el gobierno a nosotros.

I. WELCOMING REMARKS

- A. **Call to Order, Welcoming Remarks** (Conrad Starr)
- B. **Flag Salute**
- C. **Roll Call**

II. GOVERNMENT REPORTS & ANNOUNCEMENTS

- A. **Fifth Council District** (Michelle Flores - michelle.flores@lacity.org)
- B. **Thirteenth Council District** (Mark Fuentes - mark.fuentes@lacity.org)
- C. **LAPD Olympic & Wilshire Divisions** (SLOs Cho 33817@lapd.online & Chavez 36304@lapd.online (Olympic), Rodriguez 35738@lapd.online and Shuck 40740@lapd.online (Wilshire))
- D. **LA Metro** (Ned Racine - racinen@metro.net)
- E. **Department of Neighborhood Empowerment** (Octaviano Rios - octaviano.rios@lacity.org)
- F. **Mayor's Office** (David C. Nguyen - david.c.nguyen@lacity.org)
- G. **Second Supervisorial District** (Field Deputy Daniel Park - DPark@bos.lacounty.gov)

H. **Third Supervisorial District** (Field Deputy Amanda Laflen - alaflen@bos.lacounty.gov)

I. **Other Government Representatives**

III. **RECOGNITION OF THE 2023-2025 GWNC BOARD**

IV. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** *Limited to 2 minutes per speaker.*

V. **REPORTS BY ALLIANCE REPRESENTATIVES AND NC LIAISONS**

A. **Budget Representative** (Jack Humphreville)

B. **LADWP** (Jack Humphreville)

C. **LANCC** (Jennifer DeVore)

D. **Other Liaisons or Representatives**

VI. **ADMINISTRATIVE ITEMS** (Discussion and Possible Action)

A. **Filling Board and Board Alternate Vacant Seats**

1. **Board Vacancies:** Religion, Country Club Heights

2. **Board Alternate Vacancies:** Area 3 - Country Club Heights; Area 4 - Fremont Place; Area 6 - La Brea/Hancock; Area 9 - Oakwood/Maplewood/St. Andrews; Education; Religion

3. **Possible Motion(s)** to appoint eligible stakeholders to vacant board and board alternate seats.

B. **Board Training (Required by DONE in order to vote)**

1. **EmpowerLA Training Guidelines:** Board members must have completed all five trainings (Ethics, Funding, Code of Conduct, Anti-Bias and Gender Expression and Gender Identity) in order to vote and are otherwise ineligible to vote on funding and non-funding items in committee and general board meetings.

a) **Currently unable to vote (as of 6/8/2025):**

○ Board Members: **Harvey**

○ Board Alternates: **Newby, Cox, Winther, Aboltin**

b) **Courses and instructions can be found at:**

<http://empowerla.org/boardmembers/> . Please check

EmpowerLA.org/GWNC for your training expirations and email secretary@greaterwilshire.org if there are any inconsistencies.

2. **Code of Conduct:** Required of all Board Members and Alternates. More info here:

<https://empowerla.org/code-of-conduct/> . The following Board Members and Alternates have not completed the Code of Conduct: **Aboltin**

3. **Ethics and Funding Training:** Ethics and Funding training is required every two years for Board members/Alternates. Stakeholder Committee Member Ethics Training can be found at <https://locaethics.fppc.ca.gov/login.aspx> (certificate of completion required). The following board members are shown at EmpowerLA.org/GWNC as NOT having completed Ethics and/or Funding within the last 2 years and are ineligible to vote: **Harvey (Funding); Aboltin (Funding, Ethics); Cox (Ethics, Funding); Newby (Ethics); Winther (Ethics, Funding)**

4. **Gender Expression and Gender Identity Training:** Gender training is required to vote. You must only complete this training once. The following are ineligible to vote: **Aboltin, Newby**

5. **Anti-Bias (ABLE) Training:** ABLE training is required to vote. You must only complete this training once. The following are ineligible to vote: **Aboltin**

C. Adoption of GWNC General Board Meeting Minutes

1. May 14, 2025 General Board Meeting
2. March 30, 2025 Special Meeting

VII. OFFICER REPORTS

A. President’s Report

B. Treasurer’s Report (Discussion and Possible Action) Please refer to MER in the supporting documents folder (<https://greaterwilshire.org/bddocs/>).

1. **Motion to Approve Monthly Expenditure Report (MER) for May 2025 and to Approve Each Individual Expense Listed Therein.**

CC

5/2/25	Dreamhost	\$383.88
5/3/25	Public Storage May	\$247.00
5/20/25	Larchmont Chronicle	\$ 98.00

Checks

5/8/25	Apple One	Minutes	\$277.97
5/8	AppleOne	Admin	\$620.46
5/12	AppleOne	Admin	\$402.15
5/12	Ebell of LA	April	\$400.00

Outstanding Expenses - Checks sent /not cashed

5/23	Ume Works	\$ 75.00	
5/23	DONE- Canva License	\$100.00	
5/23	DONE- Zoom License	\$193.74	
5/27	Ebell - November Meeting	\$400.00	
5/27	Apple One	Admin	\$482.58
5/27	Apple One	Admin	\$229.80
5/29	Done	2nd Zoom License	\$193.74
5/29	NC’s	Budget Day	\$250.00
5/29	Congress of Neighborhoods	\$250.00	
5/29	Ume Works	\$180.00	
5/29	Ebell -June Meeting	\$400.00	
5/30	Apple One	Minutes	\$343.81

2. **Past expenses that may show up on future Mer’s**

-	Apple One Minutes	TBD
	Ume Works	TBD

3. **Possible Motion:** Approval of up to \$300 for office Supplies including Printer Ink, Paper, pens, adhesives , display holders
4. **Possible Motion :** Approval of up to \$800 for GWNC promotional materials for GWNC handouts to include, Pens, Yardsticks, postcards, stickers, fans and other promotional materials
5. **Possible Motion:** The GWNC selects Emploi Group, Inc. DBA as its provider for temporary staffing services including Administrative Assistant and Minutes Writer, with

the understanding that the current Administrative Assistant and Minutes Writer will be offered to and able to continue in their current support roles..

6. **Possible Motion:** The GWNC approves and requests a pay rate of \$19/hour for its Administrative Assistant and \$23/hour for its Minutes Writer for FY 2025-26, with the billable rates for the above positions to be \$25.27 and \$30.59 respectively, provided that its current Administrative Assistant and Minutes Writer are retained and available through its chosen Temporary Staffing Services Provider.
7. **Possible Motion:** Approval of Revised FY 2024-2025 Administrative Packet and Budget.
8. **Possible Motion:** Approval of FY 2025-2026 Administrative Packet, Budget, and Inventory.
9. **Important Fiscal Year 24-25 Dates**
 - a) June 20th, 2025 - Final date to make purchases with the NC bank card

C. **Vice President's Report**

D. **Secretary's Report**

VIII. **LAND USE COMMITTEE** (Discussion and Possible Action)

A. **Committee Report - Chair: Brian Curran**

- B. **307 N. Wilton Pl. (& Beverly):** A tract map with 5 condominium units with two yard adjustments due to street dedications. Filing date: 3/11/25. Case no: TT-83637-CN. Zoning: R3-1. Area 7: Larchmont; CD 13.

Possible Motion: The GWNC supports the approval of a "Tentative Tract Map" for 307 N. Wilton Pl., per L.A.M.C. 17.03, for a one-lot, five-unit condominium development for an under-construction multi-family building with 10-car garage, rooftop decks, and no guest parking per AB 2027; and an "Adjustment" per L.A.M.C. 17.03, to observe a front yard of 9.5' in lieu of the required 15' per the R3 zone due to a required 15.5' street dedication along Beverly Blvd.; subject to the addition of a Condition of approval that prohibits: (a) the use of the rooftop decks between 10 p.m. – 7 a.m. (b) the use of amplification of sound on the rooftop decks at all times; and (c) commercial use of the rooftop decks, as presented to the GWNC Land Use Committee on May 27, 2025.

- C. **3411 Olympic Blvd. (& Gramercy) / Hotel Koxie (coke-c-a):** Filing date: 3/18/25. Permit to allow 6 additional guest rooms to an existing 50 room hotel and to allow extending the full line of alcohol to the Hotel Lobby Cafe. Filing date: 3/18/25. Case no: ZA-2025-1626-CUB-CU2-ADJ. Zoning: C2-1. Area 3: Country Club Heights; CD 5.

Possible Motion: The GWNC supports a permit to allow six additional guest rooms to an existing 50-room hotel, Hotel Koxie, located at 3411 Olympic Blvd., and to allow extending the full line of alcohol to the Hotel Lobby Cafe.

- D. **5224 Wilshire Blvd. (& La Brea) / Maru Sushi:** Plan approval in accordance with condition no. 6 of case no. CPC-2008-9909-GPA-VZC-HD-BL-CUB-ZAA-SPR-CDO to allow the sale and dispensing of beer and wine for on-site consumption in conjunction with a 2,389 sf restaurant with 38 interior seats. Hours of operation: 10am-2am, daily. Filing date: 3/25/25. Case no: CPC-2008-9909-GPA-CUB-HD-BL-SPR-ZAD-CDO-PA4. Zoning: [Q]C4-2D-CDO. Area 11: Sycamore Square; CD 5.

Possible Motion: The GWNC supports a Plan Approval for the restaurant located at 5224 Wilshire Blvd., Case No: CPC-2008-9909-GPA-CUB-HD-BL-SPR-ZAD-CDO-PA4, to allow the sale and dispensing of beer and wine for on-site consumption in conjunction with a 2,389 square-foot indoor and 690 square-foot outdoor restaurant (3,079 total sqft.), with 38 interior seats and 20 exterior seats, between the hours of 10 a.m. and 12 a.m.

- E. **Next Meeting:** The next GWNC Land Use Committee Meeting will be held on Tuesday, June 24 at 6:30 p.m. via Zoom: <https://us02web.zoom.us/j/91527869326>

IX. **TRANSPORTATION COMMITTEE** (Discussion and Possible Action)

A. **Committee Report - Chair:** Cindy Chvatal.

1. **Leadership Changes:** Resignation of Cindy Chvatal as TC Chair. The TC accepted the resignation of Cindy Chvatal as chair. Cindy will remain on the TC. The TC voted for Romi Cortier as the new TC Chair.
2. **Discussion and Possible Motion:** The GWNC appoints Romi Cortier, GWNC Business Board Member as the Chair of the Transportation Committee

- B. **Next Meeting:** Thursday, July 17, 2025 at 6:30pm via Zoom - <https://us02web.zoom.us/j/92159935555>

X. **ENVIRONMENTAL & SUSTAINABILITY COMMITTEE** (Discussion and Possible Action)

A. **Committee Report - Chair:** Polly Estabrook.

1. **Next Meeting:** We will have a guest speaker, Vanessa Boudreau, from the Safe Clean Water Program (SCWP). The SCWP is a stormwater infrastructure program, funded by LA County Measure W in 2018, with approx \$280M spent annually. She will discuss the SCWP program and the opportunities for community participation. She will describe some examples of on-going community projects. Note: The GWNC can propose possible community projects and apply for funding in 2026.
2. **All welcome:** We welcome EVERYONE to come. We are planning to advertise on the Larchmont Buzz and hope to list the event on the GWNC Website. Please encourage all block captains to send out a meeting notice and neighbors to come.

- B. **Next Meeting:** The next GWNC ESC meeting will be at 6:30 p.m. on Thursday, June 12, 2025 via Zoom <https://us02web.zoom.us/j/92827811179>

XI. **OUTREACH COMMITTEE** (Discussion and Possible Action)

A. **Committee Report - Chair:** Jesseca Harvey

- B. **Next Meeting:** The next GWNC Outreach Committee Meeting will be held on Tuesday, June 17, 2025, at 6:30 p.m. via Zoom: <https://us02web.zoom.us/j/98276791581>

XII. **QUALITY OF LIFE COMMITTEE** (Discussion and Possible Action)

A. **Committee Report - Chair:** Charles D'Atri.

- B. **Next Meeting:** The next Quality of Life Committee Meeting will be held on Wednesday, August 27, 2025 at 6:30 p.m. via Zoom: <https://us02web.zoom.us/j/84977930618>

XIII. **NEW BUSINESS** (Discussion and Possible Action)

A. **2025-27 Board Transition - Email Accounts and Aliases**

Possible Motion: The GWNC will provide email accounts to board officers, committee chairs, its admin, and its webmaster; and will provide email aliases for its Area and Special Interest Director and Alternate Members (and to any other needed addresses, e.g. “npg@greaterwilshire.org”); and Area and Special Interest Members shall provide a personal email address to which incoming emails are to be forwarded.

XIV. **RESILIENCE COMMITTEE** (Discussion and Possible Action)

A. **Committee Report - Chair:** Gary Gilbert.

B. **Next Meeting:** The next GWNC Resilience Committee Meeting will be held on Monday, August 4, 2025 at 6:30 PM on Zoom <https://us02web.zoom.us/j/88960982957>

XV. BOARD MEMBER COMMENTS/ANNOUNCEMENTS

A. **Upcoming GWNC Board Meeting:** The next GWNC General Board Meeting will be held in person at 6:30 PM on Wednesday, July 9, 2025 at the Ebell. See agenda when posted for details.

XVI. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS

XVII. ADJOURNMENT

TRANSLATION SERVICE – If you need translation service, please contact the GWNC Secretary at (323) 539-4962 or info@greaterwilshire.org at least 72 hours before the event.

번역 서비스 – 번역 서비스를 요청하려면 행사 개최 72시간 이전까지 주민의회에 알려주시기 바랍니다. 이사회 사무국 연락처 (323) 539-4962 또는 info@greaterwilshire.org 에 접속하시기 바랍니다.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte al secretario de la mesa, al (323) 539-4962 o info@greaterwilshire.org.

THE AMERICANS WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <http://www.greaterwilshire.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact info@greaterwilshire.org or (323) 539-4962.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the GWNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GWNC Bylaws. The bylaws are available at our Board meetings and on our website at <http://www.greaterwilshire.org>.

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

PUBLIC POSTING OF AGENDAS GWNC agendas are posted for public review in the following locations:

- Our website <http://www.greaterwilshire.org>
- Display case at the Wilshire Ebell Theater 4401 W. 8th Street, Los Angeles, CA 90005
- Via e-mail - subscribe at www.greaterwilshire.org/list
- By subscribing to L.A. City’s Early Notification System at <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>