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(VACANT)

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**CITY OF LOS ANGELES
CALIFORNIA**



**KAREN BASS
MAYOR**

**GLASSELL PARK
NEIGHBORHOOD COUNCIL**

glassellparknc.org
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323-379-4510

BOARD

AREA 1 - (VACANT)
AREA 2 - (VACANT)
AREA 3 - (VACANT)
AREA 4 - BILL CURTIS
AREA 5 - STEVE SAWICKI
AREA 6 - (VACANT)
AREA 7 - GLADYS M. PINTO-MUÑOZ
AT LARGE - LUIS SEGOVIA
AT LARGE - HELENE SCHPAK
AT LARGE - (VACANT)
AT LARGE - (VACANT)
AT LARGE - VIVIAN WHITFIELD
AT LARGE - JULIANO CALVO
AT LARGE - (VACANT)
AT LARGE - ERICK VASQUEZ
ALTERNATE - (VACANT)
ALTERNATE - (VACANT)
ALTERNATE - (VACANT)
ALTERNATE - (VACANT)

GLASSELL PARK NEIGHBORHOOD COUNCIL

GLASSELL PARK COMMUNITY & SENIOR CENTER
3750 Verdugo Rd, Los Angeles, CA 90065

Board Meeting Agenda

Tuesday, April 21, 2026

At 7:00pm

Zoom Meeting Link:

<https://us02web.zoom.us/j/83811729067>

At 7:00pm

By Phone: Dial (888) 475-4499 Webinar ID: 838 1172 9067 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Erick Vasquez, al 323-379-4510 o por correo electrónico board@glassellparknc.org para avisar al Concejo Vecinal

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE GLASSELL PARK NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (888) 475-4499, and enter 838 1172 9067 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in

the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

1. Call to Order by President Erick Vasquez
2. Roll Call by President Erick Vasquez
3. Meeting guidelines/announcements by President Erick Vasquez-
 - a. Meeting guidelines - To create a productive and respectful meeting, all participants are expected to communicate with civility and mutual respect. Listen actively without interruption, focus feedback on the ideas and issues rather than the individuals, and wait for moderator recognition before speaking. Presume good intentions, keep remarks concise to allow time for all voices to be heard, and engage in the conversation with the goal of mutual understanding, compromise, and finding common ground.
 - b. Council District 13 Candidate Forum – Event has been confirmed for Thursday, April 30, 2026 at 5:00pm. The Los Angeles City College will be the host site and it will be moderated by KTLA5 reporter Christopher Wolfe. Attendees must register for the event. Food and drinks available while supplies last. Childcare and translation services will be available. Seating for seniors and individuals who need ADA accessible seating has been set aside.
 - i. To register visit this link: [CD13 Candidate Forum RSVP](#)
 - ii. Volunteer registration link: [Volunteer Sign Up](#)
 - c. Updated NC Funding Policies and Guidelines - After conducting the Neighborhood Council Funding Workgroup, the city clerk has updated policies and guidelines to enhance transparency and clarity based on the feedback received. Key improvements are:
 - All funding-related matters, including Neighborhood Purpose Grants (NPGs) and Monthly Expenditure Reports (MERs), must be approved as individual agenda items and cannot be approved under Consent Calendars.
 - Effective April 2026, the due date for Monthly Expenditure Reports (MERs) will

extend to the 15th day of the second month following the reporting month. For example March's MER is due on May 15. Per previous policy, the due date would have been the 10th of May.

- Non-Profits 501(c)(3) are required to provide status verification from the California Secretary of State and/or Department of Justice. Printout and/or screenshots accepted for registry status verification. Links to these State agencies' websites are provided in the NPG application packet.
- The Project Completion Report form is mandatory for all successful NPG applications approved after April 1, 2026.
- Vendors entering an agreement must register with the City's procurement portal, Regional Alliance Marketplace for Procurement (RAMP) to securely submit business compliance documents.
- Vendors providing services to the City will need to provide a W-9 to be paid with a check payment request.
- List of allowable prepayment expenditures
- A comprehensive glossary of terms.

[Click here for updated Policies and Guidelines](#)

4. OFFICIAL COMMENTS ON NON-AGENDA ITEMS (3 minutes per speaker): CD1, CD13, LAPD, LAFD, CERT, DONE (Department of Neighborhood Empowerment), Assembly District 51, LA Mayor's East Area Rep, LAUSD BD 5, Budget Advocates, The Nature Conservancy, 100 Acre Project
5. Public Comments on Non-agenda items (President's discretion)
 - a. Noel Armario - Up to ten minutes allocated to the speaker to introduce themselves to the community.
 - b. Cesar Vargas – Up to ten minutes allocated to the speaker for the presentation and Q&A
 - c. Public comment
6. Administrative Items
 - a. Accept self-nominations for a new Vice President
 - b. Accept self-nominations for Area 1 Representative Seat (North of the Glendale (2) Freeway, bordering Atwater Village, city of Glendale, Forrest Lawn Cemetery and Verdugo Road)
 - c. Accept self-nominations for Area 2 Representative Seat (South of the Glendale (2) Freeway, BORDERING THE Los Angeles River and Taylor Yard, Division Street, and Eagle Rock Blvd.)
 - d. Accept self-nominations for Area 3 Representative Seat (Area between Eagle Rock Blvd., Verdugo Road, Avenue 33, and Division Street)
 - e. Accept self-nominations for Area 6 Representative Seat (Bordered by the 2 Freeway, city of Glendale and Verdugo Road – north of the 2 Freeway)
 - f. Accept self-nominations for 4 vacant Alternate Seats
 - g. Accept self-nominations for vacant At Large Seats (3 vacancies)
 - h. Approve minutes from February 2026 Board Meeting
 - i. Treasurer's Report. Review/Approve MER for MARCH 2026
7. Motions and Resolutions: *NOTE: By voting on any agenda item, Board members attest they have no Conflict of Interest on that item and that they are eligible to vote, having completed all required trainings.*

- a. **Discussion/Possible Action:** To approve the purchase of a new 36”x48” posterboard of the Glassell Park map that includes the area representative boundaries for a total of \$144.86 from Staples. This poster board will replace the existing area map that has been weathered from ongoing use during outreach events. The inclusion of area boundaries will make it easier for individuals in the community to identify if they qualify to be an area representative or to highlight public safety concerns during outreach efforts.
 - b. **Discussion/Possible Action:** To approve expenditure of \$450.00 to reposition and set in concrete the enclosed GPNC bulletin board used to promote GPNC board and committee meetings.
8. Area reports (Area 4, Area 5, Area 7)
 9. Board member announcements/comments
 10. Adjournment

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be posted for public review at the GPNC Bulletin Board on the outside of the driveway fence at the Glassell Park Community & Senior Center, 3750 N. Verdugo Road, Los Angeles, CA 90065, on our website www.glassellparknc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the GPNC Secretary Steve Sawicki at 323-379-4510 or at: board@glassellparknc.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- GPNC Bulletin Board on the outside of the driveway fence at the Glassell Park Community & Senior Center, 3750 N. Verdugo Road, Los Angeles, CA 90065
- www.glassellparknc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>
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NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.glassellparknc.org

