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ERICK VASQUEZ

VICE PRESIDENT
(VACANT)

SECRETARY
LUIS SEGOVIA

TREASURER
(VACANT)

MEMBER-AT-LARGE
GLADYS M. PINTO-MUÑOZ

CITY OF LOS ANGELES CALIFORNIA



KAREN BASS
MAYOR

GLASSELL PARK NEIGHBORHOOD COUNCIL

glassellparknc.org
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323-379-4510

BOARD

AREA 1 • (VACANT)
AREA 2 • (VACANT)
AREA 3 • (VACANT)
AREA 4 • ERICK VASQUEZ
AREA 5 • LESLIE RIDINGS
AREA 6 • (VACANT)
AREA 7 • GLADYS M. PINTO-MUÑOZ
AT LARGE • LUIS SEGOVIA
AT LARGE • (VACANT)
AT LARGE • DAVID CALVO
AT LARGE • BILL CURTIS
AT LARGE • (VACANT)
AT LARGE • JULIANO CALVO
AT LARGE • (VACANT)
AT LARGE • (VACANT)
AT LARGE • (VACANT)
ALTERNATE • HELENE SCHPAK
ALTERNATE • (VACANT)
ALTERNATE • (VACANT)
ALTERNATE • (VACANT)

GLASSELL PARK NEIGHBORHOOD COUNCIL

GLASSELL PARK COMMUNITY & SENIOR CENTER
3750 Verdugo Rd, Los Angeles, CA 90065

General Board Meeting Agenda Tuesday, June 17, 2025

7:00pm

Zoom Meeting Online or By Telephone (No in person meeting)

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85350873507>

OR

Dial **888-475-4499** (US Toll Free) to Join the Meeting

Webinar ID: 853 5087 3507 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Erick Vasquez, al 323-379-4510 o por correo electrónico board@glassellparknc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE GLASSELL PARK NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (888) 475-4499, and enter 821 2144 6690 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

I. CALL TO ORDER & ROLL CALL

- Call to Order by Helena Doub, Neighborhood Empowerment Advocate
- Roll Call
- Parliamentary Procedure & Meeting Agreements

II. ELECTED OFFICES / DEPARTMENTS / ORGANIZATION ANNOUNCEMENTS

III. ADMINISTRATIVE MOTIONS

- Adoption of the [May 20, 2025 General Board Meeting Minutes](#).
- Brief overview of role(s) and Appointment of Financial Officers of the Board:
 1. Treasurer
 2. 2nd Signer
 3. NC Bank Cardholder(s)
- Appointment of Vice President
- Appointment of Secretary
- Discussion and possible appointment of vacant seats:
 1. Area 1 Representative
 2. Area 2 Representative
 3. Area 3 Representative
 4. Area 6 Representative

IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

V. FUNDING MOTIONS

- Discussion and updates on outstanding payments.
- Monthly Expenditure Reports (MERs):
 1. Discussion and possible approval of the [July 2024 MER](#).
 2. Discussion and possible approval of the [August 2024 MER](#).
 3. Discussion and possible approval of the [September 2024 MER](#).
- Discussion and possible approval of up to \$300.00/month for a minutes taker.

VI. NEW BUSINESS

- Review current Exhaustive Efforts status ([Exhaustive Efforts \(EE\) Notification](#) and [Work Plan](#)).
 1. Incomplete and/or outdated Board Member Trainings:
 - a) Gladys Pinto-Munoz (Area 7 Representative)
 - b) Luis Segovia (At-Large Representative)
 - c) Juliano Calvo (At-Large Representative)
 - d) Jamie Cerna (Alternate)
- Review of Neighborhood Council Board Member responsibilities & expectations.
- Review and discussion on [GPNC x EmpowerLA Outreach Plan](#) updates.
- Presentation from Moore Business Results (MBR) and discussion and possible action to switch webmaster services to Moore Business Results (MBR) to provide online Neighborhood Council outreach and communications, including but not limited to website, social media, and newsletter support.
- Discussion and possible action to schedule a date and time to conduct an inventory audit of outreach equipment and promotional items stored in the GPNC storage space.
- Discussion and/or possible action to identify a date and time for a Board Retreat.

VII. BOARD MEMBER ANNOUNCEMENTS

VIII. ADJOURNMENT

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, Agenda is posted for public review at GPNC Bulletin Board on the outside of the driveway fence at the Glassell Park Community & Senior Center, 3750 N. Verdugo Road, Los Angeles, CA 90065. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed on our website: GlassellParkNC.org or at the scheduled meeting.

In addition, if you would like a copy of any record related to an item on the agenda, please contact Helena Doub, Neighborhood Empowerment Advocate, at (213) 473-6914 or email at: helena.doub@lacity.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Glassell Park Community & Senior Center: 3750 N. Verdugo Road, Los Angeles, CA 90065
- GlassellParkNC.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>
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NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website GlassellParkNC.org.