

CITY OF  
LOS ANGELES



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**NOTICE AND AGENDA**  
**BYLAWS COMMITTEE MEETING**  
**DATE: SEPTEMBER 23, 2014-TIME: 7:00 P.M.**  
**LOCATION: ENCINO COMMUNITY CENTER BACK CRAFT ROOM,**  
**4935 BALBOA BLVD., ENCINO, CA 91316**

**Committee Members:** Sherman Gamson, Chair; Glenn Bailey; Sharon Brewer; Mark Levinson; Varant Majarian; Ken Silk; and Diane Rosen

1. Call to Order. Introduction of Committee Members.
2. Policy to be adopted by Planning and Land Use Committee in an attempt to outreach stakeholders. Please see attached for the proposed language and forms from PLU Chair and Members
3. Creation of Improvement & Infrastructure Committee:
  - i. Bylaws Committee is required to create - *"Article VII Committees and their Duties - All Standing and Ad Hoc Committees shall be established by the Board. Suggestions for committees may come from Stakeholders or from members of the Board, and all such suggestions shall be voted upon by the Board."*
  - ii. Purpose and Goals - Ventura Blvd Beautification (ala Tarzana, Sherman Oaks, and Studio City), Improvement, and all things sidewalks and related walkways.
  - iii. Different purpose and goals from PLU & Traffic/Transportation Committees.
4. Review of the Bylaws: Article V, Section 7: Absences - Any Board member who misses four (4) total regularly scheduled Board meetings during any twelve (12) month period will be automatically removed from the Board. Each Board member absence shall be recorded in the Council's meeting minutes or other manner of Council record keeping, and that, upon missing the required number of Board meetings for removal, the Council Presiding Officer shall notify the Board member and provide notice to that Board member that their seat has been declared vacant. Any regular meeting of the Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board member attendance.
5. Public Comments-Comments from the public on non-agenda items within the Board's subject matter jurisdiction.
6. Closing comments by Committee Chair.
7. Adjournment.

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**The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.**

**PUBLIC INPUT AT ENC EDUCATION COMMITTEE MEETINGS** - An opportunity for the public or other Board members not on The ENC Education Committee to address the Committee will be provided during **“Public Comment section”**.

**The ENC BYLAWS Committee may or may not take any action or discuss matters addressed in “Public Comments.”** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Bylaws Committee may refer such matters to the appropriate Council Committees for further consideration.

**\* Public comments are limited to TWO (2) minutes per speaker.**

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at [www.EncinoNC.org](http://www.EncinoNC.org) as well.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, [www.encinonc.org](http://www.encinonc.org), may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at [enc@socal.rr.com](mailto:enc@socal.rr.com) or [info@encinonc.org](mailto:info@encinonc.org) .

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail [amber.meshack@lacity.org](mailto:amber.meshack@lacity.org).