Encino Neighborhood Council

Roy Nwaisser - President
Josh Sautter - Vice President
Jennifer Luce - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant-at-Arms

4924 Paso Robles Avenue, Encino CA 91316 Phone: 747.282.0450

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Wednesday January 28, 2026 @7:00 PM

Encino Community Center
4935 Balboa Blvd, Encino, CA 91316

Encino Neighborhood Council Representatives

Josh Sautter Area 1 Representative	Adam Wright Area 2 Representative	Shaindi Schwebel Area 3 Representative	Joanna C. Power Area 4 Representative	Diane Rosen Area 5 Representative
Laure Stevens Area 6 Representative	Jennifer Novian Area 7 Representative	Kristin Moss At Large Representative 1	Anita Kamjoo At Large Representative 2	Heather Michaels At Large Representative 3
Victoria Biddle Business Representative	Business Representative VACANT	Roy Nwaisser Homeowner Representative	Pilar DeFreest Renter's Representative	Glenn Bailey Park & Environment Rep
Kelvin Tolbert Planning & Land Use Rep	Jennifer Luce Community Interest Rep	Tess Gurlanick Youth Representative	Geraldine Hernandez At Large Alternate 1	LeeVante Haywood At Large Alternate 2
Rachel Perry At Large Alternate 3	Dana Caruso Area 1 Alternate	Area 2 Alternate VACANT	Area 3 Alternate VACANT	Area 4 Alternate VACANT
Area 5 Alternate VACANT	Robert Meer Area 6 Alternate	Andrew Zucker Area 7 Alternate		

1. **Call to Order / Roll call / Determination of quorum**

2. **Comments from chair**

3. **Reports from Public Officials/Departments/Community Agencies not limited to (limited to five minutes per report):**

   LAPD: Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634
   LAFD: Battalion Chief Barna robert.barna@lacity.org
   Mayor Karen Bass: Nico Padron, nico.padron@lacity.org
   Councilmember Nithya Raman: Denton Cohen, denton.cohen@lacity.org (213) 851-3407
   Assemblymember Gabriel: Jack Trent-Dorfman, Jack.Trent-Dorfman@asm.ca.gov

Supervisor Lindsey Horvath: Katie Abrams, KAbrams@bos.lacounty.gov
DONE: John Darnell, john.darnell@lacity.org (213) 473-7470
Budget Advocates: Glenn Bailey, glennbaileyenc@yahoo.com

4. **Seating of Alternates:** Per ENC Bylaws (Article V, Section C.1-C.2)

   Area Seats: Absent Area Rep -> Designated Area Alternate -> Other Area Alternate (designated by president or presiding officer with Board approval) -> At Large Alternate (designated by president or presiding officer with Board approval)

   Non-Area Seats: Absent Non-Area Rep -> At Large Alternate 1 -> At Large Alternate 2 -> At Large

   Alternate 3 -> Area Alternate (designated by president or presiding officer with Board approval)

   Alternates must be in good standing with all training required by the City to be eligible to be seated.

5. **ENC Officer Reports (limited to two minutes per report)**

   A. **President**

   B. **Vice President**

   C. **Treasurer**
   Motion: ENC approves the November 2025 Monthly Expenditure Report and the December 2025 Monthly Expenditure Report.

   D. **Secretary**
   Motion: ENC approves the December 2025 Board meeting minutes.

   E. **Sergeant At Arms**
   - Update on required training for Board and Committee members.
   - Reading of ENC Meeting Protocols

6. **Reports from Committee Chairs (limited to one minute per report):**
   Executive Committee: Roy Nwaisser
   Public Safety Committee: Roy Nwaisser
   Outreach: Kristin Moss
   Finance: Pilar DeFreest
   Traffic & Transportation: Laure Stevens
   Others

7. **Public Comment on Non-Agenda Items**

   Public comments on non-agenda items **within the ENC's subject matter jurisdiction** is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

   Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.

   The total comment period shall not last more than ten minutes. At the conclusion of all business, if time allows, the Chair may, at his or her discretion, open another Comment Period.

8. **Old Business**

   A. **ENC Identification:** Last call for ENC ID (badge or lanyard).

9. **Consent Calendar**

   A. **Council File 25-0848 - Motion:** The Encino Neighborhood Council will submit a CIS supporting CF 25-0848 and encourages Councilmember Raman to include strong language that includes all the hillside, fire prone areas, in CD 4. CF 28-0848 moves for the City to evaluate its compliance with AB 747 (requiring cities and counties to review and update their safety elements), evaluate evacuation routes of high-risk areas, improve evacuation routes, and identify a funding strategy to comply with AB 747.

   B. **Motion**: The Encino Neighborhood Council will have quarterly listening sessions open to all constituents and invite an official to join us each time.

   C. **Motion**: The Encino Neighborhood Council supports the charter reform recommendations made by the Los Angeles Neighborhood Council Coalition and Neighborhood Council Budget Advocates.

10. **New Business**

   A. **Motion to support LADWP floating solar panel array:** The Encino Neighborhood Council supports the LADWP floating solar panel array planned for the Sepulveda Basin.
      - Information about the project can be found here.
      - LA DWP presentation and Q&A with ENC Public Safety Committee can be seen here.

   B. **Motion:** The Encino Neighborhood Council recommends the following additional traffic mitigation measures jointly requested by Chick Fil A and EPOA. ENC will no longer support removal of the drive (through case ZA-2017-4754-CU-SPPA-SPP-PA 1-1A) if all are implemented.
      - Extend dividing lane white line on northbound White Oak Ave approximately 30 additional feet to the south, to better provide two traffic lanes
      - Eliminate the east side pedestrian crosswalk at the intersection of Ventura Blvd & White Oak Ave, to allow northbound vehicles to turn right (East) from White Oak Ave onto Ventura Blvd, and reduce backup of vehicles on White Oak Ave
      - Adjust signal timing as needed to allow more time for northbound traffic on White Oak Ave at Ventura Blvd

   C. **Council File 25-1514 - Motion:** The Encino Neighborhood Council will submit a CIS supporting CF 25-1514. This moves to correct the removal of four Los Angeles City Council appointees to the Van Nuys Airport Citizens Advisory Council (VNY CAC).

11. **New Business – Funding**

   A. **Motion to create a new ENC logo:** The Encino Neighborhood Council authorizes up to $250 for the creation of a new logo, after we've reached out to the community and engage them to make a suitable logo for free/volunteer.

   B. **Motion to subscribe to link shortening sevice:** The Encino Neighborhood Council authorizes up to $15/month for subscription to a link shortening service.

C. **Motion to purchase new ENC top level domain:** The Encino Neighborhood Council authorizes up to $20 to purchase a custom top level domain for use with link shortening.

D. **Possible Motion**: The Encino Neighborhood Council authorizes up to $500 to support Neighborhood Council Budget Day (pending Finance Committee recommendation)

E. **Possible Motion**: Consider NPG request from Encino Charter Elementary School for up to $3,500 to cover a 5th Grade Field Trip to Camp Keystone (pending Finance Committee recommendation)

F. **Possible Motion**: Consider NPG request from Encino Charter Elementary School for up to $5000 to cover partial cost of two Promethean Boards for classroom use, including stands and four-year RADIX protection (pending Finance Committee recommendation)

12. Announcements:

Committee member announcements only about items not related to ENC business.

13. Adjournment – Adjournment in honor & in memory of community leader and BONC commissioner Joy Atkinson who passed away on January 10, 2026.

Next meeting: 7:00 PM Wednesday, February 25, 2026

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings agendas-and-documents

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website https://www.encinonc.org/ncfiles/viewPageFile/3541

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282- 0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.