



Officers:
Alex Garay • President
Victoria Miller • Vice-President
Glenn Bailey • Secretary
Pat Bates • Treasurer
Henry Eshelman • Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Wednesday, May 24, 2023 @ 7 pm
Meet and Greet @ 6:30pm
Encino Community Center
4935 Balboa Blvd.
Encino, CA 91316

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public wishing to speak on non-agenda items will fill out a speaker card and turn it in to the Secretary.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item and five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. When turning in the speaker card, indicate which items you wish to speak on. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Please be aware that time accumulates for any agenda items commented on.

Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

Encino Neighborhood Council Board Members

Lee Blumenfeld Area 1 Rep	Vacant Area 2 Rep	Alex Ventura Area 3 Rep	Jess Whitehill Area 4 Rep	Michael Silva Area 5 Rep
Laurie Kelson Area 6 Rep	Jim Esterle Area 7 Rep	Heather Michaels At-Large Rep	Henry Eshelman At-Large Rep	Alex Garay Apt/Condo Rep
Victoria Miller Business Rep	Andrew Zucker Business Rep	Jennifer Goldstein Education Rep	Vacant Encino Chamber Rep	Daniel Freedman EPOA Rep
Eliot Cohen HOME Rep	Glenn Bailey Park/Advocate Environment Rep	Darin Spillman PLU Rep	Samuel Apikyan Public Safety Rep	Anni Keusseyan Religious Rep
Patricia Bates Volunteer Rep	Brooke Resnik Youth Rep			

Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Alt	Vacant Area 2 Alt	Vacant Area 3 Alt	Robert Wenger Area 4 Alt	Jonathan Gabriel Area 5 Alt
Vacant Area 6 Alt	Lenny Beckerman Area 7 Alt	Lissa Morrow Christian At-Large Alt 1	Daniel Glaser At-Large Alt2	Vacant Apt/Condo Alt
Vacant Business Alt 1	Vacant Business Alt 2	Vacant Education Alt	Vacant Encino Chamber Alt	Vacant EPOA Alt
Daniel Kashani HOME Alt	Maury Geller Park/Advocate Environment Alt	Vacant PLU Alt	Vacant Public Safety Alt	Vacant Religious Alt
Vacant Volunteer Alt				

- 1. Call to Order. Start recording. Roll call. determination of quorum.**

Reports from Public Officials/Departments/Community Agencies, not limited to:

- 2. LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634**
Councilmember Nithya Raman: [Itzel Sanchez-Morales, itzel.sanchez@lacity.org](mailto:Itzel.Sanchez-Morales@lacity.org)
Mayor Bass: Erin Seinfeld: erin.seinfeld@lacity.org
Assemblymember Jesse Gabriel: (818) 346-4521: TBD
Department of Neighborhood Empowerment: Dina Andrews Dina.Andrews@lacity.org
Budget Advocates: Glenn Bailey
- 3. Presentation – Bel Air Church, DIR-2023-1673-MSP-SPP-DRB, ENV-2023-1674-CE**
- 4. Encino Neighborhood Council Candidate Forum – Each ENC candidate will have an opportunity to introduces themselves and share why they should earn your vote (2 min per candidate)**
- 5. Multiple Agenda Items Comment.** Comments by members of the public who wish to speak on multiple agenda items shall be allowed to speak for up to one minute per item up to a total of five (5) minutes per meeting. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This comment period includes comment on all numbered agenda items including public officials’ reports.
- 6. General Public Comment on Non-Agenda Items –** Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion.

7. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): “If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.**”
8. **Officer's Reports:**
- A. President’s Report
 - B. Vice-President's Report
 - C. Treasurer's Report
 - 1. **Motion to approve the April MER**
 - 2. **Budget Revision – Discussion and possible action**
 - D. Secretary’s Report:
 - E. Sergeant-at-Arms Report
9. **NEW BUSINESS - FUNDING:**
- A. **Shakespeare by the Sea** – Shakespeare by the Sea will return in July to Encino, at a new venue, the Garden Center (located within the Encino boundary). Each year the ENC has been a major sponsor of the event. As usual, funding is needed for several production expenses. The production will be “Twelfth Night” on July 27, 2023. Possible motion: The ENC supports being a major sponsor for the Shakespeare by the Sea production, on July 20, 2023 at a facility in Encino, and requests a sponsorship fee of \$5000 for related production expenses. **Discussion and possible action.**
 - B. **Conference Microphones for ENC Meetings** – The ENC has not had quality mics for in person meetings and should invest in conference mics. It is less expensive to purchase 2 sets of 12 rather than a 24 set system. The same system with 24 mics is about \$1750 (plus tax and shipping) We are a board of 21, need additional mics for public comment as well as backup mics in the event one fails. A Voco 12 mic system at Amazon sells for \$755 each ([See Attachment A – Mics](#)). **Possible motion: The ENC supports purchasing 2 sets of VOCO 12 mic system from Amazon and will approve up to \$1850 for 2 sets of 12 conference mics. Discussion and possible action.**
 - C. **Mixer for Mics** – The ENC will need to purchase mixers for the conference mics. If feasible, two (2) 12 channel mixers could be purchased for less than a 24 channel mixer from Amazon or similar electronics vendor ([See Attachment B – Mixer](#)). Should the ENC authorize up to \$800 for the purchase of two (2) 12 channel mixers. **Possible motion: The ENC approves the purchase of two (2) 12 channel mixers from Amazon or similar electronics vendor for the use with the new conference mic system and further authorizes up to \$800 for the purchase of the mixers. Discussion and possible action.**
 - D. **ENC Table cloths for ENC meetings** – The ENC currently has one (1) 8ft table cover, ENC meeting tables are 10ft and currently do not have covers. For a consistent look, should the ENC consider purchasing ENC logo’d custom 10ft table covers from Vista Print or other custom vendor. **Possible Motion: The ENC supports the purchase of 4 ENC logo’d 10ft table covers from Vista Print or other custom cover vendor and authorizes up to \$1000 (Sup to \$250 each) for the purchase of four (4) 10ft custom table covers. Discussion and possible action.**

- E. Wide Angle Camera for Streaming Meetings** – The ENC will need to purchase a camera to stream and record live meetings. [SZOOMSY PTZ Camera](#) USB2.0 10X Optical Zoom HD 1080P Video Conference Webcam for Live Streaming Church YouTube Skype Business Meeting Conference Room Camera System or comparable. A camera for streaming and recording could be purchased at Amazon or similar and should consider approving up to \$500 for a camera ([See Attachment D – Camera](#)). Possible Motion: The ENC approves the purchase of a camera to record and stream live meetings and authorizes \$450 for the purchase of the camera from Amazon or similar. **Discussion and possible action.**
- F. Tripod for Camera** – The ENC will need to purchase a tripod for the camera used to record and stream ENC meetings. 67" Tripod for Camera Stand, Heavy Duty Tripod with Remote & Travel Bag for Projectors, Lasers, DSLR, Webcam, Aluminum Phone Tripod for Video Recording Photo Vlogging or comparable, from Amazon, B & H or similar and should not exceed \$75 ([See Attachment E – Tripod](#)). Possible Motion: The ENC supports purchasing a tripod for streaming in person meetings from Amazon or similar and approves up to \$75 for the purchase of the tripod. **Discussion and possible action**
- G. ENC Laptop** – The ENC should consider purchasing a new laptop for ENC meetings and office functions. [Acer Aspire](#) 3 A315-24P-R7VH Slim Laptop | 15.6" Full HD IPS Display | AMD Ryzen 3 7320U Quad-Core Processor | AMD Radeon Graphics | 8GB LPDDR5 | 128GB NVMe SSD | Wi-Fi 6 | Windows 11 Home in S Mode or comparable, from Amazon, B & H, or similar. Laptops at Best Buy range from \$499 to \$3K+ ([See Attachment F – Laptop](#)). Possible motion: The ENC supports purchasing a new laptop from Best Buy or other electronics store and approves up to \$750 for the purchase of the laptop. **Discussion and possible action**
- H. Congress of Neighborhoods** – The ENC usually helps support the Congress of Neighborhoods. Should the ENC support with the Congress of Neighborhoods by assisting with funding for the in-person event with a sponsorship, up to \$1000. Possible motion: The ENC supports funding the Congress of Neighborhoods event with a sponsorship of \$750. **Discussion and possible action.**

10. NEW BUSINESS CONSENT ITEMS: *No consent items*

11. New Business:

- A. Bel Air Church, DIR-2023-1673-MSP-SPP-DRB, ENV-2023-1674-CE** – The ENC discuss the application for Mulholland Specific Plan project permit compliance and design review board for an expansion of an existing church educational facility for playground expansion of 2378 sf, landscape, and hardscape located at 16221 W. Mulholland Drive.
Case summary and documents: <https://planning.lacity.org/pdiscaseinfo/search/encoded/MjY1NTgx0>
Copy of the Mulholland Specific Plan DRB Submittal Package:
<https://www.dropbox.com/s/xrwbgcq0oued8w3/2022-1223-%20BAC%20MULLHOLLAND%20SUBMITTAL-11x17-NC.pdf?dl=0>
Discussion and possible action.

12. Board Member comment on non-agenda items.

13. Adjournment

Next meeting: Wednesday, June 28, 2023, 7pm, Encino Community Center

Announcements: Please see the Encino NC [website](#) for announcements of other events and to join our mailing list.

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.