



# CITY OF LOS ANGELES

## EAST HOLLYWOOD NEIGHBORHOOD COUNCIL

### Governing Board Agenda



**KAREN BASS – MAYOR**

**EAST HOLLYWOOD  
NEIGHBORHOOD COUNCIL  
CERTIFIED COUNCIL # 91  
APRIL 19, 2007**

**Monday, September 16, 2024  
7:00PM**

**GOVERNING BOARD OFFICERS**  
Christopher Martinez - President  
Colter Carlisle - Vice President  
James Bennett - Treasurer  
Jeff Zarrinam - Corresponding Treasurer  
Jillian Schultz - Corresponding Secretary  
Jack Symington - Recording Secretary

**P.O BOX 292359  
LOS ANGELES, CA 90029**

**Meeting Location  
Hollywood Hotel  
1160 N Vermont Ave  
Los Angeles, CA 90029**

**GOVERNING BOARD MEMBERS**  
Doug Haines  
Jennifer Lee  
Stephanie Park  
Mike Sadler  
Vicky Olson  
Rosie Echeverria  
Joshua Kirchner

**ehnc@easthollywood.net  
[www.EastHollywood.net](http://www.EastHollywood.net)  
IG: @easthollywoodnc  
Facebook: @easthollywoodnc  
Twitter: @easthollywoodnc**

**Location Information:  
PARKING AVAILABLE ON SITE  
Enter on Lexington**

*Ring the intercom and say you are there for the EHNC meeting. Enter through the lobby and take the elevator to the meeting room on the lower level. Ask the concierge for any assistance.*

This Governing Board meets the third Monday of each month at 7:00pm.

**Please be mindful of time - meetings must be over by 10pm.**

**Via ZOOM  
<https://zoom.us/j/92805658816>  
Via Phone: (669) 900-6833  
Meeting ID: 928 0565 8816**

**Executive Chair: Christopher Martinez  
Executive Co-Chair: Colter Carlisle  
Executive Members: James Bennett, Jeff Zarrinam, Jillian Schultz & Jack Symington**

**VIEWING MEETING:** The public may join the meeting by [1] Going to [www.easthollywood.net](http://www.easthollywood.net) and joining via Zoom (Meeting ID 928 0565 8816) [2] Calling (669) 900-6833 (Meeting ID 928 0565 8816). When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

**PUBLIC COMMENT:** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment for agenda items is limited to 1 minute, with a cumulative total of 3 minutes for multiple agenda items. General public comment shall be limited to a cumulative total of 2 minutes, unless adjusted by the presiding officer of the Board.

- I. Call to Order
- II. Roll Call
- III. Public Comment on Non-Agenda Items
- IV. Community Reports (2 minutes Per Report and Q&A (1 minute))
  - A. CD 13 Report, Office of Councilmember Hugo Soto-Martinez - [Karla Martinez Field Rep.](#)
  - B. Neighborhood Prosecutor - [Kurt Knecht](#)
  - C. Budget Advocate Report - [Jack Humphreville](#)
  - D. LAFD - Operations West Bureau - [Kory Jackson](#), Captain I/Paramedic
  - E. LAPD Report
    - a. Senior Lead Officer - LAPD Rampart Division - [Ryan Nguyen](#)
    - b. Senior Lead Officer - LAPD NorthEast Division - [Antonio Hernandez](#)
    - c. Senior Lead Officer - LAPD Hollywood Division - [Annabelle Eubank](#) (South of Sunset/West of Normandie)
    - d. Senior Lead Officer - LAPD Hollywood Division - [Mika Gonzalez](#) (North of Sunset/West of Normandie)
  - F. City of LA Report, Office of Mayor Karen Bass - [David C. Nguyen](#) - East Hollywood Field Rep.
  - G. CA Assembly District 52, Office of Assemblyperson Wendy Carillo - [Carlos M. Arce](#) Field Rep.
  - H. LA County Supervisor Hilda Solis SD1
  - I. Department of Neighborhood Empowerment, [Joel Gonzalez](#)
  - J. Los Angeles Public Library - Cahuenga Library, Crystal Noe
  - K. CA State Senator - District 24, Maria Elena Durazo
- V. Community Voices (2 min per item)
  - A. Thai CDC Update
  - B. East Hollywood Bid (Jeff Zarrinam)
- VI. Action Items

**Consent Agenda:**

  - a. **Motion** approval of [August 2024 Minutes](#) (Symington)
  - b. **Approval** of [updated design](#) for utility box on Vermont & Monroe (Schultz)
  - c. Appointment of Katherine Lundie to the Immigrants Right Committee (Martinez)
  - A. **Discussion and Update** on the Bylaws ([Link to Notes](#))
  - B. Appointment/Interview and Possible Action on approving Katherine Lundie to the Governing Board as At-Large F (5 minute intros each + Q & A (5 minutes)) (Martinez)
  - C. **Discussion and Possible Action** on a **Motion** - to conditionally support application for a 4-unit residential project seeking ministerial approval under the Vermont-Western SNAP located at 1159 N Berendo St. (DIR-2024-3532-SPPC-HCA) under the following conditions:
    - (1) that Dept. of City Planning finds the project compliant with all SNAP conditions and the project is therefore subject to ministerial approval
    - (2) that applicant provide a doggie waste station at the property frontage to be maintained by the property owner
    - (3) that the letter requests City Planning and CD-13 to revisit the terms of the Vermont-Western SNAP to require an affordability threshold requirement throughout all zones located in the SNAP as a condition of any ministerial approvalsPlease see below for request to add PLUM item to upcoming governing board agenda (project materials as always available in the [EHNC Drive folder](#)) (Park) (5 minutes Presentation + 25 Minute Discussion & Q&A)

- D. **Discussion and Possible Action** regarding a Letter to ABC ([folder](#)) Regarding Noise Issues from the Business at [4216 Melrose Ave, Los Angeles, CA 90029](#). (Carlisle)
- E. **Discussion and possible action** regarding locations for an upcoming mobile vaccine clinic in East Hollywood (Kirchmer)
- F. **Discussion and possible action** regarding [Day of the Dead](#) altar proposal at Barnsdall Junior Art Center Gallery (Schultz)

VII. Budget and Finance Action Items:

- A. **Approval** of the [August 2024 MER](#)
- B. **Approval** of the [updated Admin Packet](#)
- C. **Approval** of up to \$250 to place an EHNC ad in the Thai CDC 30th Anniversary “30 Years in the Fight for Human Rights, Justice, and Community,” [Anniversary Souvenir Booklet](#)

VIII. Committee Reports (1 min per item)

- A. Arts & Culture (Schultz)
- B. Budget & Finance (Bennett)
- C. Business (Zarrinnam)
- D. By Laws, Ethics & Standing Rules (Martinez)
  - a. [Bylaws](#)
  - b. [Standing Rules \(pdf version\)](#)
- E. Executive Committee (Martinez)
- F. Homelessness & Displacement Prevention (Sadler)
- G. Immigrant’s Rights (Sadler)
- H. Outreach (Carlisle)
- I. Planning & Land Use Management (Park)
- J. Public Health, Safety & Sustainability (Symington)
- K. Youth & Education (Echeverria)

IX. Announcements

- A. CIS Credentials (Schultz)
- B. Update on [Produce Box Events](#) for the Future
- C. Next Board Meeting on 10/21 and Executive Meeting Date 10/09
- D. Update on SB411 (Martinez)
- E. Update from President (Martinez)

X. Adjournment: MEETING ENDS at 9PM

**AGENDAS & PUBLIC COMMENT:** Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

**COUNCIL PROCESS:** Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on March 31, 2019. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success.

**POSTING SITES:** Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at [www.easthollywood.net](http://www.easthollywood.net). The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2) **Stakeholder Residence**, 772 N. Kenmore (3) **Against The Stream**, 4300 W. Melrose. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**THE AMERICAN WITH DISABILITIES ACT:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <http://www.easthollywood.net> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Christopher Martinez at

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.easthollywood.net](http://www.easthollywood.net)