



# CITY OF LOS ANGELES

## EAST HOLLYWOOD NEIGHBORHOOD COUNCIL

### Governing Board Agenda



**KAREN BASS – MAYOR**

**EAST HOLLYWOOD  
NEIGHBORHOOD COUNCIL  
CERTIFIED COUNCIL # 91  
APRIL 19, 2007**

**Monday, January 22, 2024  
7:00PM**

**GOVERNING BOARD OFFICERS**  
Christopher Martinez - President  
Colter Carlisle - Vice President  
James Bennett - Treasurer  
Jeff Zarrinam - Corresponding Treasurer  
Jillian Schultz - Corresponding Secretary  
Jack Symington - Recording Secretary

**P.O BOX 292359  
LOS ANGELES, CA 90029**

**Meeting Location  
Hollywood Hotel  
1160 N Vermont Ave  
Los Angeles, CA 90029**

**GOVERNING BOARD MEMBERS**  
Doug Haines  
Jennifer Lee  
Stephanie Park  
Mike Sadler  
Natalie Chyba  
Vicky Olson

**ehnc@easthollywood.net  
[www.EastHollywood.net](http://www.EastHollywood.net)  
IG: @easthollywoodnc  
Facebook: @easthollywoodnc  
Twitter: @easthollywoodnc**

**Location Information:  
PARKING AVAILABLE ON SITE**

*Enter on Lexington*

*Ring the intercom and say you are there for the EHNC meeting. Enter through the lobby and take the elevator to the meeting room on the lower level. Ask the concierge for any assistance.*

This Governing Board meets the third Monday of each month at 7:00pm.

**Please be mindful of time - meetings must be over by 10pm.**

**Via ZOOM  
<https://zoom.us/j/92805658816>  
Via Phone: (669) 900-6833  
Meeting ID: 928 0565 8816**

**Executive Chair: Christopher Martinez  
Executive Co-Chair: Colter Carlisle  
Executive Members: James Bennett, Jeff Zarrinam, Jillian Schultz & Jack Symington**

**VIEWING MEETING:** The public may join the meeting by [1] Going to [www.easthollywood.net](http://www.easthollywood.net) and joining via Zoom (Meeting ID 928 0565 8816) [2] Calling (669) 900-6833 (Meeting ID 928 0565 8816). When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

**PUBLIC COMMENT:** Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment for agenda items is limited to 1 minute, with a cumulative total of 3 minutes for multiple agenda items. General public comment shall be limited to a cumulative total of 2 minutes, unless adjusted by the presiding officer of the Board.

- I. Call to Order
- II. Roll Call
- III. Public Comment on Non-Agenda Items
- IV. Community Reports
  - A. CD 13 Report, Office of Councilmember Hugo Soto-Martinez
  - B. Neighborhood Prosecutor
  - C. Budget Advocate Report
  - D. LAPD Report
    - a. Senior Lead Officer - Rampart Division - [Ryan Nguyen](#)
    - b. Senior Lead Officer - North East Division - [Antonio Hernandez](#)
    - c. Senior Lead Officer - Hollywood Division - [Annabelle Eubank](#) (South of Sunset/West of Normandie)
    - d. Senior Lead Officer - Hollywood Division - [Mika Gonzalez](#) (North of Sunset/West of Normandie)
  - E. City of LA Report, Office of Mayor Karen Bass
  - F. CA Assembly District 52, Office of Assemblyperson Wendy Carillo (Arce)
  - G. LA County Supervisor Hilda Solis - District 1, Guadalupe Camberos
  - H. Department of Neighborhood Empowerment, Joel Gonzalez
  - I. Los Angeles Public Library - Cahuenga Library, Crystal Noe
  - J. CA State Senator - District 24, Maria Elena Durazo
- V. Community Voices (2 min per item)
  - A. Thai CDC Update
  - B. East Hollywood Bid (Jeff Zarrinam)
- VI. Action Items
  - A. Consent Agenda:**
    - 1. Motion** approval of [December 2023 Minutes](#) (Symington)
  - B. Presentation** by Jamie York and discussion and Possible Action regarding support to Council files:
    - a. Discussion and Possible Action regarding Council file [22-1232](#)
    - b. Discussion and Possible Action regarding Council file [22-0560](#)
  - C. Presentation** about CicLAvia Event on Melrose February 25th starting 9am (material [one](#), [two](#), [three](#)) (Aerienne Russel)
    - a. **Discussion and Possible Action** regarding getting a [booth](#) for Ciclavia, signing the form, and sending an event form for it, and who can be there from 9am -3pm to volunteer (Martinez)
  - D. Presentation** about [Metro's Vermont Transit Corridor Project](#) (Paulina Velasco).
  - E. Discussion and Possible Action** regarding a motion to support application for demolition of existing use and construction of a 19-unit Transit Oriented Communities project at 5271 W Sunset Blvd. (DIR-2023-2587-TOC-SPP-VHCA) with the following conditions: ([Google Drive Link with Files](#))
    - a. Provide that one ADA space will be an EV space with charging capabilities
    - b. Add an additional six feet of parkway to the existing tree well at property frontage
    - c. Provide a doggie waste station at property frontage that will be maintained by the property owner
    - d. Add pedestrian-level lighting from the front of the building to improve visibility in public right of way
    - e. For existing tenants of the existing structure, should they choose to exercise right of first return and do not qualify for the 2 ELI covenanted units, they should be allowed to return to market-rate units with their initial rental rate to be provided at the rate they last paid. (Park)
  - F.** Discussion and Possible Action on a [letter of Opposition](#) to the Variance Request for the Recycling Center at 825 N. Virgil Avenue. ([ZA-2023-4473-ZV](#)).
  - G. Discussion and Possible Action** regarding continued use of a portable outdoor performance stage in

the parking lot at the Fountain Theater (Case #: [ZA-2023-7919-ZV](#)) (Carlisle)

H. **Discussion and Possible Action** regarding progress on Bike in Movie at Barnsdall (Schultz)

I. **Discussion and Possible Action** [regarding changes to the Bylaws](#) for evaluation by DONE due March of 2024

a. **Discussion and Possible Action** on phrases, grammatical errors, and additions to the Bylaws (Martinez)

J. **Discussion and Possible Action** requiring the minimum threshold for quorum to reflect 50% plus 1 of sitting board members adding this to Bylaws Article V, Section 2: Quorum and striking, “Nine (9) members of the Board shall constitute a quorum” with the addition of moving this section of Quorum to Standing Rules (Martinez)

K. **Discussion and Possible Action** regarding adding and modifying Bylaws Article VIII Meetings, Section 1: Meeting Time and Place, “All Governing Board meetings shall be held within the Council boundaries at a location, date and time set by the Board. All Council committee meetings can be held within or outside of Council boundaries as determined by each individual committee” (Carlisle)

VII. Budget and Finance Action Items:

A. **Approval** of the [December 2023 MER](#)

B. **Approval** of [Jan 01 invoice webmaster bills](#) for \$372.20

C. **Discussion and possible action** regarding up to \$3000 for the [PodShare Planters CIP](#)

D. **Approval** of the [Updated Budget](#)

VIII. Committee Reports (1 min per item)

A. Arts & Culture (Schultz)

B. Budget & Finance (Bennett)

C. Business (Zarrinam)

D. By Laws, Ethics & Standing Rules (Martinez)

a. [Bylaws](#)

b. [Standing Rules \(pdf version\)](#)

E. Executive Committee (Martinez)

F. Homelessness & Displacement Prevention (Sadler)

G. Immigrant’s Rights (Sadler)

H. Outreach (Carlisle)

I. Planning & Land Use Management (Park)

J. Public Health, Safety & Sustainability (Chyba)

K. Youth & Education (Bennett)

L. Ad Hoc LACC Swap Meet / Street Vendors ()

IX. Announcements

A. Update on Produce Box Events for the Future

B. Next Board Meeting on 02/26 and Executive Meeting Date 02/21

C. Update on SB411 (Martinez)

D. Update from President (Martinez)

X. Adjournment

**AGENDAS & PUBLIC COMMENT:** Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

**COUNCIL PROCESS:** Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on March 31, 2019. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success.

**POSTING SITES:** Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at [www.easthollywood.net](http://www.easthollywood.net). The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2) **Stakeholder Residence**, 772 N. Kenmore (3) **Against The Stream**, 4300 W. Melrose . You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**THE AMERICAN WITH DISABILITIES ACT:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <http://www.easthollywood.net> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andoni Elias Nava, [andonieliasnava@easthollywood.net](mailto:andonieliasnava@easthollywood.net).

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.easthollywood.net](http://www.easthollywood.net)