



CITY OF LOS ANGELES

EAST HOLLYWOOD NEIGHBORHOOD COUNCIL

Governing Board Agenda



KAREN BASS – MAYOR

**EAST HOLLYWOOD
NEIGHBORHOOD COUNCIL
CERTIFIED COUNCIL # 91
APRIL 19, 2007**

**Monday, December 18, 2023
7:00PM**

GOVERNING BOARD OFFICERS
Christopher Martinez - President
Colter Carlisle - Vice President
James Bennett - Treasurer
Jeff Zarrinam - Corresponding Treasurer
Jillian Schultz - Corresponding Secretary
Jack Symington - Recording Secretary

**P.O BOX 292359
LOS ANGELES, CA 90029**

**Meeting Location
Hollywood Hotel
1160 N Vermont Ave
Los Angeles, CA 90029**

GOVERNING BOARD MEMBERS
Doug Haines
Jennifer Lee
Stephanie Park
Mike Sadler
Natalie Chyba

**ehnc@easthollywood.net
www.EastHollywood.net
IG: @easthollywoodnc
Facebook: @easthollywoodnc
Twitter: @easthollywoodnc**

**Location Information:
PARKING AVAILABLE ON SITE
Enter on Lexington**

Ring the intercom and say you are there for the EHNC meeting. Enter through the lobby and take the elevator to the meeting room on the lower level. Ask the concierge for any assistance.

This Governing Board meets the third Monday of each month at 7:00pm.

Please be mindful of time - meetings must be over by 10pm.

**Via ZOOM
<https://zoom.us/j/92805658816>
Via Phone: (669) 900-6833
Meeting ID: 928 0565 8816**

**Executive Chair: Christopher Martinez
Executive Co-Chair: Colter Carlisle
Executive Members: James Bennett, Jeff Zarrinam, Jillian Schultz & Jack Symington**

VIEWING MEETING: The public may join the meeting by [1] Going to www.easthollywood.net and joining via Zoom (Meeting ID 928 0565 8816) [2] Calling (669) 900-6833 (Meeting ID 928 0565 8816). When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

PUBLIC COMMENT: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment for agenda items is limited to 1 minute, with a cumulative total of 3 minutes for multiple agenda items. General public comment shall be limited to a cumulative total of 2 minutes, unless adjusted by the presiding officer of the Board.

- I. Call to Order
- II. Roll Call
- III. Public Comment on Non-Agenda Items
- IV. Community Reports
 - A. CD 13 Report, Office of Councilmember Hugo Soto-Martinez
 - B. Neighborhood Prosecutor
 - C. Budget Advocate Report
 - D. LAPD Report
 - a. Senior Lead Officer - Rampart Division - [Ryan Nguyen](#)
 - b. Senior Lead Officer - North East Division - [Antonio Hernandez](#)
 - c. Senior Lead Officer - Hollywood Division - [Annabelle Eubank](#) (South of Sunset/West of Normandie)
 - d. Senior Lead Officer - Hollywood Division - [Mika Gonzalez](#) (North of Sunset/West of Normandie)
 - E. City of LA Report, Office of Mayor Karen Bass
 - F. CA Assembly District 52, Office of Assemblyperson Wendy Carillo (Arce)
 - G. LA County Supervisor Hilda Solis - District 1, Guadalupe Camberos
 - H. Department of Neighborhood Empowerment, Joel Gonzalez
 - I. Los Angeles Public Library - Cahuenga Library, Crystal Noe
 - J. CA State Senator - District 24, Maria Elena Durazo
- V. Community Voices (2 min per item)
 - A. Thai CDC Update
 - B. East Hollywood Bid (Jeff Zarrinam)
- VI. Action Items
 - A. Discussion and possible action** regarding the appointment of Vicky Olson as the Public Health, Safety, and Sustainability Representative. (Martinez)
 - B. Discussion and possible action** regarding the encampment near Fountain and Normandie (Martinez)
 - C. Discussion and possible action** regarding sending a [letter](#) to CD13, Mayor's Office, and LADOT concerning the traffic fatalities on both [Fountain](#) and [Western Avenue](#) (Chyba)
 - D. Consent Agenda:**
 - 1. Motion** approval of [October 2023 Minutes](#) and [November 2023 minutes](#)(Symington)
 - E. [Presentation](#) by Ashley Gonzales-Vielman** from LAANE and Motion to support the Tourism Workers Rising motion (Council File: 14-1371-S13) introduced in April to amend the Los Angeles Living Wage Ordinance and the Los Angeles Hotel Worker Minimum Wage Ordinance through a [CIS \(Pager & Tourism Impact Analysis\)](#) (Martinez)
 - F. Discussion and Possible Action** regarding progress on Bike in Movie at Barnsdall (Schultz)
 - G. Discussion and Possible Action [regarding changes to the Bylaws](#)** for evaluation by DONE due March of 2024
 - a. **Discussion and Possible Action** on phrases, grammatical errors, and additions to the Bylaws (Martinez)
 - H. Discussion and Possible Action** requiring the minimum threshold for quorum to reflect 50% plus 1 of sitting board members adding this to Bylaws Article V, Section 2: Quorum and striking, "Nine (9) members of the Board shall constitute a quorum" with the addition of moving this section of Quorum to Standing Rules (Martinez)
 - I. Discussion and Possible Action** regarding adding and modifying Bylaws Article VIII Meetings, Section 1: Meeting Time and Place, "All Governing Board meetings shall be held within the Council boundaries at a location, date and time set by the Board. All Council committee meetings can be held within or outside of Council boundaries as determined by each individual committee" (Carlisle)

- VII. Budget and Finance Action Items:
- A. **Approval** of the [October 2023 MER](#) and [November MER](#)
 - B. **Discussion and possible action** regarding the purchase of Zapier's Premium plan, an automation solution. Link: <https://zapier.com/pricing> It is \$19.99/mo when purchased annually. That brings us to \$240/yr plus tax. Final Approval of up to \$250. (Sadler)
 - C. **Discussion and possible action** about adding [Budget Advocate](#) positions to the board (Carlisle)
 - 1. Appoint Colter Carlisle as a Budget Advocate member
 - D. **Reapproval** of the [Up to Us Campaign NPG](#) up to \$231
 - 1. Not sure we need this lol but I figured we should generate a BAC in case we do. It takes 30 secs.
 - E. **Discussion and possible action** regarding the [December 2023 NPG Batch](#).
 - 1. Suggested figures for ask adjustments.
 - 2. Healing Urban Barrios (see Drive folder above) Up to \$5000
 - 3. Laundry Vouchers " " " " Up to \$1550
 - 4. Ronald McD House " " " " Up to \$5,000
 - F. Reapproval of [Wendy Moore as Webmaster](#)
 - G. Payment of [Webmaster Bills](#) for \$2,015.60
 - H. Approval of the updated [Admin Packet](#)
 - 1. Have to indicate Chris as the new Alt. Signer so he can sign stuff.

- VIII. Committee Reports (1 min per item)
- A. Arts & Culture (Schultz)
 - B. Budget & Finance (Bennett)
 - C. Business (Zarrinnam)
 - D. By Laws, Ethics & Standing Rules (Martinez)
 - a. [Bylaws](#)
 - b. [Standing Rules \(pdf version\)](#)
 - E. Executive Committee (Martinez)
 - F. Homelessness & Displacement Prevention (Sadler)
 - G. Immigrant's Rights (Sadler)
 - H. Outreach (Carlisle)
 - I. Planning & Land Use Management (Park)
 - J. Public Health, Safety & Sustainability (Chyba)
 - K. Youth & Education (Bennett)
 - L. Ad Hoc LACC Swap Meet / Street Vendors ()

- IX. Announcements
- A. Update on Produce Box Event on December 17
 - B. Next Board Meeting on 01/22 and Executive Meeting Date 01/10
 - C. Update on SB411 (Martinez)
 - D. Update from President (Martinez)

- X. Adjournment

AGENDAS & PUBLIC COMMENT: Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

COUNCIL PROCESS: Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on March 31, 2019. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success.

POSTING SITES: Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at www.easthollywood.net. The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2) **Stakeholder Residence**, 772 N. Kenmore (3) **Against The Stream**, 4300 W. Melrose . You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

THE AMERICAN WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <http://www.easthollywood.net> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andoni Elias Nava, andonieliasnava@easthollywood.net.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.easthollywood.net