



CITY OF LOS ANGELES

EAST HOLLYWOOD NEIGHBORHOOD COUNCIL



KAREN BASS – MAYOR

EAST HOLLYWOOD
NEIGHBORHOOD COUNCIL
CERTIFIED COUNCIL # 91
APRIL 19, 2007

Joint Executive and Budget & Finance Committee Meeting Agenda

GOVERNING BOARD OFFICERS
Christopher Martinez- President
Colter Carlisle - Vice President
James Bennett - Treasurer
Jeff Zarrinam - Corresponding Treasurer
Jillian Schultz - Corresponding Secretary
Jack Symington - Recording Secretary

P.O BOX 292359
LOS ANGELES, CA 90029

Meeting Location
Hollywood Hotel
1160 N Vermont Ave
Los Angeles, CA 90029

GOVERNING BOARD MEMBERS
Doug Haines
Jennifer Lee
Stephanie Park
Michael Sadler
Natalie Chyba

ehnc@easthollywood.net
www.EastHollywood.net
IG: @easthollywoodnc
Facebook: @easthollywoodnc
Twitter: @easthollywoodnc

Location Information:
PARKING AVAILABLE ON SITE

Enter on Lexington

*Ring the intercom and say you are there for the
EHNC meeting. Enter through the lobby and take
the elevator to the meeting room on the lower
level. Ask the concierge for any assistance.*

This Executive Committee meets the
second Wednesday of each month at
7:00pm.

*Please be mindful of time - meetings must be over
by 10pm.*

Via ZOOM

<https://us02web.zoom.us/j/89662271935>

Via Phone: (669) 900 6833

**Meeting ID:
896 6227 1935**

**Wednesday, December 13, 2023
7:00pm**

Executive Chair: Christopher Martinez
Executive Co-Chair: Colter Carlisle
Executive Members: James Bennett, Jeff
Zarrinam, Jillian Schultz & Jack Symington

Budget & Finance Chair: James Bennett
Budget & Finance Co-Chair: Jeff Zarrinam

VIEWING MEETING: The public may join the meeting by [1] Going to www.easthollywood.net and joining via Zoom (Meeting ID 896 6227 1935) [2] Calling (669) 900-6833 (Meeting ID 896 6227 1935). meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

PUBLIC COMMENT: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Executive Committee

- I. Call to Order
- II. Public Comment on Non-Agenda Items
- III. Roll Call
- IV. Action items
 - A. **Discussion and possible action** regarding the appointment of Vicky Olson as the Public Health, Safety, and Sustainability Representative and moving her to the Board for approval. (Martinez)
 - B. **Discussion and possible action** regarding agenda items that have been submitted. (Martinez)
 - C. **Discussion and possible action** regarding deliveries for the Produce Box going forward (Martinez)
 - D. **Discussion and possible action** regarding moving the Executive Committee meeting schedule to better suit Outreach strategy for Governing Board meetings. (Carlisle)
- V. New/Old Business
 - A. Next Executive Board meeting: Jan. 10th 2024
 - B. Reminder regarding new board member application creation/process

- VI. Adjournment

Budget & Finance Committee

- I. Call to Order
- II. Public Comment on Non-Agenda Items
- III. Roll Call
- IV. Action items
 - A. **Approval** of the [October 2023 MER](#) and [November 2023 MER](#)
 - B. **Discussion and possible action** about [Dec 2023 NPGs](#)
 - C. **Reapproval** of Wendy Moore as Webmaster. [[Files](#)]
 - D. **Discussion** on Funding Portal
- V. New/Old Business
 - A. Next Budget & Finance Meeting: Jan. 10th
- VI. Adjournment

AGENDAS & PUBLIC COMMENT: Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

COUNCIL PROCESS: Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on March 31, 2019. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success.

POSTING SITES: Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at www.easthollywood.net. The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2) **Stakeholder Residence**, 772 N. Kenmore (3) **Against The Stream**, 4300 W. Melrose. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS).

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

THE AMERICAN WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <http://www.easthollywood.net> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andoni Elias Nava, andonieliasnava@easthollywood.net.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.easthollywood.net