

CITY OF LOS ANGELES  
CALIFORNIA



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**DOWNTOWN LOS ANGELES  
NEIGHBORHOOD COUNCIL  
OFFICERS**

CLAUDIA OLIVEIRA  
PRESIDENT

DEBBY ZHOU  
VICE PRESIDENT OF ADMINISTRATION

JENS MIDTHUN  
VICE PRESIDENT OF  
COMMUNICATION & OUTREACH

BELLANAOMI OSTBY  
SECRETARY

PABLO FONTOURA  
TREASURER

**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
BOARD OF DIRECTORS  
IN-PERSON MEETING AGENDA**

**City Hall East - Controller's Room 350  
200 N Main St, Los Angeles, CA 90012**

**Tuesday, July 9th, 2024 – 6:30 PM**

**Contact:** [claudia.oliveira@dlanc.com](mailto:claudia.oliveira@dlanc.com) for more information

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretaria BellaNaomi Ostby por correo electrónico [bellanaomi.ostby@dlanc.com](mailto:bellanaomi.ostby@dlanc.com) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**1. Call to Order/Roll Call**

<b>At-Large Seat (Vacant)</b>		<b>Alisha Henderson</b>		<b>Hakeem Parke-Davis</b>	
<b>Claudia Oliveira</b>		<b>Ana Carril-Grumberg</b>		<b>Leonel Aguilar</b>	
<b>Jens Midthun</b>		<b>Fashion District Business Seat- Vacant</b>		<b>Allen Gross</b>	
<b>Jessica Garza</b>		<b>"Russian Rick" Young</b>		<b>Lori Aliksonian</b>	

Damion Wagner		Tyler Murphy		Ben Bass	
Pablo Fontoura		Historic Core Business Seat - Vacant		Debby Zhou	
BellaNaomi Ostby		Luis M. Gonzalez-Salas		Lawrence Carroll	
Scott Miller		Krish Dittmer		Sara Eastwood	

**2. General Public Comment on Non-Agenda Items**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. **Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.** Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.).

**3. Declaration of Ex-Parte Communications**

**4. President's Report**

**5. Speakers**

- a. City/County/State/Federal elected officials or representatives
- b. Liaisons Reports - Open positions
- c. Presenters - none

**6. Board Seats (all items subject to discussion and possible action)**

- a. Selection of open seats
  - i. Fashion District Business Director Seat
  - ii. At-Large Director Seat
- b. Announcement of Historic Core Business Director Seat Vacancy

**7. Approval of Minutes**

- a. Approval of [06/11/2024](#) minutes

**8. Consent Calendar (all items subject to discussion and possible action)**

- a. Approve Luis Gonzalez-Salas as a member of PLUC (replacing Krish Dittmer)

**9. Old Business - None**

**10. New Business (all items subject to discussion and possible action)**

**a. President's items**

- i. Discussion to form a working group regarding the Sister Cities of Los Angeles coalition with the feasibility of implementing a forum.
- ii. Discussion and possible action to form an Education ad-hoc committee and appointment of Lawrence Carroll as the committee chair.

**b. Treasurer's Items: (All items subject to discussion and possible action)**

- i. Approval of June MERS
- ii. Approval of May MERS
- iii. Discussion and possible action to appoint Claudia Oliveira and Pablo Fontoura as credit card holders, and Debby Zhou as alternate signer.

- iv. Discussion and possible action to allocate a **monthly expenditure for email services** not to exceed \$500. Vendor is Google Workspace. Monies to come from the Office budget.
- v. Discussion and possible action to allocate an **expenditure for web hosting** not to exceed \$230. Vendor is IONOS. Monies to come from the Office budget.
- vi. Discussion and possible action to allocate an **expenditure for website domain registration** not to exceed \$130. Vendor is Register.com. Monies to come from the Office budget.
- vii. Discussion and possible action to allocate an **expenditure for translation services** not to exceed \$2100. Vendor will be one of the approved vendors providing services through the City's pooled Interpretation and Translation Services program. Monies to come from the Office budget. Neighborhood Council to seek reimbursement for expenditure from the City Clerk.
- viii. Discussion and possible action to allocate an **expenditure for a storage unit** not to exceed \$2,000. Vendor is Extra Storage Space. Monies to come from the Office budget.
- ix. Discussion and possible action to approve an **expenditure to renew Zoom license** not to exceed \$300. Money to come from the Office budget.
- x. Discussion and possible action to approve a **monthly expenditure for meeting space security services** not to exceed \$458. Vendor is LAPD. Monies to come from the Office budget.
- xi. Discussion and possible action to approve a **monthly expenditure for digital and print advertising** not to exceed \$350. Vendors like Meta, DoLa, Next Day Flyers, UPrint, etc. Monies to come from the Outreach budget.
- xii. Discussion and possible action to approve a **monthly expenditure for email marketing** not to exceed \$100. Vendors like Brevo, Constant Contact, etc. Monies to come from the Outreach budget.

c. **Rules & Selections - None**

d. **PLUC**

i. **Case No:** [LA-P-24-310916-ANN](#)

**Project Address:** 1051 South Broadway, Los Angeles, CA 90015

**Applicant:** Green Qween LLC

**Project Description:** A letter of support for the issuance of an Annual Cannabis Retail license.

**Motion:** DLANC to submit a [letter of support](#) for the Applicant's request in Cannabis renewal case No: LA-P-24-310916-ANN. Support is conditioned on the following:

CONDITION 1: Storefronts of ground floor retail retain transparency at all times to allow for eyes on the street and pedestrian safety.

CONDITION 2: Owner/Operator will come back and present to DLANC PLUC should owner/operator change.

CONDITION 3: Any amplified or outdoor noise shall be mitigated such that it will remain in compliance with the LA Noise Ordinance.

Committee Vote: Y (9), N (0), Abstention (0), Recusal (0), Absent (2)

ii. **Planning Case No:** [ZA-1995-830-CUB-PA5](#)

**Project Address:** 618 S Spring St, Los Angeles, CA 90014

**Applicant:** Adi McAbian [Company: Exchange L.A.]

**Project Description:** The continued sale, dispensation and onsite consumption of a full line of alcoholic beverages in conjunction with a nightclub with hours of operation from 8:00 a.m. to 6:00 a.m. in the C2-4D Zone.

**Motion:** DLANC submit a [letter of support](#) for the Applicant's request in Planning Case No.: ZA-1995-830-CUB-PA5. Support is conditioned on the following:

CONDITION 1: Owner/Operator will come back and present to DLANC PLUC should owner/operator change.

CONDITION 2: Any amplified or outdoor noise shall be mitigated such that it will remain in compliance with the LA Noise Ordinance.

CONDITION 3: Owner/Operator shall not obstruct or block the existing protected bike lane for valet or passenger pick-off or drop-off.

CONDITION 4: Owner/Operator shall develop a queuing/crowd management plan for the public right of way and will ensure any barricades, stanchions, or crowd management devices provide adequate ADA path of travel on the sidewalk. The Owner/Operator shall also ensure any crowd staggering for queuing does not block or impede entry/exit access to adjacent properties.

CONDITION 5: Owner/Operator submit an updated security plan for review to the Los Angeles Police Department and Department of City Planning.

CONDITION 6: Owner/Operator shall be responsible for maintaining the premises and adjoining sidewalk free of loose litter, trash, or debris.

Committee Vote: Y (8), N (0), Abstention (1), Recusal (0), Absent (2)

e. **Livability - None**

f. **Outreach - None**

g. **Urban Issues - None**

h. **Foreign and Domestic Affairs - None**

i. **General Public Comment on Non-Agenda Items**

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j. **Board Members and Committee Announcements.**

k. **Next Meeting: August 13th, 2024 via Zoom**

l. **Adjourn**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are*

within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

**CONSENT ITEMS:** There will be no separate discussion of Consent items as they are considered routine and will be adopted by one motion. If a member of the Board, Committee, or a stakeholder requests discussion on a particular item, that item will be removed from Consent and considered separately. Such items will be moved to the end of the agenda.

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [bellanaomi.ostby@dlanc.com](mailto:bellanaomi.ostby@dlanc.com)

**POSTING:** In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Department of Recreation & Parks - Pershing Square Office, 532 S. Olive and at [www.dlanc.com](http://www.dlanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).

**DISABILITY POLICY:** The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) – Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

**SB411 UPDATES:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.