



Empowerment Congress Southwest Area Neighborhood Development Council



Executive Committee

President
VACANT

Vice-President
Vacant

Secretary
VACANT

Treasurer
VACANT

Serving the communities of: Gramercy Park/
West Park Terrace, Manchester Square, and Vermont Knolls

General Board & Community Regular Meeting

Mark Ridley-Thomas
Constituent Service Center
8475 S. Vermont Ave. #207
Los Angeles, CA 90044

Board Members

Rebecca Wysinger
At-Large

VACANT
At-Large

Tunisia Johnson
At-Large

VACANT
Business Representative

VACANT
Faith-Based Representative

Naomi Suber
Social Media Representative

VACANT
Organization Representative

Sha'De Chapman
Area 1 Residential
Representative

Stacey Maspero
Area 2 Residential
Representative

Daniel Fuller
Area 3 Residential
Representative

Lonella Enix
Area 4 Residential
Representative

Dominica
Robinson-Wilson
Area 5 Residential
Representative

Aaron Manson
Youth Representative

Monday, August 18, 2025
6:00pm - 8:00pm

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

I. CALL TO ORDER AND BOARD ROLL CALL

II. SPECIAL ORDERS

a. Discussion and possible action to appoint to the following vacant seats:

- At-Large Area Representative Seat - Ashley Crisp
- Faith-Based Representative Seat - Dr. James Reed

- Business Representative Seat - Open
 - Organization Representative Seat - Open
- b. Installation of newly-elected Board of Directors (Oath of Office)
 - c. Election of new Executive Officers:
 - President
 - Vice President
 - Secretary
 - Treasurer
 - d. Appointment of Financial Officers of the Board
 - Neighborhood Council Bank Card Holder
 - Second Card Holder (optional)
 - Second Signer
 - Alternate Signer (optional)
 - e. Appointment of Community Impact Statement Filers of the Board (up to 5 filers)
 - f. Appointment of Standing Committee Chairs and Members
 - Executive
 - Budget & Finance
 - Planning and Land Use
 - Outreach & Communications
 - Bylaws & Procedures
 - Neighborhood
 - g. Appointment of delegates for liaisons, alliances, or other bodies.
 - Homelessness Liaisons
 - South Los Angeles Neighborhood Councils
 - Budget Advocate/Representative
 - Regional Grievance Panelist

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

IV. ELECTED OFFICES/GOVERNMENT ANNOUNCEMENTS

- a. Public Safety
- b. City Council Representative

V. PRESENTATION BY THE DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

- a. Board Service Acknowledgment and Affirmation (review content)
- b. Required Board member trainings - <https://neighborhoodempowerment.lacity.gov/ecswandc/>
- c. Upcoming Department Onboarding Orientation Sessions
- d. NEA Contact Information - Erica Gatica Doughty | Erica.Gatica@lacity.org | 213-978-1676

VI. CONSENT CALENDAR

Every item on the Consent Calendar will be considered bundled and will be voted on as a single item. If a Board Member or Stakeholder has an objection to an item being on the

Consent Calendar, they need to raise that objection to an item and ask to have that item or items considered separately. There will be no discussion or comment on the substance of any item unless it is removed from the Consent Calendar. Removed items will be moved to the end of the agenda for consideration, or earlier within the discretion of the Chair. The Consent Calendar includes:

- a. Discussion and possible motion to approve the [April 21, 2025 Regular ECSWANDC Board Meeting Minutes](#).
- b. Discussion and possible motion to approve the [April 2025](#) and [May 2025](#) Monthly Expenditure Reports (MER) of the ECSWANDC.
- c. Discussion and possible motion to approve \$400.00 for two Zoom licenses for fiscal year 2025-2026. This will allow the ECSWANDC Board and committees to meet virtually.
- d. Discussion and possible motion to approve \$100.00 for one Canva Pro license for fiscal year 2025-2026. The pro version will give access to Department-created outreach templates as well as other tools.
- e. Discussion and possible motion to approve the Moore Business Results (MRR) proposal for marketing and communication services for the 2025-2026 budget year in an amount not to exceed \$3,500. If approved, this motion would authorize the creation of a contract, if necessary, with MBR for services including website maintenance, email communications, and social media management when necessary.

VII. NEW BUSINESS

- a. Discussion and Possible Action to authorize the use of teleconferencing for Neighborhood Council meetings, including board meetings and committee meetings, in accordance with the rules established by Senate Bill 411. The use of teleconferencing will help increase accessibility and encourage community engagement, especially amidst any challenges, including a lack of quorum or meeting location issues.
- b. Discussion and possible motion to approve the location, date, and time of the Empowerment Congress Southwest Area Neighborhood Development Council general board meetings.
 - In the event it is approved to continue to hold meetings at the Mark Ridley-Thomas Constituent Service Center, discussion and possible motion to approve entering into a contract with LAPD to provide security at in-person meetings up to \$4,000.00 in the 2025-2026 budget year.
- c. Discussion and possible motion to approve the [ECSWANDC 2025 - 2026 Administrative Packet and Annual Budget](#). Current funding allocation is \$25,000.00.
- d. Discussion and possible motion to approve up to \$5,000.00 for the Empowerment Congress Southwest Area Neighborhood Development Council Board Retreat, including but not limited to:
 - Leadership development, community organizing training, and goal planning
 - Co-hosting a retreat with CD8 and/or sister neighborhood councils
 - Expenses: refreshments, food, promotional material, security, and

- audio equipment
 - Suggested dates: Saturday, September 20th; Saturday, September 27th (2025 Congress of Neighborhoods event); Saturday, October 4th; or Saturday, October 18th
- e. Discussion and possible action to approve the request for action [letter](#) regarding the Vermont Miracle Park.

VIII. BOARD MEMBER ANNOUNCEMENTS

ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- MRT Constituent Service Center – 8475 S. Vermont Ave., Los Angeles, CA 90044
- <http://www.southwestnc.org/>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the Mark Ridley-Thomas Constituent Service Center located at 8475 S. Vermont Ave., Los Angeles, CA 90044 and at our website: www.southwestnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email board@southwestnc.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.southwestnc.org