



Empowerment Congress Southwest Area Neighborhood Development Council



Executive Committee

President
VACANT

Vice-President
Vacant

Secretary
VACANT

Treasurer
VACANT

Serving the communities of: Gramercy Park/
West Park Terrace, Manchester Square, and Vermont Knolls

General Board & Community Regular Meeting

Mark Ridley-Thomas
Constituent Service Center
8475 S. Vermont Ave. #207
Los Angeles, CA 90044

Monday, July 21, 2025
6:00pm - 8:00pm

Board Members

Rebecca Wysinger
At-Large

VACANT
At-Large

Tunisia Johnson
At-Large

VACANT
Business Representative

VACANT
Faith-Based Representative

Naomi Suber
Social Media Representative

VACANT
Organization Representative

Sha'De Chapman
Area 1 Residential
Representative

Stacey Maspero
Area 2 Residential
Representative

Daniel Fuller
Area 3 Residential
Representative

Lonella Enix
Area 4 Residential
Representative

Dominica
Robinson-Wilson
Area 5 Residential
Representative

Aaron Manson
Youth Representative

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

I. CALL TO ORDER AND BOARD ROLL CALL

II. SPECIAL ORDERS

- a. Installation of newly-elected Board of Directors (Oath of Office)
- b. Election of new Executive Officers:
 - President
 - Vice President

- Secretary
- Treasurer
- c. Appointment of Financial Officers of the Board
 - Neighborhood Council Bank Card Holder
 - Second Card Holder (optional)
 - Second Signer
 - Alternate Signer (optional)
- d. Appointment of Community Impact Statement Filers of the Board (up to 5 filers)
- e. Appointment of Standing Committee Chairs and Members
 - Executive
 - Budget & Finance
 - Planning and Land Use
 - Outreach & Communications
 - Bylaws & Procedures
 - Neighborhood

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

IV. ELECTED OFFICES/GOVERNMENT ANNOUNCEMENTS

- a. Public Safety
- b. City Council Representative

V. PRESENTATION BY THE DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

- a. Board Service Acknowledgment and Affirmation (review content)
- b. Required Board member trainings -
<https://neighborhoodempowerment.lacity.gov/ecswandc/>
- c. Upcoming Department Onboarding Orientation Sessions
- d. NEA Contact Information - Erica Gatica Doughty | Erica.Gatica@lacity.org | 213-978-1676

VI. ADMINISTRATIVE MOTIONS

- a. Discussion and possible motion to approve the [April 21, 2025 Regular ECSWANDC Board Meeting Minutes](#).
- b. Discussion and possible motion to approve the [April 2025](#) and [May 2025](#) Monthly Expenditure Reports (MER) of the ECSWANDC.

VII. BOARD REPORTS

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer

VIII. COMMITTEE REPORTS

- a. Executive
- b. Budget & Finance
- c. Planning and Land Use
- d. Outreach & Communications
- e. Bylaws & Procedures

- f. Neighborhood

IX. NEW BUSINESS

- a. Discussion and possible motion to approve the location, date, and time of the Empowerment Congress Southwest Area Neighborhood Development Council general board meetings.
- b. Discussion and possible motion to approve the [ECSWANDC 2025 - 2026 Administrative Packet and Annual Budget](#). Current funding allocation is \$25,000.00.
- c. Discussion and possible motion to approve \$400.00 for two Zoom licenses for fiscal year 2025-2026. This will allow the ECSWANDC Board and committees to meet virtually.
- d. Discussion and possible motion to approve \$100.00 for one Canva Pro license for fiscal year 2025-2026. The pro version will give access to Department-created outreach templates as well as other tools.
- e. Discussion and possible motion to approve any outstanding details for the Empowerment Congress Southwest Area Neighborhood Development Council Board Retreat.

X. BOARD MEMBER ANNOUNCEMENTS

ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- MRT Constituent Service Center – 8475 S. Vermont Ave., Los Angeles, CA 90044
- <http://www.southwestnc.org/>
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the Mark Ridley-Thomas Constituent Service Center located

at 8475 S. Vermont Ave., Los Angeles, CA 90044 and at our website: www.southwestnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email board@southwestnc.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.southwestnc.org/