

City of Los Angeles
State of California



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[Lonella Enix](#)

Board President

[Residential Rep. \(Area 4\)](#)

[Bylaws Committee](#)

[Jazz at St. Andrews Committee](#)

[RaShon Chavis](#)

Board Vice-President

[At-Large Rep.](#)

[Homeless Committee](#)

[Neighborhood Committee](#)

[ShaRon Davis](#)

Board Secretary

[Faith Based Rep.](#)

[Timothy Henry](#)

Board Treasurer

[Residential Rep. \(Area 2\)](#)

Board Members (cont.)

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[Business Rep.](#)

[Jeryl Bryant](#)

[At-Large Representative](#)

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[Residential Rep. \(Area 5\)](#)

[PLUMB Committee](#)

[Marcela Jaquez](#)

[Social Media Rep.](#)

[Nia Mayers Franklin](#)

[At-Large Rep.](#)

[Education Committee](#)

[Marcello Robinson](#)

[Organization Rep.](#)

[Cordie Williams-Moss](#)

[Residential Rep. \(Area 3\)](#)

**Empowerment Congress Southwest Area
Neighborhood Development Council**

Serving the communities of: Gramercy Park/
West Park Terrace, Manchester Square, and Vermont Knolls

**General Board
& Community Meeting Agenda**

Monday, August 15, 2022

6PM – 8PM

Zoom Link

<https://us02web.zoom.us/j/82418857876>

By Telephone

(877) 853-5257 (Toll Free)

Enter Webinar ID **824 1885 7876** and Press

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretaria Sharon Davis al sharon.davis@southwestnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE SEPTEMBER 16, 2021, ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ECSWANDC NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial (877) 853-5257, enter 824 1885 7876 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates -

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- I. **Call To Order**
- II. **Roll Call**
- III. **Administrative Motions** (Discussion & Possible Action) (10 min)
 - a. Approve Minutes from July 2022 General Board Meeting
 - b. Approve Minutes from July 30, 2022, Special Meeting
 - c. Approve Monthly Expenditure Reports (MER's) from July 2022
- IV. **General Public Comment on Non-Agenda Items**

*Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **1 minute per speaker**, unless adjusted by the presiding officer of the Board. (3 minutes total)*
- V. **Public Safety Update** (15 min)

LAPD SLO Janette Roman 37546@lapd.online (323) 387-9603 ([Basic Car Area 12A73](#))
 LAPD SLO Ruben Cardenas 35197@lapd.online (424) 364-9046 ([Basic Car Area 12A53](#))
www.lapdonline.org/lapd-contact/south-bureau/77th-street-community-police-station/
- VI. **Presentations – Gov't Representatives/Organizations** (Discussion & Possible Action)
 - a. 1218 Manchester, LLC – Presentation regarding the 132-unit mixed use development planned to be constructed at 1218 Manchester Ave. A City of Los Angeles Planning hearing on this project is scheduled to take place on August 25, 2022. Discussion and possible action on providing a letter of support. (15 min)
 - b. LA Metro – Representatives from LA Metro will present details of a plan to construct a Rapid Bus Line on Vermont Ave, connecting Hollywood to the 105 Fwy, they will be presenting to the LA Board of Supervisors on August 25, 2022, for approval. (15 min)
 - c. Council District 8 Deputy Akinyele Turner (akinyele.turner@lacity.org) (15 min)
- VII. **Old Business** (Discussion and Possible Action)
 - a. Approve the invoice for United Site Services in the amount of \$2051.00 for services rendered at the 2022 Jazz at St. Andrews event. The original quote and approved payment for \$2421.00 was decreased due to the delivery and pick-up being changed to a weekday as opposed to a day on the weekend.
 - b. The ECSWANDC board previously approved reimbursing Lonella Enix \$90 for her payment to Constant Contact for the \$45 June 2022 and \$45 July 2022 invoices for the ECSWANDC account. Subsequently, Constant Contact credited Ms. Enix's card \$45 for the July payment and she is only owed \$45 for payment of the June 2022 invoice. Discussion and possible action on approving reimbursing Lonella Enix \$45 for payment of the June 2022 Constant Contact invoice (instead of \$90).
 - c. Approve reimbursing Lonella Enix for the purchase of a Survey Monkey account in the amount of \$260.40 instead of the previously approved amount of \$200.
- VIII. **New Business** (Discussion and Possible Action)
 - a. Approve the 2023 Neighborhood Council Election Information Worksheet
 - b. Approve the creation of an Ad-Hoc Election Committee.
 - i. Appoint a Chair for the Election Committee.
 - ii. Choose a date for the Election Committee meetings.
 - c. Approve the invoice for the purchase of a printer in an amount not to exceed \$1000.
 - d. Approve the invoice for the purchase of ECSWANDC imprinted pens in an amount not to exceed \$1500. Pens will be used for marketing purposes.
 - e. Approve the invoice for the purchase of ECSWANDC imprinted flashlight keychains in an amount not to exceed \$1500. Keychains will be used for marketing purposes.
 - f. Approve the invoice for the cost to print flyers/brochures to assist in marketing ECSWANDC in an amount not to exceed \$600.

g. Approve a \$50 a month budget to market ECSWANDC via social media platforms.

IX. **Committee Updates** (Discussion and Possible Action) (min)

a. **Standing Committees**

a. Outreach Committee - Discussion and possible action on approving a Halloween/Harvest event proposal and budget to assist in promoting the 2023 Neighborhood Council Election.

X. **Announcements / Future Agenda Items** (5 min)

XI. **Adjournment**

*Find meeting materials/handouts on the ECSWANDC website
southwestnc.org*

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at St. Andrews Recreation Center located at the Mark Ridley-Thomas Constituent Service Center located at 8475 S. Vermont Ave., Los Angeles, CA 90044 and at our website: www.southwestnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email board@southwestnc.org.

PUBLIC POSTING OF AGENDAS

Neighborhood Council agendas are posted for public review as follows:

- **MRT Constituent Service Center** – 8475 S. Vermont Ave., Los Angeles, CA 90044
- www.southwestnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website www.southwestnc.org.

NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org