

City of Los Angeles  
State of California



**Board Members**  
(Executive Committee)

[Lonella Enix](#)

**Board President**

Residential Rep. (Area 4)

Bylaws Committee

Jazz at St. Andrews Committee

[RaShon Chavis](#)

**Board Vice-President**

At-Large Rep.

Homeless Committee

Neighborhood Committee

[ShaRon Davis](#)

**Board Secretary**

Faith Based Rep.

[Timothy Henry](#)

**Board Treasurer**

Residential Rep. (Area 2)

**Board Members (cont.)**

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Business Rep.

[Jeryl Bryant](#)

At-Large Representative

[Élice Hennessee](#)

Residential Rep. (Area 5)

PLUMB Committee

[Marcela Jaquez](#)

Social Media Rep.

[Nia Mayers Franklin](#)

At-Large Rep.

Education Committee

[Marcello Robinson](#)

Organization Rep.

[Roderick Sowell, Jr.](#)

Residential Rep. (Area 1)

[Cordie Williams-Moss](#)

Residential Rep. (Area 3)

**Empowerment Congress Southwest Area  
Neighborhood Development Council**

Serving the communities of: Gramercy Park/  
West Park Terrace, Manchester Square, and Vermont Knolls

**Special Meeting Agenda**

Friday, July 8, 2022

6PM - 8PM

Zoom Link

<https://us02web.zoom.us/j/86747056751>

By Telephone

(877) 853-5257 (Toll Free)

Enter Webinar ID **867 4705 6751** and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretaria Sharon Davis al [sharon.davis@southwestnc.org](mailto:sharon.davis@southwestnc.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE SEPTEMBER 16, 2021, ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ECSWANDC NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

**Every person wishing to address the Board must dial (877) 853-5257, enter 867 4705 6751 and then press # to join the meeting.** When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**AB 361 Updates -**

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

- I. **Call To Order**
- II. **Roll Call**
- III. **General Public Comments on Non-Agenda Items**

*Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **2 minutes per speaker, unless adjusted by the presiding officer of the Board. (10 minutes total)***
- IV. **Administrative Motions (Discussion & Possible Action) ( min)**
  - a. Approve the April 18, 2022, General Board Meeting and May 17, 2022, Special Meeting Minutes
  - b. Approve April & May 2022 Monthly Expenditure Reports (MER's)
- V. **Old Business**
  - a. Review the 2021-2022 budget - Budget Committee Chair Timothy Henry
- VI. **New Business**
  - a. Approve submitting a request to Councilman Marqueece Harris-Dawson to put forth a motion to City Council to again rollover \$9800 earmarked to pay Oh GEE Apogee to the 2022-2023 fiscal year due to the need to extend the contract deadlin. The \$9800 was originally from the 2020-2021 fiscal year and was approved to be rolled over to the 2021-2022 fiscal year by the City Council.
  - b. Review and re-approve 2022 Jazz at St. Andrews expenditures that will now be funded from the 2022-2023 budget (United Rentals - \$2421.00, AAA Rents - \$9760.05, and LA Film Kitchen - \$3000).
  - c. Discuss and possible action. Approve increasing the \$40,000 2022 Jazz at St. Andrews budget in an amount not to exceed \$43,000 to fund the following:
    - Cost to hire an Emergency Medical Technician from Bridgegap for \$420
    - Additional equipment from AAA Rents - 20'x20' tent with 3 walls, 3 additional 10x10 pop-up tents, 3 additional 6 ft tables & tablecloths, 6 additional chairs for an additional \$1337.85 (would change total AAA Rents cost from \$9,520.20 to \$10,858.05)
    - Printing of informational and directional signs in an amount not to exceed \$400
    - Purchase of beverages, ice, and snacks for volunteers and workers in an amount not to exceed \$400.
    - Fund the creation of the Southwest Village Plan Survey through Survey Monkey and QR code creation and launch through Constant Contact in an amount not to exceed \$200.
  - d. **2022-2023 Administrative Packet** - Create and approve the 2022-2023 fiscal year budget and administrative packet including possible changes to the Executive Committee.
  - e. Approve reimbursing Lonella Enix \$90 for payment of the June & July Constant Contact bills.
  - f. Approve reimbursing Lonella Enix for the cost of the printing of signs, not to exceed \$400, purchase of beverages, ice, and snacks, not to exceed \$00, and Survey Monkey and Constant Contact for the creation and launch of the digital SWVP Survey, not to exceed \$200, for the 2022 Jazz at St. Andrews Community Music Festival.
- VII. **Committee Updates**
  - a. **Standing Committees**
    - **Planning, Land Use Management, and Beautification (PLUMB)**
      1. Update on PLUMB
        - a. Input on the Southwest Village Plan Survey that will be presented at the Jazz Festival and on the website.

## VIII. Adjournment

*Find meeting materials/handouts on the ECSWANDC website  
[southwestnc.org](http://southwestnc.org)*

### THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

### PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at St. Andrews Recreation Center located at the Mark Ridley-Thomas Constituent Service Center located at 8475 S. Vermont Ave., Los Angeles, CA 90044 and at our website: [www.southwestnc.org](http://www.southwestnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email [board@southwestnc.org](mailto:board@southwestnc.org).

### PUBLIC POSTING OF AGENDAS

Neighborhood Council agendas are posted for public review as follows:

- **MRT Constituent Service Center** - 8475 S. Vermont Ave., Los Angeles, CA 90044
- [www.southwestnc.org](http://www.southwestnc.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website [www.southwestnc.org](http://www.southwestnc.org).

### NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)