



CHATSWORTH NEIGHBORHOOD COUNCIL
P.O. Box 3395, Chatsworth, CA 91313-3395
<http://chatsworthcouncil.org>



Joint Committee and CNC board meeting
OUTREACH COMMITTEE AGENDA

DATE: Monday, March 16th, 2026

TIME: 6:30PM

**LOCATION: Chatsworth Train Depot, Hal Bernson Meeting Room,
10038 Old Depot Plaza Road, Chatsworth, Calif.**

**COMMITTEE MEMBERS: Kristen Shubert, Chairperson, Ricardo Gracia-Secretary,
Rose Atarodi, Kamesh Aysola, Roxane Bocskay, Jett Dunlap,
Richard Medrano, Valerie Richards-Feuer, Amanda Warren, Bree Worden**

AGENDA

1. Call to order and roll call of committee members

2. Stakeholder and Public Announcements on non-agenized items (Limited to 1 minute).

3. OLD Business:

A. APPROVAL OF MINUTES: February, 2026.

B. DOTH Discussion and possible motion to add \$2000.00 to the DOTH budget for 2026 to cover the Cost of a food truck, an unexpected expense, and printing of more promotional materials.

1. Food: Proposed budget was \$3,000.00, needs to be \$5,000.00 to feed 500 burgers, chip, water, etc
Kristen (Kiwanis decided in November to participate in Simi Valley event.)

1. Rose oversee the food area on day

3. Food list: ice, 500 chips, 700 water: who uses the CC?

4. Dry goods: 600 plates, napkins, 50 tablecloths, paper towels, plastic gloves, spray cleaner

5. Food truck provides “raffle tickets” for event. Each person needs a ticket to receive a burger.

Food tickets and horse tickets given at our CNC booth when guests sign-up for newsletter.

2. Update on Kid Craft proposed budget of \$1200.00: 250 Noodle Horses- **Kristen**

Update of the cost of one horse, \$3.50-\$4.00, build horses soon, including CNC sticker.

3. John Lee's office to provide 2 x shuttle, 3 x port-o-potty and 50 rectangular tables and 125 chairs, **Confirmed with Adina 2/10 by KS.** (As of 3/12, possible ten more tables and 25 more chairs)**KS**
4. Update on Horse groups to participate – **Roxane and Valerie** –
See schedule from 11am-2p.
5. Update on Vendors to participate – **Valerie, Roxane, Kristen**
6. Politicians to participate: John Lee as SPONSOR, Lindsey Horvath, Pilar Schiavo, Confirmed by **KS 2/10/26**
7. **Volunteer Coordinator – NEEDED**, we have list of contacts, need to give kids vouchers that day.
-see letter to be sent.
8. Poster contest: Kamesh to organize with Chatsworth schools, budget for ribbons \$200.00.
Schools participating??
9. Insurance and **waivers**: Kristen, **\$820.67 from HUB**, waiver will be needed by ALL-wristband.
10. Coordinate with Stoney Point Ranch on **Friday, noon set-up**: Angel & Renay- **Roxane & Kristen**
11. Entertainment- Singers, Sound system - **Jett & Richard**
12. Circulate flyers on what days??? **Fred & John**
13. Create the event schedule with QR code, print four posters, Fred & Kamesh
14. Hang remaining banners in what locations? Devonshire & Canoga- **KS**, 118 & Topanga
15. Parking at Church for volunteers and vendors? **Kamesh**
16. DOTH day of assignments: see attached **KS**

4. **NEW Business:** All listed motions include discussion, possible action, and/or vote, Community Impact Statements and Neighborhood Purpose Grants.

A.. **Discussion and possible motion** to purchase two tickets at \$100.00 each for the CCCC Community Service Recognition Awards, Outstanding Volunteer, for Kamesh Aysola and guest to attend on Friday, May eighth at the Doubletree in Chatsworth.

B. Discussion and nomination of ,”Senior of the Year,”for the May 15th Salute to Recreation Family Festival Senior Dance at Northridge Park. (See attached nominations.)

C. Discussion regarding the LADWP Chatsworth Nature Preserve-Spring Equinox Celebration, Saturday, March 28, 10-2pm. First shift 9:00am-11:30am, second shift 11:30am – 2pm. Give-aways are sunglasses, bubbles, candy??

- D. **Discussion and possible motion** to increase the amount of snacks and water expenditure to \$200.00 for Pilar Schiavo's visit to CNC on April first.
- E. Discussion regarding newsletter release on **March 17th** with the news of different location for April FIRST meeting and Pilar Schiavo's attendance, and NO SELECTION in 2026.
- F. **Discussion and possible motion** to purchase a hot spot from T-Mobile in preparation to host on-line meetings and to have wifi available at the Train Station meetings for up to \$150.00.
- G. **Discussion and possible motion** for a date for the annual CNC retreat to be held in May 2026, dates to be considered: Saturday May 16th or May 23rd to avoid holidays and local graduations, venue TBD.

5. Board and Stakeholder Committee Member comment.

6. Public Comment on non-agenda items (1 minute limit per comment) limit 10 comments.

7. Adjournment

A public comment period will be provided. The chair may set a speaking-time limit and/or require that speaker cards be completed. Accommodations under ADA may require 72 hours advance notice to (818) 464-3511.

Para la traducción de este anuncio o para pedir servicio de traducción para una reunion del Concejo Vecinal de Chatsworth, favor de comunicarse con el Departamento de Fortalezimiento de Vecindarios al (818) 756-9628 con anticipo de por lo menos 3 dias de trabajo.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS AND COMMITTEE MEETINGS –Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:

Public Comment for unagendized topics will be limited to one minute. Due to time concerns public comments will be limited to 10 comments at 1 minute per comment per individual.

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311 and at our website: <https://www.chatsworthcouncil.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact or email: info@chatsworthcouncil.org/

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Nick Montano de la Mesa Directiva, al 818-464-3511 o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 1 - Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311
- 2 - <https://www.chatsworthcouncil.org/>
- 3 - You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at:
<https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

The CNC complies with Title II of the American Disabilities Act and does not discriminate on the basis of any disability. Upon request the CNC will provide reasonable accommodations to ensure equal access to its programs, services and activities. To ensure the availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the CNC at 818-464-3511 or preferably an email that states the accommodations that you are requesting to info@chatsworthcouncil.org. Public Access of Records: In compliance with Government Code Section 54957.5 non-exempt writings that were distributed to a majority or all of the board members in advance of a meeting may be requested for public review at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact CNC at 818-464-3511 or email <http://chatsworthcouncil.org>. Process for reconsideration and the process for filing a grievance can be found on the CNC website chatsworthcouncil.org under by-laws.