



**CHATSWORTH NEIGHBORHOOD COUNCIL**  
P.O. Box 3395, Chatsworth, CA 91313-3395  
<http://chatsworthcouncil.org>



**Joint Committee and CNC board meeting  
OUTREACH COMMITTEE AGENDA**

**DATE: Monday, February 16th, 2026**

**TIME: 6:30PM**

**LOCATION: Chatsworth Train Depot, Hal Bernson Meeting Room,  
10038 Old Depot Plaza Road, Chatsworth, Calif.**

**COMMITTEE MEMBERS: Kristen Shubert, Chairperson, Ricardo Gracia-Secretary,  
Rose Atarodi, Kamesh Aysola, Roxane Bocskay, Jett Dunlap, Richard Medrano,  
Valerie Richards-Feuer, Ramiel Shamwell, Amanda Warren, Bree Worden**

**AGENDA**

**1. Call to order and roll call of committee members**

**2. Stakeholder and Public Announcements on non-agenized items (Limited to 1 minute).**

**3. OLD Business:**

**A. APPROVAL OF MINUTES: December, 2025.**

**B. DOTH Preparations \$8,000.00 budget, passed on 2/4/26.**

**1. Food: New Proposed budget \$3,500.00. Kiwanis for cooking of burgers & hot dogs?**

**Rose & Bree.**

Communication at committee level, not Board level until approved at committee level

Options if Kiwanis .opts not to participate:

**1. Kristen & Rose**

**2. Health Dept Fees & Permits.30-60 days. (Permits from 2025??? Not pulled)**

**3. Food list: 1/4lb burger, hot dog, veggie burger, burger buns, hot dog buns, ice, cheese  
chips, water, ketchup, mustard**

**4.Dry goods: 600 plates, napkins, 50 tablecloths, aluminum foil, paper towels, plastic gloves**

**2. Update on Kid Craft proposed budget of \$2,000: 250 Noodle Horses- **Amanda****

Update of the cost of one horse, build horses at April Committee meeting.

Update-no longer a donation of pool noodles, cost has increased.

3. John Lee's office to provide 2 x shuttle, 3 x port-o-potty and 50 rectangular tables and 125 chairs,  
**Confirmed with Adina 2/10 by KS.**
4. Update on Horse groups to participate – **Roxane and Valerie** – Ann Lamanna  
10:30am Calvary at the Train Station, first shuttle over to SPR  
11:00am Buffalo Soldiers at Opening Song  
11:15am First horse group  
11:50 John Lee  
12:00 horse group  
12:30 horse group  
1:00 horse group  
1:30 horse group
5. Update on Vendors to participate – **Bree & Jett** recruit: Kahoots, Blacksmith?
6. Politicians to participate: John Lee as SPONSOR, Lindsey Horvath, Pilar Schiavo, Confirmed by  
**KS 2/10/26**
7. Public entities to participate: LADWP, LAFD, any others?
8. Poster contest: Kamesh to organize with Chatsworth schools, budget for ribbons \$200.00.
9. Insurance and waivers: Kristen, **\$820.67 from HUB**, waiver will be needed. Vendors do not need liability insurance. Question regarding horse owners needing liability insurance??
10. Coordinate with Stoney Point Ranch on Saturday set-up: Angel & Victoria- **Richard**
11. Entertainment- Singers, line dancing - **Jett & Richard update**
12. Circulate flyers on what days??? **Fred & John**
13. Hang remaining banners in what locations? Canoga & Devonshire, 118 & Topanga
14. Parking at Church? **Kamesh**

4. **NEW Business:** All listed motions include discussion, possible action, and/or vote, Community Impact Statements and Neighborhood Purpose Grants.

- A. NPG – Discussion and possible motion to support an NPG for Salute to Recreation, Family Festival Senior Dance, hosted by Canoga Park Senior Citizen's Club for \$400.00. This is a yearly event for Valley seniors; the \$400.00 contributes to the total catering amount for the event. Nominate a Valley Senior! Myrka Martinez
- B. NPG - Discussion and possible motion to support an NPG for Supporters of Shadow Ranch & Woodland Hills Parks, Inc. event Salute to Recreation Family

Festival for \$2500.00 level sponsorship for the enhancement of the Children's area, including the cheer & dance venue.

Merab Ruiz

- C. NPG – Discussion and possible motion for an NPG for the Insight Center for Community Economic Development for \$4,000.00 to support planning, data collection, evaluation, outreach, and reporting of the proposed project Orange Insights, Organizing residents for assessment, Neighborhood greatness, and engagement. Mike Browning

**5. Board and Stakeholder Committee Member comment.**

**6. Public Comment on non-agenda items (1 minute limit per comment) limit 10 comments.**

**7. Adjournment**

A public comment period will be provided. The chair may set a speaking-time limit and/or require that speaker cards be completed. Accommodations under ADA may require 72 hours advance notice to (818) 464-3511.

**Para la traduccion de este anuncio o para pedir servicio de traduccion para una reunion del Concejo Vecinal de Chatsworth, favor de comunicarse con el Departamento de Fortalezimiento de Vecindarios al (818) 756-9628 con anticipo de por lo menos 3 dias de trabajo.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS AND COMMITTEE MEETINGS** –Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

**GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Public Comment for unagendized topics will be limited to one minute. Due to time concerns public comments will be limited to 10 comments at 1 minute per comment per individual.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311 and at our website: <https://www.chatsworthcouncil.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact or email: [info@chatsworthcouncil.org/](mailto:info@chatsworthcouncil.org/)

**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Nick Montano de la Mesa Directiva, al 818-464-3511 o por correo electrónico avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- 1 - Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311
- 2 - <https://www.chatsworthcouncil.org/>
- 3 - You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at:  
<https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

The CNC complies with Title II of the American Disabilities Act and does not discriminate on the basis of any disability. Upon request the CNC will provide reasonable accommodations to ensure equal access to its programs, services and activities. To ensure the availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the CNC at 818-464-3511 or preferably an email that states the accommodations that you are requesting to [info@chatsworthcouncil.org](mailto:info@chatsworthcouncil.org). Public Access of Records: In compliance with Government Code Section 54957.5 non-exempt writings that were distributed to a majority or all of the board members in advance of a meeting may be requested for public review at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact CNC at 818-464-3511 or email <http://chatsworthcouncil.org>. Process for reconsideration and the process for filing a grievance can be found on the CNC website [chatsworthcouncil.org](http://chatsworthcouncil.org) under by-laws.