



CHATSWORTH NEIGHBORHOOD COUNCIL
P.O. Box 3395, Chatsworth, CA 91313-3395
<http://chatsworthcouncil.org>



**Joint Committee and CNC board meeting
OUTREACH COMMITTEE AGENDA**

DATE: Monday, December 15th, 2025

TIME: 6:30PM

**LOCATION: Chatsworth Train Depot, Hal Bernson Meeting Room,
10038 Old Depot Plaza Road, Chatsworth, Calif.**

**COMMITTEE MEMBERS: Kristen Shubert, Chairperson, Ricardo Gracia-Secretary,
Rose Atarodi, Kamesh Aysola, Roxane Bocskay, Jett Dunlap, Richard Medrano,
Valerie Richards-Feuer, Ramiel Shamwell, Amanda Warren, Bree Worden**

AGENDA

1. Call to order and roll call of committee members

2. Stakeholder and Public Announcements on non-agenized items (Limited to 1 minute).

3. OLD Business:

A. APPROVAL OF MINUTES: October and November, 2025.

B. DOTH Preparations \$6,000.00 budget

1. Food vendors Proposed budget \$2,500.00 or contact Kiwanis for cooking of burgers & hot dogs?
Rose & Bree. Food trucks contacted??- Farmer John, Oscar Myer Weiner mobile, habit? IN-N-out?
2. Update on Kid Craft proposed budget of \$2,000: 250 Noodle Horses- Amanda
3. John Lee's office to provide shuttle, parking cones, port-o-potty and tables and chairs, confirmed
4. Update on Horse groups to participate – Roxane and Valerie – Ann Lamanna
5. Update on Vendors to participate – Bree & Jett recruit: Kahoots,
6. Politicians to participate: John Lee as SPONSOR, Lindsey Horvath, Pilar Schiavo,
7. Public entities to participate: LADWP, LAFD, LAPD, any others?
8. Poster contest: Kamesh to organize with Chatsworth schools, budget for ribbons \$200.00.
9. Insurance and waivers: Kristen, **\$820.67 from HUB**, waiver will be needed. Vendors do not need liability insurance.
10. Coordinate with Stoney Point Ranch on program, and set-up: Angel & Victoria- **Richard**
11. Entertainment- Singers, line dancing - Jett & Richard update

12. Tentative schedule: 11:15am Singers, Opening Show, Councilman Lee remarks
13. Create official flyer with Councilman's logo Jett & Fred

4. NEW Business: All listed motions include discussion, possible action, and/or vote, Community Impact Statements and Neighborhood Purpose Grants.

- A. 1. Follow -up discussion on Kiwanis Christmas Parade Participation on December 14th along Devonshire Street in Chatsworth, starting at 1:00pm. CNC purchased \$500.00, a Silver sponsor
2. Hosting a booth at the Festival portion of the Christmas parade at Canoga Ave. and Devonshire street. How many sign ups?
- B. **Rocktober Touch up, December 6th**
1. Discussion on Rocktober follow up on **December sixth.**
- C. Social media for big events, Board meetings, etc.
1. Discussion on how to use Constant Contact for big events in the form of BLASTS!! DATES
- Create a Social media calendar for the year.....
2. Discussion on using QR code for sign in at Holiday parade.

5. Board and Stakeholder Committee Member comment.

6. Public Comment on non-agenda items (1 minute limit per comment) limit 10 comments.

7. Adjournment

A public comment period will be provided. The chair may set a speaking-time limit and/or require that speaker cards be completed. Accommodations under ADA may require 72 hours advance notice to (818) 464-3511.

Para la traduccion de este anuncio o para pedir servicio de traduccion para una reunion del Concejo Vecinal de Chatsworth, favor de comunicarse con el Departamento de Fortalezimiento de Vecindarios al (818) 756-9628 con anticipo de por lo menos 3 dias de trabajo.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS AND COMMITTEE MEETINGS –Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:

Public Comment for unagendized topics will be limited to one minute. Due to time concerns public comments will be limited to 10 comments at 1 minute per comment per individual.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311 and at our website: <https://www.chatsworthcouncil.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact or email: info@chatsworthcouncil.org/

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Nick Montano de la Mesa Directiva, al 818-464-3511 o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 1 - Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311
- 2 - <https://www.chatsworthcouncil.org/>
- 3 - You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

The CNC complies with Title II of the American Disabilities Act and does not discriminate on the basis of any disability. Upon request the CNC will provide reasonable accommodations to ensure equal access to its programs, services and activities. To ensure the availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the CNC at 818 464-3511 or preferably an email that states the accommodations that you are requesting to info@chatsworthcouncil.org. Public Access of Records: In compliance with Government Code Section 54957.5 non-exempt writings that were distributed to a majority or all of the board members in advance of a meeting may be requested for public review at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact CNC at 818-464-3511 or email <http://chatsworthcouncil.org>. Process for reconsideration and the process for filing a grievance can be found on the CNC website chatsworthcouncil.org under by-laws.