



CHATSWORTH NEIGHBORHOOD COUNCIL

P.O. Box 3395, Chatsworth, CA 91313-3395

Voice: (818) 464-3511 Fax: (818) 464-3585

<http://chatsworthcouncil.org>



Joint Committee and cnc board meeting

OUTREACH COMMITTEE AGENDA

DATE: Monday, May 19, 2025 TIME: 6:30PM

**LOCATION: Chatsworth Train Depot, Hal Bernson Meeting Room,
10038 Old Depot Plaza Road, Chatsworth, Calif.**

**COMMITTEE MEMBERS: Kristen Shubert, Chairperson, Ricardo Gracia-Secretary,
Rose Atarodi, Kamesh Aysola; Jett Dunlap, Mark Lauterman, Richard Medrano,
Ramiel Shamwell, Amanda Warren**

**State law requires that all neighborhood council meetings
be held in person. Check the CNC website for current information.**

AGENDA

1. Call to order and roll call of committee members
2. Stakeholder and Public Announcements on non-agenized items (Limited to 1 minute).
3. **OLD Business:**
 - A. APPROVAL OF MINUTES: April 2025
4. **NEW Business:** All listed motions include discussion, possible action, and/or vote, Community Impact Statements and Neighborhood Purpose Grants.
 - A. Create a “booth event kit”, with giveaways, easy to carry table and chairs, sign-up materials, CNC info, CNC tablecloth etc. To be kept in a portable container.
 1. Motion to approve a budget of up to \$1,000.00 for giveaways designed to use for the year, including those aimed at children.
 2. Items to be considered for giveaways: CNC balloons, CNC temp. tattoos, CNC lollipops, seed packets w logo, insurance card holder, chip clip, etc.
 - B. SUMMER SOLSTICE - DATE CHANGE FOR BOOTH – June 21, 2025
 1. Sponsor’s requirements
 2. Give-aways suitable for Earth Day – seed packets with CNC logo
 3. Volunteers

C BLOCKFEST – Possible June 28th reschedule

1. Chamber's requirements – EZUp, chairs and table, FREE to us
2. Volunteers
3. Theme of this festival – Comic-Con, demographic is local
4. What is our goal to get out of this event?

D. National Night Out event, August 5th

1. Booth with EZUp
2. Abundance of kid-friendly giveaways with Prize Wheel
3. Motion to approve up to \$200.00 for kid-friendly
3. Volunteers – two shifts

E. CNC OPEN HOUSE

1. Create an event around a CNC meeting in which we invite the public
2. More explanations during meeting, encourage people to participate, run for office
3. Invite blast, friends & family, local schools
4. Great meeting for local politicians
5. Proposed dates

F. DISCUSS DOTH, possible date conflict with Selection

1. DOTH Checklist
2. DOTH proposed dates in March or April

5. Board and Stakeholder Committee Member comment.

6. Public Comment on non-agenda items (1 minute limit per comment) limit 10 comments.

7. Adjournment

A public comment period will be provided. The chair may set a speaking-time limit and/or require that speaker cards be completed. Accommodations under ADA may require 72 hours advance notice to (818) 464-3511.

Para la traduccion de este anuncio o para pedir servicio de traduccion para una reunion del Concejo Vecinal de Chatsworth, favor de comunicarse con el Departamento de Fortalezimiento de Vecindarios al (818) 756-9628 con anticipo de por lo menos 3 dias de trabajo.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS AND COMMITTEE MEETINGS –Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:

Public Comment for unagendized topics will be limited to one minute. Due to time concerns public comments will be limited to 10 comments at 1 minute per comment per individual.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311 and at our website: <https://www.chatsworthcouncil.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Nick Montano at 818-464-3511 or email: info@chatsworthcouncil.org/

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Nick Montano de la Mesa Directiva, al 818-464-3511 o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 1 - Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311
- 2 - <https://www.chatsworthcouncil.org/>
- 3 - You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

The CNC complies with Title II of the American Disabilities Act and does not discriminate on the basis of any disability. Upon request the CNC will provide reasonable accommodations to ensure equal access to its programs, services and activities. To ensure the availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the CNC at 818 464-3511 or preferably an email that states the accommodations that you are requesting to info@chatsworthcouncil.org. Public Access of Records: In compliance with Government Code Section 54957.5 non-exempt writings that were distributed to a majority or all of the board members in advance of a meeting may be requested for public review at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact CNC at 818-464-3511 or email <http://chatsworthcouncil.org>. Process for reconsideration and the process for filing a grievance can be found on the CNC website chatsworthcouncil.org under by-laws.