



## CHATSWORTH NEIGHBORHOOD COUNCIL

P.O. Box 3395, Chatsworth, CA 91313-3395

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<http://chatsworthcouncil.org>



### OUTREACH COMMITTEE AGENDA and CNC Board

**DATE: Monday, May 15<sup>th</sup>, 2023, TIME: 6 PM**

**LOCATION: Chatsworth Train Depot, Hal Bernsen Meeting Room,  
10038 Old Depot Plaza Road, Chatsworth, Calif.**

**As of this month, state law requires that all neighborhood council meetings be held in person. Check the CNC website for current information.**

#### AGENDA

1. Call to order and roll call of committee members
2. Stakeholder and Public Announcements on non-agenized items (Limited to 1 minute).

**All listed motions include discussion, possible action.**

#### **3. New Business:**

- A. Update on Day of the Horse event scheduled for Sunday, June 11<sup>th</sup>, 2023.  
If the event has been approved, then further discussion will occur deciding responsibilities and recap of assignments on the event checklist and establishment of an online volunteer sign up form
- B. Discussion of a new Outreach Tri-fold pamphlet.
- C. Discussion of re-establishing a monthly / bi-monthly CNC Newsletter. Need to have a committee formed in order to collect / write articles and pictures of NPG's we fund, Beautification events, sponsorships, ribbon cutting events in Chatsworth, etc. Discussion on topics for the Newsletter.
- D. Discuss a Motion to purchase new cover for the CNC Canopy for up to \$225.
- E. Discuss the use of Instagram in the Outreach of the CNC.
- F. Discuss issuing Business cards for Board Members / Generic.
- G. Discussion of Board Member place cards needed for in person meetings – specifics on cards / format, etc.

#### **4. Old Business:** Possible updates.

- A. Updates on ordering Shirts for new Board Members.

#### **5. Board and Stakeholder Committee Member comment.**

#### **6. Public Comment on non-agenda items (1 minute limit per comment) limit 10 comments.**

## 7. Adjournment

A public comment period will be provided. The chair may set a speaking-time limit and/or require that speaker cards be completed. Accommodations under ADA may require 72 hours advance notice to (818) 464-3511.

**Para la traducción de este anuncio o para pedir servicio de traducción para una reunión del Concejo Vecinal de Chatsworth, favor de comunicarse con el Departamento de Fortalecimiento de Vecindarios al (818) 756-9628 con anticipo de por lo menos 3 días de trabajo.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS AND COMMITTEE MEETINGS** –Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

### **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Public Comment for unagendized topics will be limited to one minute. Due to time concerns public comments will be limited to 10 comments at 1 minute per comment per individual.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311 and at our website: <https://www.chatsworthcouncil.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Jeff Hammond at 818-464-3511 or email: [info@chatsworthcouncil.org/](mailto:info@chatsworthcouncil.org/)

**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jeff Hammond de la Mesa Directiva, al 818-464-3511 o por correo electrónico avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- 1 - Chatsworth Train Depot 10038 Old Depot Plaza Road Chatsworth, CA 91311
- 2 - <https://www.chatsworthcouncil.org/>
- 3 - You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

The CNC complies with Title II of the American Disabilities Act and does not discriminate on the basis of any disability. Upon request the CNC will provide reasonable accommodations to ensure equal access to its programs, services and activities. To ensure the availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the CNC at 818 464-3511 or preferably an email that states the accommodations that you are requesting to [info@chatsworthcouncil.org](mailto:info@chatsworthcouncil.org). Public Access of Records: In compliance with Government Code Section 54957.5 non-exempt writings that were distributed to a majority or all of the board members in advance of a meeting may be requested for public review at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact CNC at 818-464-3511 or email <http://chatsworthcouncil.org>. Process for reconsideration and the process for filing a grievance can be found on the CNC website [chatsworthcouncil.org](http://chatsworthcouncil.org) under by-laws.

