



1840 S. Gaffey Street, Box 212, San Pedro, CA 90731

Twitter: @CentralSPNC ~ **Instagram:** @CeSPNC ~ **Facebook:** CentralSanPedroNeighborhoodCouncil

Website: <https://centralsanpedronc.org/>

**CeSPNC Board & Stakeholder Meeting
(In-Person Meeting, no virtual option)
Tuesday, November 19, 2024 at 6:30pm
Anderson Senior Center
828 S Mesa St, San Pedro, CA 90731**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte CeSPNC Secretaria al correo electrónico info@centralsanpedronc.org para avisar al Concejo Vecinal.

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Agenda

1. 6:30 p.m. Call to Order and Roll Call
2. President's Report
 - a. Discussion regarding having a board meeting in December.
 - b. Motion to request the City Clerk extend the neighborhood council election candidate filing period of November 22, 2024 to January 6, 2025, for region 12, due to the filing period being during the holidays.
3. Vice President's Report
 - a. The role of the Department of Neighborhood Empowerment (DONE) relative to enforcement of the Code of Conduct.
4. Public comment on non-agenda items
5. Board member comment on non-agenda items.
6. Reports from public officials
 - a. David Ellis, Senior Librarian, San Pedro Regional Branch Manager (10 minutes)
7. Public safety reports
 - a. LAPD

- b. Port Police
8. Report from Vincent Thomas Bridge (VTB) Liaison Report (Matt Garland)
 9. Finance Committee
 - a. Consent Calendar
 - i. Motion to approve October 2024 Monthly Expenditure Report (MER)
 - ii. Motion to approve an amount not to exceed \$500 for printing of neighborhood council election flyers.
 - iii. Motion to appoint board treasurer Adrian Fernandez as a Neighborhood Council Budget Advocate Budget Representative. (out of committee)
 10. Outreach and Communication Committee – (Barbara St. John)
 - a. Report from chair.
 - i. Report on last One Alley at a Time on Saturday, October 19th, 9:00-11:00 am – 5th – 12th Street (600 block) Gaffey & Grand
 - b. Motion to approve purchase of pens in an amount not to exceed \$230. ExpressPen™ up to 500 Pieces Custom Pens Bulk Rainbow (out of committee)
 - c. Motion to approve purchase of Minomag Business Card Magnets (Box of 200) in an amount not to exceed \$250.00 (out of committee)
 - d. Community events – VOLUNTEERS NEEDED!!!
 11. Parks and Schools Committee (Adrian Fernandez)
 - a. Report from chairperson.
 - b. Motion to approve [letter to CD15 on Daniels Field project](#) considerations (Barbara St. John) (out of committee)
 - c. Motion to approve [letter to CD15 and LA Recreation and Parks](#) on graffiti removal and clean up of Bandini Canyon. (out of committee)
 - d. Motion to approve [letter to Los Angeles Unified School District \(LAUSD\)](#) to address parking lot lighting. (out of committee)
 12. Motions
 - a. Establish a Conflict Resolution Committee or Request Professional Mediation through the Department of Neighborhood Council (DONE) – Marc Collazo
 - b. Motion to create a board Ethics/Grievance Committee to refer conflicts to the for Investigation – Marc Collazo
 - c. Obtain the Services of a Parliamentarian – Marc Collazo
 13. Land Use and Planning Committee (Javier Gonzalez-Camarillo)
 - a. Report from chairperson.
 - b. Motion to send a [letter to the Los Angeles Harbor Commission](#) to support the LA Cruise Alliance application for the Cruise Terminals.
 14. Environmental and Sustainability Committee (Marc Collazo and William Cordray, co-chairs)
 - a. Report from vice chairperson.
 - b. Report on Port of Los Angeles Clean Air Action Plan (CAAP).
 - c. Update on Regional Air Quality Partnership report regarding truck charging.
 15. Port Committee (James Allen)
 - a. Report from chairperson.
 - b. Update on the Port of Los Angeles Environmental Protection Agency (EPA) Grant.
 - c. Update on West Harbor Supplemental Environmental Impact Report (SEIR).
 16. Ad Hoc Public Safety Committee (Marc Collazo)
 - a. Report from chairperson.

17. Arts Committee (David Winthrop Hanson)
 - a. Report from chairperson.

18. Bylaws Committee
 - a. Below is the first reading of amendments, to be voted on at next meeting.
 - b. Bylaws consent calendar items:
 - i. Motion to amend CeSPNC Bylaws **Article V Section 4. Terms and Term Limits:** “Terms shall begin on the first day of the month following the election.” **amend to read** “**Terms shall begin on the first day of the month of the new Fiscal Year**”.
 - ii. Motion to amend CeSPNC Bylaws **Article V Section 7. Absences:** “6 in calendar year” **amend to read** “**4 in a calendar year**”.
 - iii. Motion to amend CeSPNC Bylaws **Article V Section 7. Absences:** Add “**Attendance at a regular board meeting is defined as a minimum of 2 hours. Leaving before 2 hours is considered an absence.**”.
 - iv. Motion to amend CeSPNC Bylaws **Article V. Section 7. Absences:** Add “**For both in-person and teleconference board meetings attendance shall be taken at both the beginning of the meeting and at the two hour mark.**”
 - v. Motion to amend CeSPNC Bylaws **Article V Section 11. Community Outreach:** “members shall promote the formation of neighborhood networks” **amend to read** “members shall **identify and** promote the formation of neighborhood networks”
 - vi. Motion to amend CeSPNC Bylaws **Article VI Section 2.C. The Secretary:** Add “**The Secretary shall receive and approve/disapprove time cards for Notetaker. The Secretary shall maintain and monitor the attendance and certifications of board members and shall advise the individual and the board when potentially falling out of compliance. The Secretary shall notify EmpowerLA of changes to the membership of the board.**”
 - vii. Motion to amend CeSPNC Bylaws **Article VI Section 3. Selection of Officers:** “The five (5) Executive Officers shall be elected through majority vote of the Governing Board at the first meeting following the Governing Board s/election” **amend to read** “The five (5) Executive Officers shall be elected through majority vote of the Governing Board at the first meeting **of the new fiscal year**”
 - viii. Motion to amend CeSPNC Bylaws **Article XIV Section 2. Training:** “ Members of the Governing Board shall, within the first twelve (12) months following their s/election of appointment or at the lapse of prior ethics training certification, complete....ethics training” **amend to read** “Members of the Governing Board shall, within the first **three (3)** months following their s/election of appointment or at the lapse of prior ethics training certification, complete....ethics training”
 - ix. Motion to amend CeSPNC Bylaws **Article XIV Section 2. Training:** Se “Board members who do not complete such training as required shall be suspended” **amend to read** “Board members who do not complete such training as required may be suspended”
PLEASE Note: The above item was tabled at the October 15, 2024 Board Meeting.
 - c. Standing Rules consent calendar items:
 - i. Motion to Adopt Changes to Standing Rules as Proposed by Bylaws and Standing Rules Committee (out of committee)
PLEASE Note: The above item was tabled at the October 15, 2024 Board Meeting.
 - ii. Motion to Adopt Changes to Standing Rule number 9) Section 1. H. as Proposed by Bylaws and Standing Rules Committee (NOT out of committee).

19. Approval of October 15, 2024 regular meeting and October 24, 2024 special meeting minutes.

20. Adjournment

NOTE: Anything on this Agenda Could Result in a Motion

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public can address the council on any agenda item before the council takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the council is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the chair.

THE AMERICAN WITH DISABILITIES ACT: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 1840 S Gaffey St, San Pedro, CA 90731 or at our website: www.CENTRALSANPEDRONC.ORG or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact THE MAILROOM by email: INFO@CENTRALSANPEDRONC.ORG

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RECONSIDERATION AND GRIEVANCE PROCESS: For information on the Central San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CeSPNC Bylaws. The Bylaws are available on our website centrialsanpedronc.org.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.