

CITY OF LOS ANGELES
CALIFORNIA

**Canoga Park Neighborhood
Council
Governing Board**

Vacant, President
Vacant, Vice-President
Vacant, Secretary
Vacant, Treasurer



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

Anna Measles, Boardmember (2027)
Caryn Michaels, Boardmember (2027)
Christine Fitzpatrick, Boardmember (2027)
Corinne Ho, Boardmember (2029)
Cristiano Sanchez, Boardmember (2027)
Kyra Edrington, Boardmember (2029)
Mary Paterson, Boardmember (2027)
Mireira Moran, Boardmember (2027)
Muhammad Hassan, Boardmember (2029)
Nauman Khan, Boardmember (2027)
Shawn Fornari, Boardmember (2029)
Vacant, Boardmember (2027)
Vacant, Boardmember (2027)
Vacant, Boardmember (2029)
Vacant, Boardmember (2029)

**CANOGA PARK
NEIGHBORHOOD
COUNCIL**

Special Board Meeting Agenda
Teleconference Meeting Conducted Via Zoom only
Thursday, July 3rd, 2025
5:00 PM

Zoom Meeting Online or By Telephone
<https://us02web.zoom.us/j/82622078135>

Dial 16699006833

Then Enter This Webinar ID: 826 2207 8135 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Mireira Moran, Secretaria, por correo electrónico Mireiramoran@canogaparknc.org para avisar al Concejo Vecinal.

Every person wishing to address the Board must dial (669) 990-6833 and enter 826 2207 8135 then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **2** minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

I. CALL TO ORDER

1. Board Roll Call
2. Recognition of outgoing Board- Certificate of Recognition

II. SEATING OF THE NEW NEIGHBORHOOD COUNCIL BOARD

1. Neighborhood Council Board Member Oath

III. ELECTION OF EXECUTIVE OFFICERS

1. Discussion and/or possible action to appoint President
2. Discussion and/or possible action to appoint Vice President
3. Discussion and/or possible action to appoint Secretary
4. Discussion and/or possible action to appoint Treasurer

IV. ELECTION OF FINANCIAL OFFICERS

1. Discussion and/or possible action to designate up to two (2) Bank Card Holders
2. Discussion and/or possible action to designate a Second Signer
3. Discussion and/or possible action to designate an Alternate Signer (Per City Clerk, this is optional)

V. GOVERNMENT REPORTS AND ANNOUNCEMENTS

(Reports and brief presentations only. Any questions, please follow up with the presenter on the side so the meeting may proceed as scheduled. Thank you.)

1. LA City Mayor Karen Bass- David Bright, West Valley Representative
2. LA City Council District 3- Steve Jaramillo, Field Deputy
3. LAPD Topanga Senior Lead Officer Jose Moreno (Canoga Park North of Sherman Way) and Senior Lead Officer Cory Garza (Canoga Park South of Sherman Way including the Westfield Topanga mall/ The Village)
4. EmpowerLA- Jose Galdamez, Neighborhood Empowerment Advocate
5. Canoga Park Senior Center- Kari Haseltine, Director
6. Canoga Park Library - Chrissy Carr, Branch Manager
7. Lanark Park- Jeremy Aldridge, Director
8. Budget Advocates Region 3- Glenn Bailey, Mihran Kalaydjian
9. LAUSD Board President Scott Schmerelson, 3rd District, Field Deputy TBA
10. LA County Supervisor Lindsay Horvath, 3rd District, Field Deputy Karen Michelle Dominguez
11. Congressman Brad Sherman, 32nd District, Representative TBA
12. Senator Carolina Menjivar 20th District - District Representative Teodora E. Reyes
13. Assemblymember Jesse Gabriel 46th District- Field Representative Clarissa Gomez

VI. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on non-agenda items within the Board's jurisdiction (Up to two minutes per speaker)

VII. MOTIONS & RESOLUTIONS

1. Discussion and possible action to appoint qualified stakeholders to the current vacant seats on the Governing Board:
 - a) Residential Renters Representative Seat (2027)
 - b) At-Large Representative Seat (2027)
 - c) Retail Service Business Representative Seat (2029)
 - d) Community Based Representative Seat (2029)
2. Discussion and possible action to appoint stakeholder Douglas Jackman to the CPNC Budget and Finance Committee Meeting as a Committee Member/Stakeholder (Not a CPNC Board Member) effective July 3rd, 2025.

3. Discussion and possible action to remove Board Member Cristiano Sanchez from the Board due to three (3) consecutive absences (March 26, April 23, May 28, June 25) from the General Board Meetings as per CPNC Bylaws Article V, Section 9. See supporting Document
4. Discussion and possible action to remove Board Member Nauman Khan from the Board due to three (3) consecutive absences (March 26, May 28, June 25) from the General Board Meetings as per CPNC Bylaws, Article V, Section 9. See Supporting Document.

VIII. ADMINISTRATIVE ITEMS

1. None

IX. NEW BUSINESS

1. Discussion and possible action for the CPNC President to appoint no more than three (3) board members to form an ad hoc committee with the purpose of organizing an informative presentation for stakeholders regarding 'know your rights' under the current climate. The presentation will be done in partnership with different elected offices and appropriate organizations.
2. Discussion and possible action to request the reimbursement for Board Member Anna Measles in the total amount of \$282.92 for the items below. Anna Measles's city credit card was not activated until June 5, 2025.
 - a) \$35.04 (Plates, Cookies, Water) for General Board Meeting, May 28th 2025.
 - b) \$158.00 (Sandwiches from Cavaretta's) for General Board Meeting, May 28th 2025.
 - c) \$89.88 (Supplies, Utensils, Napkins) for the South Valley townhall in Encino, May 31st 2025.
3. Discussion and possible action to approve the following items for the National Night Out/Resource Faire event co-sponsored by CPNC, LAPD Topanga, City Council District 3, City's Department of Recreation and Parks, Lanark Park on Tuesday, August 5th from 6:00 pm to 8:00 pm.
 - a) 'Event Approval Request' form
 - b) Event Flyer
 - c) Lanark Park Form
 - d) Total Budget of and possible action to approve the total budget of \$1,700.00 for the event
 - e) DjsOnADime for \$400.00
 - f) Kona Ice- \$1000 for three hours (Pending approval from CD3).
 - g) \$200 Flyers for the event.
 - h) \$530 Snacks for the event
4. Discussion and Possible action to approve the following (6) items as Outreach Items for events for a grand total of \$2,074.01. See Supporting Documents for Artwork costs to print CPNC Logo per item. Items purchased from 4Imprints.
 - a) (400) Value Click Pen @ \$0.32 each. Total: \$128.00
 - b) (200) Twist and Chill Fan @ \$1.62 each. Total: \$324.00
 - c) (200) Sport Bottle with Push Pull Lid- 20 oz @ \$1.22 each. Total:

\$244.00

- d) (250) Power Clip @ \$1.05 Total: \$262.50
- e) (150) Nylon Reflective Slap Bracelet @ \$1.57 Total: \$235.50
- f) (150) Bubbles – 2 oz @ \$1.91 Total: \$150.00

- 4. Discussion and possible action to approve the purchase of (1) 12 Inch, 12 Slots, Prize Wheel Tabletop for Events from Amazon and not to exceed the price of \$20.00
- 5. Discussion and possible action to approve the up to \$200.00 for promotional posters with QR code (flyer)- English and Spanish and easel poster stand for upcoming events so stakeholders could sign up to receive CPNC newsletters.
- 6. Discussion and possible action to approve the amended CPNC Annual Budget Administrative Packet for Fiscal Year 2025-2026.
- 7. Announcements
- 8. Items for the next Board Meeting
- 9. Next General Board Meeting: **In-Person Meeting**, Wednesday, July 23rd, 2025 at 7:00 PM at the Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, CA 91303.

10. ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park CA 91303
- www.CanogaParkNC.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Community Center, 7248 Owensmouth Ave, Canoga Park, CA 91303 , at our website: www.Canogaparknc.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mireira Moran at: Mireiramoran@canogaparknc.org.

Reconsideration and Grievance Process

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.Canogaparknc.org