

CITY OF LOS ANGELES
CALIFORNIA

**Neighborhood Council
Governing Board**

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200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**CANOGA PARK
NEIGHBORHOOD
COUNCIL**

Regular Board Meeting Agenda
7248 Owensmouth Ave, Canoga Park, CA 91303
3/26/2025
7:00PM

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Raymond Cole, Presidente, al 626-765-7451 o por correo electrónico raycole@NeighborhoodCouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system Enables meaningful Civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of elected and/or appointed stakeholder volunteers who are devoted to the mission of improving our communities.

- I. **CALL TO ORDER AND BOARD ROLL CALL**
- II. **ADMINISTRATIVE MOTIONS**
 - a. Discussion and possible action to approve Monthly Expenditure Report- MER(s) for
 - April 2023 (FY 2022-2023) Monthly Expenditure Report
 - July 2024 (FY 2023-2024) Monthly Expenditure Report
 - February 2025 (FY 2024-2025) Monthly Expenditure Report
 - b. Discussion and Possible Action to Approve General Meeting Minutes
 - January 22, 2025
 - February 26, 2025
- III. **GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s). 10 minutes total.
- IV. **COMMUNITY/GOVERNMENT REPORTS AND ANNOUNCEMENTS (3 minutes per speaker)**
 - a. **Public Safety**
 - b. **Officers of Congress, Assembly, Mayor, City Council, County Supervisor, and School Board**
 - c. **Government Departments/Agencies, including Budget Advocates, Librarian, etc**
 - d. **DONE-Department of Neighborhood Empowerment General Report**
- V. **Discussion and Possible Action: Brief Introduction Opportunity for Interested CPNC Candidates' Consideration and Possible Vote for Appointment to the CPNC Board**
 - a. **At=Large Representative (2027)**
 - b. **Residential Renters Representative (2027)**
- VI. **NEW BUSINESS**
 - a. Presentation: ACE from the GYRD/Mayor office
 - b. Discussion and possible motion to approve the Re-allocation of 2024-2025 Annual Budget taking into account the adjustments made by the City Clerk totaling (-964.25) for payments they made on CPNC's behalf as our funds are still frozen. In addition, we are reallocating our budget to have sufficient funds in the City Clerk's defined five (5) budget categories for Neighborhood Councils spending activities and making sure to have funds available in the appropriate categories to align with pending funding initiatives the CPNC is working towards. See attached Budget Allocation.
 - c. Discussion and possible motion to approve the revised and updated 2024-2025 Annual Budget Admin Packet with an updated budget as of March 22nd, 2025. If necessary, in addition the Board authorizes the treasurer to reduce the budget item 'Unallocated Outreach expenditures' (line 83) by the amount of any subsequent additional adjustment the City Clerk posts to the CPNC Budget so that our budget will be in balance with the City's Funding Portal allowing our document to be uploaded.
 - d. Discussion and possible action to approve \$150.00 to 'Concept to Web' recurring monthly services for Web Hosting, Maintenance, SEO, Content Creation and Social Media Management for February 2025. Invoice No. 131. Funds Category: Office/Operation Expenditures.
 - e. Discussion and possible action to approve \$166.00 to 'Canoga Park Community Center' recurring monthly for utilities, Office and Meeting Space for February 2025. Invoice No. CPCC B008. Funds Category: Office/Operation Expenditures.
 - f. Discussion and possible action to approve up to \$200.00 for the renewal of one (1) CPNC Zoom license for Fiscal Year 2025-2026. Funds Category: Office/Operational Expenditures.
 - g. Discussion and possible action to approve \$130.00 for one (1) Canva Pro license in contract with EmpowerLA. For FY 2025-26. The Canva Pro license gives CPNC access to the suite of branded templates and designs created by EmpowerLA staff for outreach purposes. Funds Category: Office/Operational Expenditures.
 - h. Discussion and possible action to approve \$1000.00 to contribute to the Budget Advocates for the annual Budget Day on June 21th, 2025 at City Hall. Funds Category: Outreach Expenditures.
 - i. Discussion and possible motion to approve Invoice from West Valley-Warner Center Chamber of Commerce for \$500.00 for CPNC's participation at the 2025 Valley Disaster Preparedness Fair on April 19th, 2025, at Pierce College. Funds Category: Outreach Expenditures.
 - j. Discussion and possible motion to approve Invoice from ONEgeneration for \$1,000.00 for CPNC's participation at the Senior Symposium in May 2025. Funds category: Outreach Expenditures.

- k. Discussion and possible motion to approve up to \$1,016.00 for a Neighborhood Purposes Grant (NPG) for the Foundation for the Preservation of the Santa Susana Mountains Application. Funds will be used to provide an Interpretive and Educational Hikes for LAUSD 3rd Graders from Canoga Park Elementary School and Nevada Elementary School scheduled before June 30th 2025. Funds Category: Neighborhood Purpose Grants.
- l. Discussion and possible motion to approve up to \$5,000.00 for a Neighborhood Purposes Grant (NPG) for the Topanga Police Youth Board application. Funds will be used to support the upcoming Annual Wrestling Tournament by purchasing items such as (but not limited to) shirts, shorts, hoodies, computers. Funds Category: Neighborhood Purpose Grants.
- m. Discussion and possible motion to approve up to \$5,000.00 for a Neighborhood Purposes Grant (NPG) for the Canoga Park Community Center Application. Funds will be used to augment contributions and fees toward the funding of the \$30,000+ needed to operate the Annual 33rd Canoga Park Memorial Day Parade on Monday, May 26th 2025. See application for greater details. Funds Category: Neighborhood Purpose Grants.
- n. Discussion and possible motion to approve up to \$5,000.00 for a Neighborhood Purposes Grant (NPG) for the Parents Educators Teachers and Students in Action (PESA) application. Funds will be used to support vulnerable Youths with needed supplies for Youths within the boundaries of the Canoga Park Neighborhood Council. Funds Category: Neighborhood Purpose Grants
- o. Discussion and possible motion to approve \$13,000.00 to provide funding to the following known, established and City approved non-profit organizations that are providing support and disaster relief to our first responders and victims.
 - \$2000.00 for [West Valley Food Pantry](#) Fire Victims Temp Food
 - \$2000.00 for [In Defense of Animals](#) (IDA) for [West Valley Animal Shelters](#) (Chatsworth) & [Pierce College Large Animals Evacuation Center](#)
 - \$1000.00 to the [American Red Cross](#) for its Palisades Fire Relief Fund
 - \$1000.00 to the [World Central Kitchen](#) Palisades Fire Relief
 - \$2000.00 to the [Los Angeles Fire Department Foundation](#) for FS 72
 - \$1000.00 [California Fire Foundation](#)
 - \$1000.00 to [Baby2Baby](#) Disaster Relief
 - \$1000.00 to [Watch Duty](#) Realtime Wildfire maps and alerts.
 - \$2000.00 to [Anti-Recidivism Coalition \(ARC\)](#) incarcerated firefighters
- p. Discussion and possible action to adding more committee members to all committees (minimal of 5, to include Stakeholders)
- q. Discussion and possible action to purchase generic business cards.
- r. Discussion and possible action of up to \$10,000.00 to purchase items to give away at event(s) that we, CPNC, participates.
 - Examples of previous Items Purchased:
 - Imprint.com
 - 500 9.25" Neon Color Flying Discs \$459.25
 - 350 16 oz Color Changing Stadium Cups \$388.45
 - 300 Attention Business Pens \$147.66
 - Quality Logo Products
 - Whistle and Light Key Chains 500- \$457.02
 - Round Stress Reliever 500-\$433.00
 - 4imprints.com
 - Hand Fan-Guitar 500-\$635.00
 - Promotional Drawstring Sportpack 282-\$362.12
 - HALO
 - Shirt Giveaways-\$5,000.00
 - 140 t-shirts
 - 10 small
 - 30 medium
 - 40 large
 - 20 xxl
 -

Suggestions for Items for upcoming meetings

ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 7248 Owensmouth Ave, Canoga Park, CA 91303
- www.canogaparknc.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [our website: www.canogaparknc.org](http://www.canogaparknc.org) or at the [scheduled meeting](#). In addition, if you would like a copy of any record related to an item on the agenda, please contact Mireira Moran at mieriramoran@canogaparknc.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.canogaparknc.org