



3371 Glendale Blvd.
P.O. Box 105, Los Angeles, CA 90039
Email: Board@AtwaterVillage.org
Website: www.AtwaterVillage.org



AVNC Officers Co-Chairs: Danielle Bond, Brent Pritchett - Treasurer: Anthony Forester - Secretary: Will Lentz

AVNC Board of Governors NOTICE OF TELECONFERENCE MEETING

Atwater Village Branch Library
3379 Glendale Blvd
Los Angeles, CA 90039
(This meeting may be recorded.)

Thursday, December 11, 2025 – 7:00pm PT

PLEASE DO NOT REMOVE THIS AGENDA UNTIL AFTER THE MEETING HAS TAKEN PLACE.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88425831978>

Meeting ID: 884 2583 1978

Or one-tap mobile :

+16694449171,,88425831978# US

+16699006833,,88425831978# US (San Jose)

Or telephone:

US:

- +1 360 209 5623
- +1 386 347 5053
- +1 507 473 4847
- +1 564 217 2000
- +1 646 931 3860
- +1 689 278 1000
- 877 853 5257 US Toll-free
- 888 475 4499 US Toll-free
- 833 548 0276 US Toll-free
- 833 548 0282 US Toll-free

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte la secretaria Secretary@atwatervillage.org, or 323-230-3406 o por correo electrónico avisar al Concejo Vecinal.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory



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body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

AGENDA

1. **Call to Order, Roll Call, Code of Civility (7:00PM)**
 - i. Meeting Called to Order
 - ii. Call of the roll and certification of a quorum
 - iii. Code of Civility is announced
2. **Government Representatives' Updates:** State, County, City, DONE, LAPD/FD (max 5 min each)
 - a. Board of Public Works
 - i. John Grant, an update on public safety related to lighting outages
3. **Public comments** for items not on the agenda (max 2 min each)
4. **Special Orders:**
 - a. Appointment of Standing Committee Stakeholders
 - i. Filling river committee
 1. Nomination of Mike James
 - ii. Filling events committee
 1. Nomination of Chloe Shipko
5. **Committee Reports**
 - a. Community Solar (James Muller)
6. **Business:**
 - A. **Discussion and possible action:** Business outreach & incoming inquiry strategy. (Outreach)
 - B. **Discussion & Possible Action:** Atwater Village Tree Lighting event feedback and comments (Events)
 - C. **Discussion and possible action:** Goals for the BoG for 2026 (Executive Committee)
 - D. **Discussion and Possible Action:** Approve up to \$350 for meeting minute transcription with annual subscriptions to TurboScribe.ai (\$120) and Claude.ai (\$204) and the work that the board would need to do. (Executive Committee)
 - E. **Discussion & Possible Action:** AVNC Meet & Greet at the Tam O'Shanter in January.
 - F. **Discussion and motion to approve** the AVNC Bylaws Amendment Application Document reflecting recommended changes to the AVNC Bylaws dated October 8, 2024 as follows (Governance and Election):



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- A. Motion to approve Article V Board Composition as amended, including:
 - Conversion of the Community Group/Non-Profit Representative seat to an At-Large Representative seat; and
 - Conversion of the Faith-Based Organizations Representative seat to a Youth Representative seat and definition of the Youth Representative eligibility (Stakeholders 14–17 years of age on the day of election or selection).
- B. Motion to approve Article V Vacancies as amended, including:
 - Addition of language providing that if no eligible Stakeholder has applied to fill a vacant seat within sixty (60) days of public notice of the vacancy, the seat shall be converted to an At-Large seat and filled pursuant to Article V, Section 6; and
 - Removal of the provision prohibiting the filling of a vacant seat when a general Board election is scheduled within one hundred twenty (120) days.
- C. Motion to approve Article V Resignation as amended, including:
 - Replacement of the current Resignation section with language providing that a Board member may resign from the Council by notifying the Co-Chairs via e-mail, and that upon such notice the position shall be deemed vacant.
- D. Motion to approve Article VII Standing and Ad Hoc Committees as amended, including:
 - Clarification of the role of the Executive Committee and express authority to propose and enforce Board Rules subject to Board approval;
 - Removal of the Governance and Election Committee and Tree Lighting Committee as standing committees; and
 - Modification of the Ad Hoc Committees section with language clarifying formation by majority vote of the Board of Governors, required scope of work and timeline, and Brown Act applicability when composed solely of Board members.
- E. Motion to approve Article VII Frequency of Committee Meetings as amended, including:
 - Addition of a new section providing that if a committee does not meet for two (2)



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consecutive months, the Board shall meet to vote on the composition of the committee and may appoint a new chair and/or new members.

- F. Motion to approve global amendments removing references to “subcommittees” or “sub-committees” throughout the bylaws, so that committees and ad hoc committees are referenced consistently.
- G. Motion to approve Attachment B Governing Board Structure and Voting as amended, including:
- Lowering eligibility to run for all non-youth Board seats from eighteen (18) years of age to sixteen (16) years of age;
 - Converting the Faith-Based Organizations Representative seat to a Youth Representative seat with eligibility to run limited to Stakeholders who are at least fourteen (14) years of age and no more than seventeen (17) years of age at the time of election; and
 - Converting the Community Group/Non-Profit Representative seat to an additional At-Large Representative seat, with eligibility to run aligned with existing At-Large eligibility and an age requirement of sixteen (16) years or older.
- G. **Discussion and possible action:** Approval of the August 2025 Monthly Expense Report (MER) (Budget & Finance)
- H. **Discussion and possible action:** Approval of the September 2025 Monthly Expense Report (MER) (Budget & Finance)
- I. **Approval of Meeting Minutes** from the November Board of Governors Meeting (Executive Committee)
- J. **Approval of the Special BOG Meeting** Minutes from November 18, 2025 (Executive Committee)
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VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the November 1, 2023, enactment of California Senate Bill SB 411 (Portantino) On October 8, 2023 Governor Gavin Newsom signed SB 411 into law, which modifies the Brown Act to authorize eligible legislative bodies, including Los Angeles Neighborhood Councils, to use teleconferencing for their meetings. November 9, 2023 (date adopted), The AVNC Board at a Brown Act noticed public meeting was held by this NC with a quorum of 14 board members present and that by a vote of 13 yes, 0 no, and 1 ineligible adopted the following resolution: Whereas, this resolution is the official statement adopted by this Neighborhood Council. The Atwater Village NC satisfies the $\frac{2}{3}$ board requirement of SB 411 and approves meeting virtually for board and/or committee meetings because using teleconferencing will allow for increased community participation, as well as allow for more time to discuss important issues, as well as help protect the health and safety of our board members and stakeholders.

This Atwater Village Neighborhood Council committee meeting will be conducted entirely with a call-in option or internet-based service option.

SB 411 Updates:

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to



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register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 3379 Glendale Blvd, Los Angeles, CA 90039
- www.AtwaterVillage.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)
- <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957 at our website: www.AtwaterVillage.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Secretary@atwatervillage.org, or 323-230-3406.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.AtwaterVillage.org