

**ARROYO SECO
NEIGHBORHOOD COUNCIL**
PO BOX 42254, LOS ANGELES, CA 90042
MESSAGE PHONE: 323-418-ASNC
<http://www.asnc.us>

**CITY OF LOS ANGELES
CALIFORNIA**



**ARROYO
SECO**
**NEIGHBORHOOD
COUNCIL**
www.asnc.us

GOVERNING BOARD

Steve Austin	Montecito Heights
Luis Barrera	Montecito Heights
Jamie Crespo	Monterey Hills
Gloria Sierra	Monterey Hills
Joseph Desbarres	Mt. Washington
Valerie Harragin	Mt Washington
Lynnette Kampe	Mt Washington
Natalie Seaman	Mt. Washington
Tom Mapp	Sycamore Grove
VACANT	Sycamore Grove
Tim Gillis	At Large
Roy Payan	At Large
Ezra Pugh	At Large
VACANT	At Large
VACANT	At Large
Teresa Bonsell	Community Interest
Lynda Valencia	Community Interes

ARROYO SECO NEIGHBORHOOD COUNCIL (ASNC)

Regular Board Meeting Agenda

Monday, July 24, 2023 7:00 pm

Ramona Hall

4580 N. Figueroa Street, Los Angeles 90065

Documents related to this agenda may viewed at <https://www.arroyoseconc.org>

EXECUTIVE COMMITTEE
Lynda Valencia, PRESIDENT,
Joseph Desbarres, 1st VICE-PRESIDENT
Lynnette Kampe, SECRETARY
Valerie Harragin, TREASURER
Teresa Bonsell, 2nd VICE PRESIDENT
c/o EmpowerLA - DONE
200 N. Spring St., Suite 2005
Los Angeles, CA 90012
Phone: (213) 978-1551
Fax: (213) 978-1751
Email: NCsupport@lacity.org
Website: www.empowerla.org

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte la Secretaria, al 323-418-ASNC o por correo electrónico secretary@asnc.us para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

1. CALL TO ORDER AND ROLL CALL President Lynda Valencia

2. ADMINISTRATIVE ANNOUNCEMENTS & MOTIONS

Motion to approve Minutes of the Regular Meeting June 26, 2023, Secretary Lynnette Kampe

3. PRESENTATIONS FROM PUBLIC OFFICIALS AND OTHERS

- Representative from CD-14: office of Councilmember Kevin de Leon
- Representative from CD-1: Mayra Jimenez from the office of Councilmember Eunisses Hernandez
- Representative from the Los Angeles Fire Department
- Dina Andrews of the Department of Neighborhood Empowerment
- Mayor's office, LAPD, Supervisor Hilda Solis, State Senator Maria Elena Durazo, State Assemblymember Wendy Carrillo, and/or other officials.

4. PRESIDENT'S REPORT

- Welcome to the 2023-2024 Board
- Email Addresses Because ASNC member emails are subject to public record requests and subpoenas, never use your personal email to communicate regarding ASNC business. Only use your official ASNC email address.
- Committee membership All members are required to join the Local Issues Committee that serves their residential area in addition to one Standing Committee. Participation in committee work forms the basis of most ASNC's endeavors.
- Update on Saturday August 5th Back Pack event.

5. ELECTION OF 2022-2023 BOARD OFFICERS

PRESIDENT The President shall be the ASNC Executive Officer and President of the Board of Representatives. The President shall be responsible for the general oversight of the ASNC. The President shall have the final say in setting the Board agenda and shall preside over all ASNC Board and Agenda Setting Committee meetings. The President shall be an ex-officio member on all ASNC committees. At the conclusion of the President's term, they shall serve as Immediate Past President, and will be available to advise the new President.

1ST VICE PRESIDENT The 1st Vice President shall assume the duties of the President when the President is unable to perform duties of office. The 1st Vice President shall serve on the Agenda Setting Committee and Chair the Rules and Elections Committee, overseeing Bylaws updates on non-election years. The 1st Vice President shall provide oversight for all ASNC committees.

2ND VICE PRESIDENT The 2nd Vice President shall serve as the Chair of the Communications and Outreach Committee. In addition, The 2nd Vice President shall maintain the Stakeholder records of the ASNC and oversee all communications with ASNC Stakeholders. The 2nd Vice President shall oversee ASNC participation in community activities and events.

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TREASURER The Treasurer shall maintain the financial records of the ASNC and oversee all finances. The Treasurer shall submit account statements to the Department in accordance with the Department requirements. The Treasurer shall report on the financial status of the ASNC at each regular meeting, and make ASNC financial records available to the public as required by law. The Treasurer shall adhere to the ASNC Fiscal Procedures.

SECRETARY The Secretary shall record the minutes of ASNC meetings and maintain the historical records including attendance at meetings. The Secretary shall make ASNC records available to the public as required by law. After any Board meeting, the Secretary is required to send all Board Action Certifications (BAC) within 48 hours to the President and Treasurer.

6. APPOINTMENT OF COMMITTEE CHAIRS AND CO-CHAIRS

- a. Sustainability
- b. Education, Family and Culture
- c. Local Issues: Montecito Heights
- d. Local Issues: Mount Washington
- e. Local Issues: Monterey Hills
- f. Local Issues: Sycamore Grove

7. ELECTION OF AUTHORIZED FUNDING SIGNERS

Signers are responsive to the City Clerk's funding requirements including BACs and receipts

- a. Treasurer
- b. Second Signer
- c. Alternate Signer
- d. First Bank Card Holder
- e. Second Bank Card Holder

8. APPOINTMENT OF COMMUNITY IMPACT STATEMENT FILERS

Up to five CIS filers may volunteer within a neighborhood council.

9. FUNDING MOTIONS *Funding overview available here: <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>*

- a. Motion to Approve June 2023 Monthly Expense Report.
- b. Explanation of committee room rental requirements.
- c. Motion for up to \$150 for refreshments from Smart & Final or similar for each Board and Committee meeting.
- d. Motion for up to \$320 in operations funds for post office box rental, due July 31.
- e. Motion for up to \$60 in operations funds for Ramona Hall facility rental on August 5 for the Back To School event.
- f. Motion for up to \$1500 in outreach funds for the CD14 Jazz Festival in Budd Weiner Park, tentatively scheduled for Nov. 5, to pay for children's crafts plus snacks and drinks for volunteers.
- g. Motion for outreach funds for Montecito Heights Rec Center Halloween candy not to exceed \$400.
- h. Motion for outreach funds for Ramona Hall Halloween candy not to exceed \$400
- i. Discussion of committee signs and poster costs.
- j. Motion to Approve Outreach funds \$837.00 to division-7 for June 2023 graphics, administrative services and social media.
- k. Motion to Approve Outreach funds \$120.00 to The Mailroom for May 2023 website maintenance.

10. NEW BUSINESS *See board packet for documentation*

- a. Motion to approve a letter to the Planning Dept. in support of the project at 369 Canyon Vista Drive as having thoughtful design and being generally compliant with the Mt. Washington-Glassell Park Specific Plan; however, the applicant stated that a covered front porch is not counted as square feet and Planning is requested to provide clarification on this issue. .
- b. Motion to approve a letter to the Planning Dept. opposing the project at 590 Mt. Washington Drive as the project exceeds 45' maximum height and some protected tree removals appear to be avoidable. This letter will be held until September 11 when the applicant has agreed to return to the Planning & Land Use Committee and only sent if the applicant fails to appear or has not resolved the outstanding issues.
- c. Motion to approve Letter supporting the waiver of a brush clearance fine in support of the programs of habitat restoration undertaken by Anahuacalmeac World School.

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- d. Motion to request the City of Los Angeles Department on Disabilities correct inaccessibility of the 110 Arroyo Seco Parkway footbridge that connects Sycamore Grove Park to Griffin Avenue. For this purpose, the City can seek funding under the new Infrastructure Bill for ADA compliance as well as apply for additional funding under the Federal Transportation Administration (FTA). The ASNC is not asking for the entire bridge to be replaced; only that the ramp and stairs at both ends of the bridge be brought into compliance as required by Title II of the ADA and the Rehabilitation Act of 1973. According to the American Community Survey, there are more than 458,000 persons with disabilities in the City of Los Angeles. The illegal deficiencies of the footbridge have been ignored for much too long.
- e. Motion to approve Los Angeles Neighborhood Council Coalition's (LANCC) Declaration of Neighborhood Council Rights.

11. COMMITTEES AND OTHER REPORTS

12. GENERAL PUBLIC COMMENT The public may provide comments to the board on nonagenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 2 minutes per speaker).

13. ADJOURNMENT Next meeting Monday August 28, 7:00pm at Ramona Hall Community Center, 4580 N. Figueroa Street.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas – ASNC agendas are posted for public review as follows:

- Mt. Washington Elementary School Bulletin Board, 3981 San Rafael Ave, Los Angeles, CA 90065 • Budd Weiner Park (between Via Colina and Via Arbolada 90042) • ASNC's web site www.asnc.us
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://bit.ly/lasubscriptions>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.asnc.us or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at 323-418-ASNC or email secretary@asnc.us.

Reconsideration and Grievance Process - For information on the ASNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ASNC Bylaws. The Bylaws are available at our Board meetings and our website www.asnc.us