

How to Provide Input

DRAFT REPORTS:

Sometimes you will receive the draft of a report so that you can provide your comments before it is released. If the Department of Neighborhood Empowerment has written the draft, you may provide your comments in several different ways:

Department of Neighborhood Empowerment
334-B East Second Street
Los Angeles, CA 90012

done@mailbox.lacity.org
www.lacityneighborhoods.com

Toll-free: 3-1-1

Fax: (213) 485-4608

REFERRED ITEMS:

If the matter you are interested in has been referred to a City Council committee, or is about to be heard by the City Council, you may send your comments to:

Los Angeles City Council (or committee name)
Attn: City Clerk
200 North Spring Street, Room 395
Los Angeles, CA 90012
Fax: (213) 978-1040, or (213) 978-1079

Be aware that the City Clerk does not place e-mail messages into the official City Council file. They must have a signed letter.

It would be helpful if we got a copy also, so that we could be aware of your thoughts.

A list of the City Clerk's Legislative Assistants for each committee can found by [clicking here](#) or going to the City Clerk's home page at www.lacity.org/clk and clicking on "City Contacts" This is also the place where Neighborhood Councils can submit Community Impact Statements online.

