

Date: April 6, 2004

To: Neighborhood Council Leaders

From: Greg Nelson, General Manager, Dept. of Neighborhood Empowerment

Subject: NEW EMPOWERMENT ACADEMY CLASSES. TO ENROLL IN THE CLASSES.

Coro Leadership Development

Course #300 (for Council District 9 NC leaders only)

April 7, 14, 21, 28, 2005

Faculty: Craig Summers, Coro

6:00 p.m – 9:00 p.m

Junipero Sierra Library, 4607 South Main Street, LA 90037

(Stakeholders are encouraged to attend all 10 sessions. Spanish translation will be provided.)

This class will include a variety of exercises, seminars, and panel discussions designed to develop individual and group efficacy, promote cohesion and cultural sensitivity, broaden awareness and understanding of key issues, and instruct project planning. Participants will craft and begin to implement grass-roots action plans that address identified concerns. Ultimately, the program is intended to be an opportunity for stakeholders to harness their “collective intelligence” and experience to generate action plans outlining strategies to augment community participation, promote orderly meetings, and identify and execute meaningful and feasible projects. This class is part of a series. In order to gain the entire experience, participants are asked to attend all sessions in the class. Training is geared toward specific needs in an area, such as organizing, community development, economic development and human relations with an emphasis on building leadership around those issues.

City Government 101

Course #100

April 19, 2005

Faculty: League of Women and Voters

6:30 p.m – 8:30 p.m

Kaiser Permanente, Conference Room, 25825 S. Vermont Ave., Harbor City

This class will provide board members and community stakeholders with an understanding of how City Hall works, and how to advocate for your neighborhood within the City structure. You will review, "Your City at a Glance" and the City flow chart, and receive the listing of department contacts and numbers.

Event Planning For Your Neighborhood Council

Course #708

April 20, 2005

Faculty: General Services Department, Department on Disability,

Fire Department, Bureau of Street Services, Council District Representative, and Cultural Affairs Department.

6:30 p.m – 8:30 p.m

Constituent Service Center, 8475 S. Vermont Ave., LA 90044

This class will provide Neighborhood Council leaders with an understanding of the City's requirements for public events. It will discuss the importance of establishing a goal, creating a working committee, developing a work plan and timeline, establishing a budget, recruiting volunteers, and ensuring accessibility in order to hold a successful and safe event.

Using the Computer as a Tool for Your Neighborhood Council

Course #703

April 20, 27, 2005

Faculty: John Clack, Project T.E.C.H

6:00 pm – 9:00 pm

Tom Bradley Youth & Family Center, 5213 West Pico Blvd.

(This course is a series. Stakeholders are encouraged to attend all 10 sessions.)

You will learn how to use the computer to improve communication and develop outreach tools for your Neighborhood Council, including website development and maintenance, flyer creation, researching the web, and effective e-mail use.

Neighborhood Preparedness Ambassador Program

Course # 501

April 30, May 7, May 14, 2005

Faculty: Emergency Preparedness Department & Community Partners

9:00 a.m. – 1:00 p.m.

Empowerment Academy Training Center, 305 E. First St., Little Tokyo.

This class will teach participants what is needed to prepare for an emergency, specifically as a Neighborhood Council. Instruction is provided through a series of courses that will help Neighborhood Council leaders develop an emergency plan, and learn the valuable basics of being prepared for various types of emergencies. Participants will be asked to attend all sessions in order to enlist in further training to become a Neighborhood Preparedness Ambassador.

TO ENROLL IN THE CLASSES: [Click here](#), or call us.

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