

Date: January 10, 2004

To: Neighborhood Council Leaders

From: Greg Nelson, General Manager, Dept. of Neighborhood Empowerment

Subject: CITY ATTORNEY'S ADVICE ON HOLDING OR SPONSORING
POLITICAL CANDIDATES' DEBATES.

As promised earlier, the Office of the City Attorney has released guidelines for Neighborhood Councils that are planning to host or sponsor candidate debates or forums, especially those involving the mayoral candidates.

Because you are part of the City family, there are mandatory guidelines that must be complied with to ensure that City political forums are fair and impartial.

Later tonight our home page will include the two-page guideline document, and a 16-page attachment of candidate contact information that must be available in all languages to those attending a meeting where a candidate is participating.

Because several of the languages involve special characters, it is possible that those pages of the attachment may not transmit correctly through electronic means. If your Neighborhood Council is not able to receive a complete set of the translated information correctly, please contact your Advocate or our main office for a hard copy, and we will send one to you.

Should you have questions about these guidelines, please contact your Advocate who will refer your inquiry to the City Attorney.

After this information has been on our home page for a while, it will be moved to the Reference Library>Legal Advice section of the website.

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