

Sec. 243. Early Warning System

(a) Responsibility for Notification.

For any matter described in Subsection (b), which has either only a local impact or a citywide impact, the City Council and every Board and Commission shall provide notice of the pending matter to the affected neighborhood council cluster office, if established, and if not, to the neighborhood council at the earliest date, and whenever practicable, at least thirty (30) days in advance of the proposed action. This notice is intended to give neighborhood councils and neighborhood council clusters adequate notice of a proposed action so that the members of the council and clusters can develop an understanding of the matter, establish a position relative to the action, and express their opinions to the decision-makers.

- ~~(1) It shall be mandatory for the City Council and all Boards and Commissions, before any final action is taken on matters before them, to provide notice to the affected neighborhood council cluster offices as soon as possible, and at least thirty (30) days in advance whenever practicable, so that the neighborhood councils and their clusters would have adequate time to be informed, establish a position, and express their opinions.~~**
- ~~(2) For matters of Citywide jurisdiction or impact, the City Council and all Boards and Commissions must provide notice as described in sub-section (1) to all neighborhood council cluster offices.~~**
- ~~(3) Those persons responsible for public notification in the City Council and in each Board or Commission shall be required to ensure that the information is made available to the neighborhood council offices as soon as possible and at least thirty (30) days in advance wherever practicable.~~**
- ~~(4) Neighborhood Councils may express the views of their members with respect to any matter of concern, and the City Council and every Board, Commission or other public body shall afford them a reasonable opportunity to be heard.~~**

(b) Matters for which Notice is Notices to be Provided.

- (1) Agendas and notices of meetings of the City Council, City Council committees, and city boards or commissions.**
- (2) Communications and motions referred to a City Council committee.**
- (3) City Council motions that are placed on the next available Council agenda without referral to a City Council committee.**
- (4) Applications for discretionary land use approval, ~~to the affected cluster offices, as soon as practicable after they are filed.~~**

[City Attorney thought that Wachs preferred this to be limited to land use applications. The City Attorney felt that all other discretionary applications would go to a commission anyway, and therefore advanced notice would be provided.]

(5) Applications for police permits.

~~(6)~~(5) Applications and proposals and other matters scheduled for hearing before a City commission formally entered into the city's commission system for formal decision.

(c) The 30 day advance notice requirement is applicable when practical. A notice, if given less than 30 days in advance, shall be given as early as practical. The following types of matters shall not be subject to the 30 day notice requirement:

~~(e) Exceptions to the Early Warning System shall include:~~

(1) Actions involving formally declared City emergencies.

(2) City matters requiring urgent action or determination.

(3) Actions that, by their very nature, regularly require a determination in less than thirty (30) days.

(4) Notwithstanding such exceptions, notices required to be given by this Charter shall be given as soon as practicable.

2-9-99