



Regular Meeting

City of Los Angeles Commission on Disability

Thursday, October 17, 2024

2:00 P.M. until the conclusion of business

Edward R. Roybal Board of Public Works Session Room
Room 350
Los Angeles City Hall
200 N. Spring Street
Los Angeles, California 90012

Virtual Meeting Information

Join via Zoom: bit.ly/zoom-lacdod24

Dial by phone: 1 (669) 444-9171

Meeting ID: 884 7583 0151

Real-Time Captioning: bit.ly/streamtext-lacdod

Commissioners

Akiko Tagawa, President
Mary Grace A. Barrios, 1st Vice President
Myrna Cabanban, 2nd Vice President
Candace Cable, Secretary
Alisa Schlesinger, Commissioner
Iran Hopkins, Commissioner
Jorge E. Acevedo, Commissioner
Robert Bitonte, Commissioner
Robert Williams, Commissioner

Meeting Information

Commission on Disability regular meetings are held on the 4th Thursday of each month at 2:00 PM.

In-Person Attendance Information

Pedestrians can enter and exit, and vehicles can pick up and drop off at 200 North Main Street (between Temple Street and First Street). There is limited free parking at City Hall East on Los Angeles Street (the parking entrance is across the street from LAPD's Parker Center). To arrange free parking, contact the Commission at (213) 202- 2764 (dial 711 for CA relay) at least two business days in advance of the meeting.

When the Commission meeting starts, please silence or turn off all cell phones or other devices that make noise. If there are any written materials for distribution to the Commissioners, please submit it to the secretary.

Virtual Attendance Information

Public participants may join the Commission meeting via the Zoom link or phone number provided above. Participants joining by phone will be asked for a meeting ID. Please enter 844-7583-0151 followed by the pound sign (#).

Public Comment

Comments by the public on agenda items will be heard only at the time the respective item is considered. Comments by the public on all other matters within the subject matter jurisdiction of the board will be heard during the "Public Comments" period of the meeting.

Members of the public who wish to speak on items shall be allowed to speak for up to two minutes per item up to a total of five minutes per meeting. We request that each speaker announce their name before public comment. This is for the benefit of our captioners, interpreters, and attendees.

All in-person requests to address the Commission must be submitted to the Commission support staff prior to the Commission's consideration of the item through physical Public Comment cards available at the meeting room entrance. Comments by the public on all other matters within the subject matter

jurisdiction of the board will be heard during the “Public Comments” period of the meeting.

During virtual meetings all attendees are automatically muted upon entry. Please use the RAISE HAND function to indicate your wish to speak on a specific agenda item. To use the RAISE HAND function, press star (*) and then 9 When called upon, you may UNMUTE by pressing star (*) and then 6.

Agenda Packet

This agenda packet is available on the Department on Disability Website at <https://disability.lacity.gov/about/commission-disability>. To request to be placed on the agenda packet mailing list, provide your email address to the Commission support staff at the Commission meeting or contact the Department on Disability: 201 North Figueroa Street, Suite 100, Los Angeles, CA 90012; (213) 202-2764; dod.contact@lacity.org.

Accommodations

Communication Access Real-time Translation (CART) services are provided at each meeting. Upon request, agenda material in alternative formats and other accommodations are available to the public for City-sponsored meetings and events. All requests must be made at least five business days prior to the scheduled meeting. For additional information, contact the Commission on Disability at (213) 202-2764 (voice) or (213) 202-3452 (TTY).

Meeting Agenda

Item One (1) - Request for Teleconference Option Pursuant to AB 2449

In accordance with AB 2449 Section 2(a)(i) members may now notify the legislative body of their need to participate remotely for just cause, if they haven't already done so, including a general description of the circumstances relating to their need to appear remotely. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

Item is for **Discussion** and **Action**.

Item Two (2) - Approval of the Special Meeting Minutes

The Commission will review the minutes of the August 2024 special meeting and vote to approve.

Item is for **Discussion** and **Action**.

Item Three (3) - Public Comment on Items not on the Agenda

For items not on today's agenda, but under the Commission's jurisdiction, members of the public who wish to speak on items shall be allowed to speak for up to two minutes per item up to a total of five minutes per meeting.

Item is for **Information**.

Item Four (4) - The Los Angeles Disabilities & Aging Collaborative

Lourdes Sinibaldi, Director of Community Outreach, Referrals and Education (CORE), Department on Disability and Hector Ochoa, Los Angeles County Commission on Disability (LACCOD) and Director, EDGE College Transition Services &

Independent Living Services, California Resource Services for Independent Living (CRS-IL), will present about the Los Angeles Disabilities & Aging Collaborative, including information about previous iterations of the Collaborative, new members, and partnerships, and future goals.

Item is for **Discussion**.

Item Five (5) - Thone Labs Presentation

Jessica Henzelman, Co-founder and COO, and **Daniel Brumbaugh, Account Executive** will provide the Commission with information and data regarding Thone Labs and their smart accessible bathrooms.

Item is for **Discussion**.

Item Six (6) - Review Commission on Disability Meeting Presentation Coordination Instructions

The Commission will review and may choose to approve the draft of [Commission on Disability Meeting Presentation](#) (pg. 36) Coordination Instructions.

Item is for **Discussion and Action**.

Item Seven (7) - Commission on Disability FY 2023-2024 Report of Accomplishments and FY 2024-2025 Work Plan

The Commission will review and may choose to approve its FY 2023-2024 Annual Report and FY 2024-2025 Work Plan.

Item is for **Discussion and Action**.

Item Eight (8) - Ad Hoc Committee Updates

The current ad hoc committees - Commission Bylaws and Advocacy, Disability Culture and Legacy, Aviation and Transportation Network Companies, Accessible Infrastructure and Communication, Housing Equity - will provide work plan updates and written recommendations, if any, which the Commission may choose to act upon.

Item is for **Discussion** and **Action**.

Item Nine (9) - Executive Director's Report

The Department on Disability **Executive Director, Stephen David Simon** and **Administrative Director, Sergio Samayoa** will provide an update on items relating to Department activities, metrics, budget, planning, and/or other relevant issues.

Item is for **Discussion**.

Item Ten (10) - New Business and Announcements

Announcements from Commissioners, DOD staff, and guests, as well as follow-up items from this or previous commission meetings to be presented at the next meeting.

Item is for **Discussion**.

Item Eleven (11) - Adjournment

Adjournment

Item is for **Action**.



Special Meeting Minutes

City of Los Angeles Commission on Disability

Thursday, August 15, 2024

9:00 A.M.

California Community Foundation
Joan Palevsky Center for the Future of Los Angeles
717 W. Temple Street
Los Angeles, California 90012

Zoom Video Conference

Commissioners Present

Akiko Tagawa, President
Mary Grace A. Barrios, 1st Vice President
Myrna Cabanban, 2nd Vice President
Candace Cable, Secretary
Alisa Schlesinger, Commissioner
Iran Hopkins, Commissioner
Jorge E. Acevedo, Commissioner
Robert Bitonte, Commissioner
Robert Williams, Commissioner

Commissioners Absent

None

City Staff Present

Stephen David Simon, Executive Director, Department on Disability
Ali Everett, Assistant Executive Director, Department on Disability
Lourdes Sinibaldi, Community Outreach, Referrals, and Education (CORE) Division
Director, Department on Disability
Ricki Rosales, AIDS Coordinator's Office Director, Department on Disability
Ashley Rodriguez, Public Information Officer, Department on Disability
Kayvon Wroten, Administrative Clerk, Department on Disability

Item One (1) - Request for Teleconference Option Pursuant to AB 2449

In accordance with AB 2449 Section 2(a)(i) members may now notify the legislative body of their need to participate remotely for just cause, if they haven't already done so, including a general description of the circumstances relating to their need to appear remotely. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

Action taken: There were no Commission members attending the Commission on Disability meeting virtually. No action required by the Commission on Disability.

Item Two (2) - Approval of the Regular Meeting Minutes

The Commission reviewed the minutes of the July 2024 meeting and will vote to approve them.

Action taken: The Commission approved the minutes for the July 2024 regular meeting.

Item Three (3) - Public Comment on Items not on the Agenda

For items not on today's agenda, but under the Commission's jurisdiction, members of the public who wish to speak on items shall be allowed to speak for up to two minutes per item up to a total of five minutes per meeting.

No action taken, information purposes only.

Item Four (4) - Department on Disability Division Presentation

The Department on Disability Executive Team, Public Information Officer, Administrative Services Division (ASD), AIDS Coordinator's Office (ACO), Community Outreach, Referrals and Education (CORE), and Disability Access Services Division (DASD) will present an update on their mission, staffing, highlights, and guiding Work Plan for each group

- Presentations focused on individual divisions in the Department on Disability. Each division presentation contained a mission statement, breakdown of staff, responsibilities, services, and highlights throughout the 23-24 fiscal year. The Executive Team's responsibilities entail Department operations, Commission on Disability, Personnel and Human Resources, High Profile Events and Initiatives, Policy Development and more. The Administrative Services Division (ASD) mission is to provide support, services, and tools necessary to help DOD improve operational capacity. ASD highlights included being the primary liaison to Mayor in Council, City Attorney, Controller, City Administrative Officer (CAO) and City's Chief Legislative Analyst (CLA). The Public Information Officer's (PIO) mission is to provide accessible public information and maintain media relations to increase awareness of DOD events and services. The AIDS Coordinator's Office (ACO) is committed to developing and supporting programs and policies that prevent the transmission and acquisition of HIV and improve the quality of life for people living with HIV/AIDS in the City of Los Angeles. The Community Outreach, Referrals and Education (CORE) division mission includes building collaborative relationships for social service referrals, conducting outreach for people with disabilities, and managing the Durable Medical Equipment (DME) program. The CORE division also plans, advises, and deploys for accessible accommodations in emergency response. The Disability Access Services Division (DASD) mission is to coordinate and monitor the City's compliance with the Americans with Disability Act (ADA), Rehabilitation Act of 1973 (Section 504) and related laws.

No action taken, information purposes only.

Item Five (5) - Commission on Disability FY 2023-2024 Annual Report

The COD will review and may choose to approve the Draft of the COD FY 23/24 Annual Report to submit to the Mayor and City Council, per the Los Angeles City Charter Sec. 8.244, Item 9: “Submit an annual report to the Mayor and the City Council on the activities of the Commission”.

- Commissioners reviewed action items from the COD 23-24 Fiscal Year Report and made comments for edits to be made before approval. The report will be added to the agenda for the September Commission on Disability meeting for review and approval.

No action taken, information purposes only.

Item Six (6) - Annual Work Plan

The Commission will discuss and determine objectives, action items, committees, and the COD Calendar for the 2024/2025 year, as well as appoint chair/co-chairs to those committees

- The Commission discussed suggestions for new Ad Hoc Committees, new objectives and action plans, chair and co-chair for those committees, and presenters for this 24-25 fiscal year. Commissioner suggestions included, exploring opportunities to recognize Betty Wilson, including possibly establishing an annual award for disability advocacy in her name and recommending the City adopt Atkinson Hyperlegible font as the City’s standard business font used for all public information. All information will be collected by DOD staff from this meeting and prepared for review and approval at the September Commission on Disability meeting

No action taken, information purposes only.

Item Seven (7) - New Business and Announcements

Announcements from Commissioners, DOD staff, and guests, as well as follow-up items from this or previous commission meetings to be presented at the next meeting

- Executive Director Simon discussed the Department on Disability 24-25 FY Proposed Budget and departmental requests. President Tagawa informed the commission that she and Executive Director Simon were working on outreach and connecting with the Civil Rights, Equity, Immigration, Aging and Disability Committee (CREIAD) to schedule a presentation during this fiscal year. Commissioner Hopkins suggested creating a customizable “recommendations” template utilized by the public.

No action taken, information purposes only.

Item Eight (8) - Adjournment

Adjournment

The meeting adjourned at approximately 11:57 A.M.



City of Los Angeles Commission on Disability

Work Plan for Fiscal Year 2024-2025

The Commission shall provide a forum for the identification and discussion of difficulties encountered by disabled persons in our society, and shall make recommendations to the Mayor and the City Council on measures which the Federal, State and local governments may undertake to assure that persons with disabilities may participate without any hindrance in the life of our community.

Powers and Duties

1. Advise the Mayor, the City Council and the Department on Disability of the needs and problems of persons with disabilities in the City of Los Angeles.
2. Hold public hearings at least once a year to take testimony from disabled persons and others regarding conditions adversely affecting the lives of disabled persons in the city of Los Angeles, and report its findings and recommendations to the Mayor and the City Council.
3. Monitor the program mandates of the Department on Disability and make recommendations to the Mayor and the City Council on program and policy initiatives to improve the service of the Department to the disabled community and provide persons with disabilities in the City of Los Angeles a better opportunity and ability to pursue activities of daily living without discrimination.
4. Review and make recommendations to the Mayor on grant proposals.
5. Maintain active liaison with citizen groups interested in the problems facing persons with disabilities.
6. Promote greater awareness of the changing life patterns, opportunities and responsibilities of persons with disabilities.
7. Investigate and report to the Mayor and the City Council instances of discrimination based on disability, as well as attitudinal barriers in the areas of housing, transportation, employment and training, recreation, media of mass

communications, health and social services, and legislation; and special problems of disabled persons living alone, as well as their safety and access to support services.

8. Perform specific studies and surveys on the needs of disabled persons when requested by the Mayor and/or the City Council.
9. Submit an annual report to the Mayor and the City Council on the activities of the Commission.

FY 2024-2025 Ad Hoc Committees

[Ad Hoc Committee #1 - Commission Bylaws and Advocacy](#)

[Ad Hoc Committee #2 - Disability Culture and Legacy](#)

[Ad Hoc Committee #3 - Aviation and Transportation Network Companies \(TNCs\)](#)

[Ad Hoc Committee #4 - Accessible Infrastructure and Communication](#)

[Ad Hoc Committee #5 - Housing Equity](#)

Ad Hoc Committee #1 - Commission Bylaws and Advocacy

Ad Hoc Committee Members

- President Tagawa
- Commissioner Cabanban

Objectives and Action Items

1. Recommend revisions to the Commission Bylaws
2. Recommend inclusive language for use by the Commission on Disability and Citywide use
 - Help compile language to recommend for use in the guidelines
 - Draft recommendations for consideration by the Commission
3. Draft a letter to the Mayor expressing concerns regarding the previous fiscal year budget cuts to the Department on Disability and recommend increasing the budget
 - Meet with the Department on Disability to understand critical needs
 - Draft the letter to the Mayor
4. Presentation by Disability Rights California and Disability Rights Education and Defense Fund (DREDF) on what they are working on and how COD can contribute

Work Plan Updates

September

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October

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November

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December

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January

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February

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March

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April

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May

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June

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Ad Hoc Committee #2 - Disability Culture and Legacy

Ad Hoc Committee Members

- Commissioner Cable (Chair)
- Commissioner Hopkins (Co-Chair)
- Commissioner Cabanban
- Commissioner Williams

Purpose

Create systemic change that builds the visibility and lasting legacy of persons with Disabilities and the Paralympic Games in the City of Los Angeles.

Objectives and Action Items

1. Recommend that a City street be named after the Paralympics
 - Research the process of naming a street in Los Angeles
 - Choose a name
2. Explore opportunities to recognize Betty Wilson, including possibly establishing an annual award for Disability advocacy in her name.
 - Permanent Structure Naming and Award (What kind of award will it be? Trophy, Plaque, Funds?)
 - Establish how and who will give the award
 - Have the Department give/organize awards through the City as collaborative
 - Establish criteria for award
3. Collaborate with the Department of Cultural Affairs to recommend creating a mural celebrating Disability culture.
 - Request a presentation from the Department of Cultural Affairs to discuss where the COD can collaborate.
 - Suggest mural be made celebrating Disability culture

Work Plan Updates

September

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October

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November

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December

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January

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February

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March

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April

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May

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June

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Ad Hoc Committee #3 - Aviation and Transportation Network Companies (TNCs)

Ad Hoc Committee Members

- Vice President Barrios
- Commissioner Cabanban
- Commissioner Acevedo

Purpose

To be established

Objectives and Action Items

1. Request a presentation from LAWA and/or Metro on transportation services into LAWA including but not limited to:
 - Plan for persons with mobility issues from home to the airport and back
 - Plan for World Cup and LA28 Games and routes
 - Plan for the future LAWA/METRO joint project and each facility
2. Conduct one or more site visits of various locations associated with the joint LAWA METRO project, the Automated People Mover (APM) and recent Downtown Los Angeles renovations and new stations
3. Collaborate with the Disability Access and Accommodation Advisory Committee (DAAAC) to address access issues at the airport
4. Request that Waymo present to the Commission about the accessibility of their services in follow up to preliminary information gathered at a prior meeting.
5. Request a presentation by LA DOT on accessible transportation options

Work Plan Updates

September

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October

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November

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December

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January

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February

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March

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April

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May

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June

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Ad Hoc Committee #4 - Accessible Infrastructure and Communication

Ad Hoc Committee Members

- Vice President Barrios
- Commissioner Cable

Purpose

To advise and contribute to the City of Los Angeles infrastructure and communication initiatives on the embracement of access and opportunities for everyone.

Objectives and Action Items

1. Recommend the City adopt Atkinson HyperEligible font as the City's standard business font used for all public information
 - Request presentation from the Braille Institute on history and background of accessible fonts for implementation to City of Los Angeles
 - Draft a letter to the Mayor's office and council requesting the use of Atkinson HyperEligible font for the entire City of Los Angeles
2. Make recommendations to improve physical accessibility at City Hall
 - Obtain a list of accessibility barriers at City Hall from Commissioner Barrios and request necessary changes
 - Research the process for requesting and funding accessibility improvements at City Hall
 - Request a copy of the accessibility evaluation of City Hall performed as part of the Self-Evaluation and Transition Plan
 - Determine applicability of CROWN Act to City facilities
 - Meet with a representative from the Board of Public Works to discuss the Board's work related to accessibility of City facilities
3. Recommend Spanish translation for Commission meeting items and materials
 - Research if Spanish translation of Commission materials is feasible and technically possible, including but not limited to:
 - Spanish captions during meetings
 - Whether Spanish translation and captions are provided at City Council meetings

4. Research the feasibility of creating a media campaign promoting the need for sidewalk infrastructure improvements in advance of the LA28 Games, then make recommendations as appropriate.
 - Request a presentation about updates to the LA28 Games infrastructure accessibility plan, then make recommendations as appropriate
 - Research what is necessary for the City of LA to make a public service announcement
 - Determine which City department is the lead on public/pedestrian paths of travel for the LA28 Games, FIFA World Cup, and other major events
 - Determine how the Commission can amplify the reopening of Willits Case for the need of accessibility infrastructure in the City of LA during the LA28 Games.
5. Request a presentation from Throne Labs about their services and accessibility

Work Plan Updates

September

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November

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December

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January

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February

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March

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April

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May

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June

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Ad Hoc Committee #5 - Housing Equity

Ad Hoc Committee Members

- President Tagawa
- Commissioner Bitonte

Purpose

To be established

Objectives and Action Items

1. Establish a partnership with the Los Angeles Homeless Services Authority (LAHSA) to prioritize individuals with disabilities on housing lists
2. Draft a recommendation to the City for awareness, inclusion, and advocacy to support individuals with disabilities who are experiencing or at risk of homelessness.
 - Request a presentation on the status of the Inside Safe program as it relates to accessibility and services to individuals with disabilities.
 - Request presentation from LA Housing Dept. regarding Accessible Housing Program (AHP) Requirements
 - Request a presentation by LAHSA or other LA City entity that can provide data about the number of individuals with disabilities experiencing or at risk of homelessness in Los Angeles.
 - Request a presentation by LAHSA or other LA City entity that can provide data about the amount of funding allocated towards individuals with disabilities experiencing or at risk of homelessness in Los Angeles.
3. Recommend the Federal government establish a mobile SSI pilot program
 - Draft a recommendation to the City for awareness and support of the project.

Work Plan Updates

September

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October

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November

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December

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January

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February

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March

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April

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May

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June

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Presentation Schedule

FY 2024 - 2025

September

- Meeting canceled

October

- Presentation from Regional Disability Collaborative
- Presentation from Throne about their services and accessibility

November

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December

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January

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February

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March

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April

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May

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June

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To be scheduled:

- [Ad Hoc Committee #1 - Commission Bylaws and Advocacy](#)

- Presentation by Disability Rights California and Disability Rights Education and Defense Fund (DREDF) on what they are working on and how COD can contribute
 - [Ad Hoc Committee #2 - Disability Culture and Legacy](#)
 - Presentation by the Department of Cultural Affairs regarding how the Department and Commission on Disability can collaborate
 - [Ad Hoc Committee #3 - Aviation and Transportation Network Companies \(TNCs\)](#)
 - Presentation by LA DOT on accessible transportation options
 - Presentation by WAYMO about their service and its accessibility
 - Presentation from LAWA and/or Metro on transportation services into LAWA
 - [Ad Hoc Committee #4 - Accessible Infrastructure and Communication](#)
 - Presentation by the Braille Institute about the history and background of accessible fonts
 - Presentation about updates to the LA28 Games infrastructure accessibility plan, then make recommendations as appropriate
 - [Ad Hoc Committee #5 - Housing Equity](#)
 - Presentation on the status of the Inside Safe program
 - Presentation from LA Housing Dept. regarding Accessible Housing Program(AcHP) Requirements
 - Presentation by LAHSA or other entity that can provide data about the number of people with disabilities experiencing homelessness in Los Angeles
 - Other
 - Presentation by a Regional Center in order to learn how to amplify their objectives
 - Presentation by Independent Living Center about the services and information they provide to constituents with disabilities
 - Presentation by Disability Disaster Access & Resources (DDAR) about the services and information they provide to constituents with disabilities
 - Presentation about the Americans with Disabilities Act, barriers to enforcement, and recent case law
 - Presentation about mental health services available to Los Angeles residents
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City of Los Angeles Commission on Disability

Work Plan and Report of Accomplishments for Fiscal Year 2023-2024

The Commission shall provide a forum for the identification and discussion of difficulties encountered by disabled persons in our society, and shall make recommendations to the Mayor and the City Council on measures which the Federal, State and local governments may undertake to assure that persons with disabilities may participate without any hindrance in the life of our community.

Powers and Duties

1. Advise the Mayor, the City Council and the Department on Disability of the needs and problems of persons with disabilities in the City of Los Angeles.
2. Hold public hearings at least once a year to take testimony from disabled persons and others regarding conditions adversely affecting the lives of disabled persons in the city of Los Angeles, and report its findings and recommendations to the Mayor and the City Council.
3. Monitor the program mandates of the Department on Disability and make recommendations to the Mayor and the City Council on program and policy initiatives to improve the service of the Department to the disabled community and provide persons with disabilities in the City of Los Angeles a better opportunity and ability to pursue activities of daily living without discrimination.
4. Review and make recommendations to the Mayor on grant proposals.
5. Maintain active liaison with citizen groups interested in the problems facing persons with disabilities.
6. Promote greater awareness of the changing life patterns, opportunities and responsibilities of persons with disabilities.
7. Investigate and report to the Mayor and the City Council instances of discrimination based on disability, as well as attitudinal barriers in the areas of housing, transportation, employment and training, recreation, media of mass

communications, health and social services, and legislation; and special problems of disabled persons living alone, as well as their safety and access to support services.

8. Perform specific studies and surveys on the needs of disabled persons when requested by the Mayor and/or the City Council.
9. Submit an annual report to the Mayor and the City Council on the activities of the Commission.

FY 2023-2024 Ad Hoc Committees

[Committee Objective #1 - Disabled Homelessness](#)

[Committee Objective #2 - Policy & Legislation](#)

[Committee Objective #3 - Transportation & Infrastructure](#)

[Committee Objective #4 - Emergency Management](#)

Committee Objective #1 – Disabled Homelessness

Ad Hoc Committee Members

- Commissioner Bitonte (Chair)
- President Tagawa
- Commissioner Schlesinger
- Commissioner Williams

Purpose

Ensure the City's homelessness services are inclusive of and responsive to the specific needs of the disability community.

Action Items & Status

- Promote opportunities for people with disabilities who are experiencing homelessness to access critical government resources and services that are provided where they are.
 - **Status: Not Complete.** Reconsider for inclusion in FY 24-25 Work Plan.
- Submit a recommendation to the Mayor supporting changes to existing legislation and programs to increase funding opportunities to serve people with disabilities experiencing homelessness
 - **Status: Not Complete.** Reconsider for inclusion in FY 24-25 Work Plan.
- Request a presentation on the status of the Inside Safe program.
 - **Status: Not Complete.** The Commission agenda'd a presentation about the Inside Safe Program from LAHSA and the Mayor's office on March 21, 2024, however LAHSA requested to reschedule to a later date to be determined. Reconsider for inclusion in FY 24-25 Work Plan.

Work Plan Updates

October 2023:

- The Ad Hoc Committee was created consisting of Commissioners Bitonte, Schlesinger, Tagawa.

November 2023:

- The Committee roster and Chair position were approved.

Committee Objective #2 – Policy & Legislation

Ad Hoc Committee Members

- President Tagawa (Co-Chair)
- Commissioner Cable (Co-Chair)
- Commissioner Acevedo
- Commissioner Cabanban

Purpose:

Advise on policy and legislation to advance equity for people with disabilities.

Action Items

- Review draft legislation impacting people with disabilities and report to the Commission on the impacts.
 - **Status: Not Complete.** Reconsider more specific action item related to this topic for inclusion in FY 24-25 Work Plan.
- Submit a recommendation to the Mayor to add support for the ratification of the UN Convention on the Rights of Persons with Disabilities (UNCRPD) to the City's legislative agenda.
 - **Status: Complete.** Recommendation submitted to the Mayor's office on June 20, 2024.
- Draft a recommendation in support of the City adopting a policy allowing members of advisory bodies to participate remotely in public meetings.
 - **Status: Modified/Complete.** Objective achieved through other mechanisms, including through existing remote meeting options under the Brown Act and the California Attorney General Opinion No. 23-1002 clarifying that remote participation is permissible as an accommodation under the Americans with Disabilities Act.
- Research a possible recommendation to support implementation of the Hidden Disabilities Sunflower program within the City of Los Angeles.
 - **Status: In progress.** The Commission found that LAWA has an existing voluntary self identification program for travelers with autism. Reconsider for inclusion in FY 24-25 Work Plan.
- Draft a recommendation to the Mayor regarding referencing the Olympics and Paralympics together whenever referencing the 2028 Games.

- **Status: Complete.** Recommendation submitted to the Mayor's office on August 14, 2024.

Work Plan Updates

October 2023:

- The Ad Hoc Committee was created consisting of Commissioners Acevedo, Cabanban, Cable, Tagawa.

November 2023:

- The Committee roster and Co-Chair positions were approved.

February 2024:

- Co-Chair Cable reported that the draft CRPD letter is in progress.

March 2024:

- The draft CRPD letter was submitted to the Commission for review.

May 2024:

- The Commission approved the CRPD letter.

June 2024:

- The CRPD letter was transmitted to the Mayor's Office.
- The ad hoc committee presented its recommendation regarding referencing the Olympics and Paralympics together when referencing the 2028 Games to the Commission. The Commission provided feedback and moved to approve the recommendation for submission to the Mayor's Office, contingent upon incorporation of the feedback discussed during the meeting.

Committee Objective #3 – Transportation & Infrastructure

Ad Hoc Committee Members

- Vice-President Barrios (Chair)
- Commissioner Acevedo
- Commissioner Cable

Purpose

Maintain awareness of, monitor, and advise on City of Los Angeles transportation and infrastructure projects and policies as they impact access for people with disabilities.

Action Items

- Participate in public outreach meetings related to City infrastructure projects
 - **Status: Not Complete.** Reconsider for inclusion in FY 24-25 Work Plan.
 - Commissioner Cabanban participated in a Throne Labs feedback session regarding accessible public restroom facilities.
- Request a presentation from the Department on Disability on the status of the City’s self-evaluation and transition plan
 - **Status: Complete.** The Commission received a presentation from the Department on Disability about the status of the Citywide Self-Evaluation and Transition Plan at its meeting on June 20, 2024.
- Request a presentation on the status of the City’s implementation of the Willits settlement.
 - **Status: Complete.** The Commission received a presentation from the Department of Public Works, Bureau of Engineering, on the status of the Willits settlement implementation at its meeting on February 15, 2024.
- Research the feasibility of creating a media campaign promoting sidewalk infrastructure improvements in advance of LA28, then make a recommendation as appropriate.
 - **Status: In progress.** Reconsider for inclusion in FY 24-25 Work Plan. Commissioners participated in meetings with the United States Access Board, the City and other partners to discuss accessibility for the LA28 Games, including sidewalk infrastructure.
- Request a presentation from LA28 about disability access plans for all venues.

- **Status: Modified/Complete.** The Commission received a presentation from the Department of Public Works, Bureau of Street Services, and Department of Transportation on transportation plans to support the 2028 Olympics and Paralympics.
- Conduct one or more site visits of various locations associated with the joint LAWA METRO project, the Automated People Mover (APM), and recent Downtown Los Angeles renovations and new stations.
 - **Status: Continued.** Due to construction status, these site visits had to be postponed to a later date to be determined.
- Collaborate with the Disability Access and Accommodation Advisory Committee (DAAAC) to address access issues at the airport.
 - **Status: Complete.** Commissioner Cabanban continued her role as a member of the DAAAC, including providing status updates to the Commission and coordinating opportunities for collaboration between the two bodies.

Work Plan Updates

October 2023:

- The Ad Hoc Committee was created consisting of Commissioners Acevedo, Barrios, and Cable.

November 2023:

- The Committee roster and Chair position were approved.

February 2024:

- The Commission received an update on the Willits Settlement

April 2024:

- The Committee members attended the Waymo presentation hosted in conjunction with the Emergency Management Department.

May 2024:

- The Commission began receiving updates and news regarding the various entities contributing to and responsible for the Los Angeles 2028 Olympic and Paralympic Games.

June 2024:

- The ad hoc committee and DOD staff held a meeting with Waymo representatives to exchange information and provide recommendations regarding access and resources to serve the people of Los Angeles.

Committee Objective #4 – Emergency Management

Ad Hoc Committee Members

- Commissioner Cabanban (Chair)
- President Tagawa
- Commissioner Bitonte

Purpose

Ensure that people with disabilities have equal access to life saving and sustaining services and support before, during, and after emergencies.

Action Items

- Request a presentation from LA County Department of Public Health regarding the incidence of long Covid and its impact on people with disabilities
 - **Status: Complete.** The Commission received a presentation from Annabelle de St. Maurice MD MPH, Unit Director, Syndromic Surveillance and Community Outbreak Team at the Division of Communicable Disease Control and Prevention and Jorge Minor, MD, Medical Director, Acute Inpatient Rehabilitation and Therapy Services, Hollywood Presbyterian Medical Center at its meeting on January 18, 2024.

Work Plan Updates

October 2024:

- The Ad Hoc Committee was created consisting of Commissioners Bitonte and Tagawa.

November 2023:

- The ad hoc committee roster, with the addition of Commissioner Cabanban as committee chair, was approved.

January 2024:

- The Commission received a presentation regarding the Covid 19 Pandemic and Long Covid in Los Angeles County at its January meeting.



City of Los Angeles Commission on Disability

Commission on Disability Meeting Presentation Coordination Instructions

Please follow the instructions below for scheduling a COD meeting presentation by an agency or individual that is **not** a City of LA department, staff, vendor/partner, or other governmental agency (COD staff will coordinate these presentations). If you are uncertain, ask the COD President or Commission Liaison.

Action Items

The commissioner requesting the presentation is responsible for the following, except where otherwise noted:

1. Obtain approval from the COD President to schedule the presentation
2. Confirm the following information with the presenter, then send it to the COD President and COD Liaison **no later than 3 weeks prior to the meeting where the presentation will occur**:
 - a. Presentation date
 - b. Presenter name, title, and entity
 - c. Presenter email address
3. Inform the presenter that presentation materials are due to DOD staff **2 weeks prior to the meeting date** and that COD staff will email the presenter with the specific due date. Late materials will not be accepted because they must be remediated for accessibility.
4. Upon receipt of the information under #2, DOD staff will send the presenter:
 - a. Meeting date, time, and location
 - b. Parking instructions
 - c. Presenter's Guide
 - d. Specific due date for presentation materials
5. Remind presenter of presentation material due date and meeting date, as needed
6. **No later than the day prior to the meeting where the presentation will occur**, provide COD President with the presenter's brief bio to assist the COD president with introducing the presenter

Sample Email to Presenter

Dear _____,

Thank you for agreeing to present at the City of Los Angeles Commission on Disability Meeting scheduled for _____. Please reply to this email with the following information:

- Your name, title, and entity as you would like it to appear on the agenda
- The email address where you would like the meeting details to be sent
- Whether you intend to use presentation materials
- A brief bio for yourself that the Commission President will use to introduce you

This information will be provided to the Department on Disability Commission liaison who will send you additional details about the meeting, including location, parking, and other logistics.

Please note that any presentation materials will be due two weeks prior to the meeting date and late materials will not be accepted because they will need to be remediated for accessibility.

Let me know if you have any questions.

Commissioner Name

Commissioner Title (Commissioner / President / Vice-President)

City of Los Angeles Commission on Disability